

September 10, 2018

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by President Jim O'Connor with the Lord's Prayer and the Pledge of Allegiance. Members attending were Pat Haley, Doug Hartman, Elizabeth Lindsay, Robert Moyer, and Sam Wengert. Also attending were Mayor Larry Minnich, Attorney Colleen Gallo, Chief Jeffrey Farneski and Borough Manager Kerry Rohland.

Absent: Bill Bechtel

Borough Manager Minutes were presented for August 6th, 2018. **A motion was made by Robert Moyer, second by Elizabeth Lindsay to approve the Borough Manager's minutes for August 6th, 2018. Motion carried 6-0.**

The Treasurer's report was presented for August 2018. **A motion was made by Elizabeth Lindsay, second by Patrick Haley to approve the Treasurer's report for August 2018. Motion carried 6-0.**

FIRE COMPANY REPORT – Tony Deaven, Secretary Fire Company

Report submitted.

For August there were two Water Rescues and one structural fire at 224 South Mill Street.

Cleona Fire Company participated in a regional collaboration for the Federal Assistance to Firefighters Grant. Cleona Fire Company was approved for \$101,000 to purchase 17 Self-Contained Breathing Apparatus (SCBA). The Company's matching share is \$28,000.

For the month of August, the Fire Company responded to 35 calls; Cleona 7, Annville 6, and South Annville 8, the remaining distributed over other municipalities.

POLICE DEPARTMENT – Mayor Larry Minnich and Chief Farneski

Reported submitted by Chief Farneski.

The Mayor shared with Council that in the local newspaper he read that Giant had purchased two liquor licenses, one being assigned to Lebanon and the other to Cleona. Since Cleona is a dry town, The Mayor was not sure the intended use by Giant, and whether it would be violation of the Borough Ordinance.

CITIZEN COMMENTS

Louis DiAngelis, of 17 West Penn Avenue, asked for the status of rezoning of Penn Avenue. Doug responded the committee met on August 28th to review the current zoning and collected other municipalities zoning. Next meeting is scheduled for September 26th.

Cleona Borough Council Minutes

September 10th, 2018

Page 2

Rebecca Royer of 58 Willow Avenue questioned why no parking on the southside of East Pine is an issue. Robert explained the Fire Company had concerns in being able to get emergency vehicles through Pine Street especially when vehicles were parked on both sides of the street. Further discussion occurred with Council deciding to hold a Public Hearing at 6:30 pm on October 1st before the regular scheduled Council meeting.

A motion was made by Robert Moyer, second by Doug Hartman for advertising a Public Hearing to review no parking on East Pine Street, a ½ hour, 6:30 pm, before the regular Council Meeting on October 1st, 2018. Motion carried 6-0.

COUNCIL PRESIDENT'S REPORT – Jim O'Connor -

Jim read a card from the Friends of Lebanon Community Library for a donation in memory of Grace Minnich.

Jim shared a FEMA brochure announcing a Community Outreach meeting scheduled for Monday, September 17th.

Jim inquired if Melody had pursued becoming a notary. The office has been very busy especially in implementation of the stormwater fee and online payments for sewer customers. Consideration will be given after the end of the year.

BOROUGH MANAGER REPORT - Kerry Rohland

Kerry reported to Council the 2019 Minimum Municipal Obligation (MMO) for both the Police and Non-Uniform as follows: Police - \$ 39,177 and Non-Uniform - \$ 6,738. Should be receiving the 2018 Allocation within the next couple of weeks.

Kerry reviewed report submitted to Council.

FIRE/EMERGENCY MANAGEMENT - Robert Moyer

Robert will get with the Fire Chief to review the no parking zones along Pine Street.

Robert is looking for a local Emergency Management training class that the Mayor and he would be required to take.

Cleona Borough Council Minutes

September 10th, 2018

Page 3

PROPERTY DEPARTMENT – Douglas Hartman

Doug updated Council on the condition of the basement and the steps taken as follows: contacted Service 1st to do initial demolition and spraying for mold prevention; disconnecting electrical outlets; talking with engineers on current pumps, replacing one of the pumps with a temporary loaner; meeting with the insurance company; taking care of records destroyed and providing a temporary unit for storage of records not damaged; and exploring options going forward. Doug did mention that he is considering moving the mechanicals out of the basement.

