February 4, 2019

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by President Jim O’Connor with the Lord’s Prayer and the Pledge of Allegiance. Members attending were Bill Bechtel, Patrick Haley, Doug Hartman, Elizabeth Lindsay, Robert Moyer and Sam Wengert. Also attending were Mayor Larry Minnich, Attorney Colleen Gallo, Chief Jeffrey Farneski and Borough Manager Kerry Rohland.

Borough Manager Minutes were presented for January 7, 2019. A motion was made by Elizabeth Lindsay, second by Sam Wengert to approve the Borough Manager’s Minutes for January 7, 2019. Motion carried 7-0.

The Treasurer’s report was presented for January 2019. A motion was made by Pat Haley, second by Elizabeth Lindsay to approve the Treasurer’s report for January 2019. Motion carried 7-0.

**FIRE COMPANY REPORT** – Dustin Sider, President Fire Company

Gary Reist, Engineer and Past Fire Chief, who served the Cleona Fire Company for 36 years, passed away on January 8th.

Dustin thanked the Borough Council for allowing a washer to be placed in the basement of the Borough Hall. He also thanked Council for their commitment in paying for the Wagon.

**POLICE DEPARTMENT** – Mayor Larry Minnich and Chief Jeffrey Farneski

Report submitted by Chief

Mayor attended the IPMC Meeting on January 30th.

Giant is going to petition residents of Cleona to put a referendum on the ballot to allow serving of beer in their store. Mayor, Colleen and Kerry will be meeting with Giant next week.

**CITIZEN COMMENTS**

No Comments

**COUNCIL PRESIDENT’S REPORT** – Jim O’Connor

Nothing to report

**BOROUGH MANAGER REPORT** - Kerry Rohland

Reviewed report submitted.
FIRE/EMERGENCY MANAGEMENT - Robert Moyer

Bob is doing research on legislation providing tax breaks for Volunteer Fire Fighters.

PROPERTY DEPARTMENT – Douglas Hartman

There are a few maintenance issues: drinking fountain, urinal, and sink in the men’s bathroom.

Currently moving forward with the renovations in the basement. Recently there has not been any water above the slab in the basement.

Last rezoning meeting was held on November 28th. The committee has been put on hold until the two positions are filled on the planning commission.

Doug indicated to Council that there is a possible project on the east end of Cleona that might require action by Council before the total zoning project would be completed. Colleen and the Mayor indicated that rezoning is an involved process and expensive to do for one property, and that it could be viewed as spot zoning. Doug will do more research.

HIGHWAY DEPARTMENT – Sam Wengert

Snow removal went well. Sam received many compliments with only one minor complaint. Sam is also trying to utilize the Borough Truck more to assist the contractors, especially with the Walnut Mill Development.

RECREATION DEPARTMENT – Patrick Haley

The Park and Recreation Board is running a bus trip on March 9th to the Philadelphia Flower Show at a cost of $55.00.

The FFA is scheduled to come March 18th for a volunteer project. There will be 15 to 20 students. Doug and Pat are working together on projects for them to do.

Movies will be selected for the 2019 Season. The movie “Wonder” will be shown in August.

**A motion was made by Bill Bechtel, second by Robert Moyer to award Dourte Electric the contract to install a service, outlets, and lights at the Cleona Playground Storage Shed for $4,500 with monies from the Capital Fund. Motion carried 7-0.**

CODE ENFORCEMENT/POLICE – Elizabeth Lindsay

Elizabeth attended the IPMC Meeting – there were some compliances with additions dealing with rubbish and debris.
There was discussion on updating the IPMC from 2012 to the 2015 version to mirror the 2015 UCC. Because there is a 2018 IPMC update, Colleen and Elizabeth will check with Chris Miller, Code Enforcement Officer. This item will be placed on the March Agenda.

Mayor Minnich pointed out that there are some substantial amounts on the books to be reimbursed for code enforcement fees, with most of them attributed to foreclosures. Most of the foreclosures are moving forward.

**FINANCE DEPARTMENT – Bill Bechtel**

Bill reported that the Borough was under budget for the month by $22,000. Sam was under budget by $3,600 and $4,000 under last year.

**SOLICITOR’S REPORT – Colleen Gallo**

Report Submitted.

Colleen requested an executive session for an ongoing personnel matter involving an officer of the police department.

**NEW BUSINESS**

A motion was made by Doug Hartman, second by Patrick Haley to appoint Matthew Ditzler – Planning Commission 2020. Motion carried 7-0.

A motion was made by Robert Moyer, second by Elizabeth Lindsay to adopt Resolution 2019-01 Disposing of the following according to the Municipal Records Manual: Accounts Payable, Accounts Receivable, Bank Statements, Cancelled Checks, Payroll Tax Records, and Payroll Time Records from January 1, 2011 through December 31, 2011, records measuring 2.2 cubic feet. Motion carried 7-0.

There is now 1 opening on the Planning Commission.

**UNFINISHED BUSINESS**

National Incident Management Systems (NIMS) Training (100, 200, 700) Council Members to complete and provide copy of certificates to Borough Office was mentioned.

A motion was made by Elizabeth Lindsay, second by Doug Hartman to pay the bills for January 2019. Motion carried 5-0.

The Council recessed into executive session at 7:55 pm for an ongoing personnel matter involving an officer of the police department.

Council came out of Recess at 8:38 pm.
A motion was made by Elizabeth Lindsay, second by Patrick Haley to adjourn at 8:39 pm.

Respectively Submitted
Kerry L Rohland
Borough Manager