December 3, 2018

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by President Jim O’Connor with the Lord’s Prayer and the Pledge of Allegiance. Members attending were Bill Bechtel, Patrick Haley, Doug Hartman, Elizabeth Lindsay, Robert Moyer, and Sam Wengert. Also attending were Mayor Larry Minnich, Attorney Colleen Gallo, Chief Jeffrey Farneski and Borough Manager Kerry Rohland.

Jennifer Crain, Marketing Manager, Jonestown Bank & Trust Co. and Bill Shay presented a donation check for $300 to the Park and Recreation Board that Mr. Shay had won at an event sponsored by Jonestown Bank & Trust Co.

Jim thanked the Park and Recreation Board for their efforts and all they do for the community.

Borough Manager Minutes were presented for November 4th, 2018. A motion was made by Doug Hartman, second by Elizabeth Lindsay to approve the Borough Manager’s minutes for November 4th, 2018. Motion carried 7-0.

The Treasurer’s report was presented for November 2018. A motion was made by Doug Hartman, second by Robert Moyer to approve the Treasurer’s report for November 2018. Motion carried 7-0.

FIRE COMPANY REPORT – Mike Hughes, President Fire Company Absent

Report given by Robert Moyer. For the month of November, the Fire Company responded to 29 calls; 10 in the Borough; 5 in Annville and 5 in South Annville

POLICE DEPARTMENT – Mayor Larry Minnich and Chief Jeffrey Farneski

Report submitted by Chief

Mayor Minnich requested an executive session for a couple of items.

Mayor Minnich acknowledge that he received a copy of the 2017 Liquid Fuels Audit. There were no findings.

Mayor Minnich continues researching Giant Foods purchase of 2 Liquor Licenses, one being assigned to Cleona Giant Food Store. This could possibly create a conflict with the Borough’s Ordinance.

CITIZEN COMMENTS

Paul Buck, 217 East Chestnut Street and Karen Batula, 311 East Maple Street, asked Council for an update on the following topics he mentioned at the last meeting: Crosswalk yield to pedestrian signs, municipal trash, and RV parking on Borough Streets.
Kerry had contacted Penn Dot and submitted a form requesting 4 additional signs. Kerry is waiting for Penn Dot approval. Elizabeth explained that municipal trash will take a while, but a starting point could be to possibly include a flyer in the next Sewer Billing announcing a public meeting on municipal trash. Council is continuing to review RV parking on Borough streets, especially the 36 hours prior to travel and 36 hours after travel.

COUNCIL PRESIDENT’S REPORT – Jim O’Connor

Jim had no comments.

BOROUGH MANAGER REPORT - Kerry Rohland

Reviewed report submitted.

FIRE/EMERGENCY MANAGEMENT - Robert Moyer

Robert asked if it would be beneficial to have a county radio in the Borough’s Public Works Truck and the Borough Office.

PROPERTY DEPARTMENT – Douglas Hartman

Basement demolition has been stalled because of water. Doug is investigating for secure storage in the basement.

Doug reported that the Zoning Committee of Pat Haley, Dennis Good, Gene Montgomery, Margaret Bowman, and Bruce Kohr along with Julie Cheyney, Executive Director of Lebanon County Planning, who attended two meetings has reviewed current zoning ordinances and maps, 2012 Annville Cleona Comprehensive Plan, and other municipalities zoning ordinances. The recommendation of the Committee is to do a comprehensive evaluation of existing zoning regulations and map to become more consistent with the Regional Comprehensive Plan; to correct current zoning discrepancies by creating a new neighborhood commercial zone for part or all of the 422 corridor to better reflect the current make-up of mix uses. Address and correct a current commercial zone north of Maple Street from North Washington Street east to Chestnut Alley predominately residential. The next steps will be to review ordinances for zoning districts from other municipalities (Colleen to distribute sample ordinances before the first full week in January); hold a public hearing and notifying residents (Lebanon County Planning will assist) of proposed zoning changes.

HIGHWAY DEPARTMENT – Sam Wengert

Snow removal went well. New tires were purchased for the Borough Truck to provide better traction.
RECREATION DEPARTMENT – Patrick Haley

Pat thanked Jonestown Bank and Mr. Bill Shay for the generous donation.

The Park and Recreation’s Santa Event will be held at the Borough Hall on December 8, 2018 starting with a Silent Auction from 3:00 pm to 5:30 pm, followed by the arrival of Santa at 4:00 pm and run till 6:00pm.

CODE ENFORCEMENT/POLICE – Elizabeth Lindsay

Heading into the winter months, code enforcement should be slowing down. Most of the current information is included in Colleen’s report.

The last leaf pick-up is scheduled for the week of December 10th. Residents with leaves after this week can bag them and call the Borough Office for pick-up.

FINANCE DEPARTMENT – Bill Bechtel

Bill thanked everyone for coming under budget for 2018.

SOLICITOR’S REPORT – Colleen Gallo

Report Submitted.

NEW BUSINESS

After the final reading of the 2109 Budget, a motion was made by Bill Bechtel, second by Doug Hartman to adopt the 2019 Budget as read. Motion carried 7-0.

A motion was made by Bill Bechtel, second by Patrick Haley to adopt Ordinance No. 322 setting the Real Property Tax Rate for the Tax Year 2019 at 2.77 mills and providing a discount for early payment and a penalty for late payment. Motion carried 7-0.

A motion was made by Bill Bechtel, second by Elizabeth Lindsay to sign the engagement letter with Stanilla, Siegel. And Maser LLC to audit 2018 for $6,500. Motion carried 7-0.

A motion was made by Robert Moyer, second by Patrick Haley to approve the 2019 Council Meeting Dates and authorization to advertise. Motion carried 7-0. They will be advertised with the Sewer Authority and Park and Recreation 2019 Meeting Dates.

A motion was made by Sam Wengert, second by Elizabeth Lindsay to appoint the following: Bryan Hoffman – IPMC Appeals Board 2021, Lebanon County Planning – Zoning Officer 2019, Kerry Rohland – Borough Secretary/Treasurer 2019, Lebanon County Treasurer – Delinquent Real Estate Tax Collector 2019, Fulton

Planning Commission has an opening (Dennis Good resignation as of 12/31/18 and Sewer Authority 2023 (Authority has not made official recommendation of Sue Bowman).

UNFINISHED BUSINESS

National Incident Management Systems (NIMS) Training (100, 200, 700) Council Members to complete and provide copy of certificates to Borough Office was mentioned.

A motion was made by Elizabeth Lindsay, second by Patrick Haley to pay the bills for November 2018. Motion carried 7-0.

The Council adjourned into executive session at 7:58 pm for a police personnel matter and initial negotiations on a possible contract.

Respectively Submitted
Kerry L Rohland
Borough Manager