HIGHWAY DEPARTMENT – Sam Wengert

Motion and approval of paving project using County Liquid Fuel money under New Business.

Motion and approval of snow removal contractors for 3 years under New Business.

With all the changes and requirements on the Borough, Sam asked Council to give consideration for a new building for public works and possible relocation of mechanicals, and reviewing the feasibility of full-time public works employee. A committee of Sam Wengert, leading, Doug Hartman, and Kerry Rohland was assigned to research the above.

RECREATION DEPARTMENT – Patrick Haley

Lebanon Valley College has developed a program for incoming freshman to perform community projects. On August 25th, freshman with advisors were in the Borough to paint curbs. Pat recommended allocated block of time for the program should be expanded (more than 2 hours).

The tube slide was open on August 29th. Pat thanked John and Joe for their work on the site preparation for the opening. Have received a lot of positive comments on Social Media. The Park and Recreation is considering possibly adding railing on the platform.

Because of rain, the showing of the movie “Wonder” was cancelled twice, once in August and again on September 7th. “Wonder” will be shown next year close to the beginning of the year school.

Fall Festival is schedule for October 27th from 2:00 pm to 7:00 pm with the Haunted Walk starting at 7:30 pm.

A new sound system has been purchased. A major donation was committed towards the purchase.

CODE ENFORCEMENT/POLICE – Elizabeth Lindsay

Recycling has become an issue in Lebanon County because of the amount of containments found in the recyclables. Because of this, the Greater Lebanon Refuse Authority (GLRA) is having difficulty finding companies to accept the recycled materials. GLRA will be providing educational material on recycling. Landfill is beginning to fill-up with the possibility in the future that trash may needed to be hauled outside Lebanon County.

A motion was made by Elizabeth Lindsay, second by Pat Haley to change International Property Maintenance Code (IPMC) full compliance to include the payment or payment plan of outstanding fees. Motion carried 6-0.

The Mayor continues to follow-up with the school on their active shooter policy. Elizabeth will contact the school to obtain their policy.

FINANCE DEPARTMENT – Bill Bechtel - absent

No Report

SOLICITOR’S REPORT – Colleen Gallo

Report Submitted.

An executive session was requested for a personnel matter pertaining to a leave of an employee. No action will need to be taken.

NEW BUSINESS

- **Ordinance No. 321 prohibiting parking on East Pine Street from the southside of East Pine Street between Laurel Alley and Morningside Avenue and the northside of West Locust Street between Wilson and Mill Street was tabled with a Public Hearing to be scheduled at 6:30 pm before the October 1, 2018 Council meeting.**
- **A motion was made by Elizabeth Lindsay, second by Pat Haley to appoint Ashley Good to fill the remainder of Frank Harvatine (resigned due to health reasons) Sewer Authority term, December 31, 2020. Motion carried 6-0.**
- **A motion was made by Doug Hartman, second by Robert Moyer to appoint Mike Peiffer to the Civil Service Commission with a term of December 31, 2021. Motion carried 6-0.**
- **A motion was made by Elizabeth Lindsay, second by Doug Hartman to adopt Resolution No. 2018-04 In support of Current Earned Income Tax**

Cleona Borough Council Minutes

September 10th, 2018

Page 5

Collections as defined by Act 32 and in Opposition to Legislative Initiatives to Mandate Centralized Services. Motion carried 6-0.

- **A motion was made by Sam Wengert, second by Pat Haley to apply the County Liquid Fuel money of \$2,080 towards Hoffer Paving Proposal # 11484 – Paving 5,400 Square Feet of Liberty Alley west of Center Street for \$10,600. Motion carried 6-0.**
- **A motion was made by Sam Wengert, second by Robert Moyer to award Snow removal contracts for 2018 through 2021 to Dan Geesaman and Fogleman Enterprises. Motion carried 6-0.**

UNFINISHED BUSINESS

2019 Budget – Worksheets will be distributed by September 14th.

National Incident Management Systems (NIMS) Training (100, 200, 700) Council Members to complete and provide copy of certificates to Borough Office was mentioned.

A motion was made by Elizabeth Lindsay, second by Doug Hartman to pay the bills for August 2018. Motion carried 6-0.

The Council adjourned into executive session at 8:33 pm. For personnel matter on a leave of employee.

Respectively Submitted
Kerry L Rohland
Borough Manager