

April 2nd, 2018

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by Vice President Bill Bechtel with the Lord's Prayer and the Pledge of Allegiance. Members attending were Patrick Haley, Doug Hartman, Robert Moyer, Elizabeth Lindsay (Arrived 7:30 pm), and Sam Wengert (Arrived 7:25 pm). Also attending were Mayor Larry Minnich, Attorney Colleen Gallo, Chief Jeffrey Farneski and Borough Manager Kerry Rohland.

Absent: Jim O'Conner

Borough Manager Minutes were presented for March 5th, 2018. **A motion was made by Patrick Haley, second by Robert Moyer to approve the Borough Manager's minutes for March 5th, 2018. Motion carried 4-0.**

The Treasurer's report was presented for March 2018. **A motion was made by Robert Moyer, second by Patrick Haley to approve the Treasurer's report for March 2018. Motion carried 4-0.**

FIRE COMPANY REPORT – Chief Jason Weikel or Mike Hughes - Absent

No Report

POLICE DEPARTMENT – Mayor Larry Minnich and Chief Farneski

Reported submitted by Chief Farneski.

Purchased a vest for Reggie McCall with half of the expense being reimbursed by a grant.

CITIZEN COMMENTS

Mr. Jeremy Reb, 221 W. Walnut Street presented an "Ordinance Proposal for Residential Zoning on Chickens" for Council's consideration, using South Annville's newly adopted ordinance as a starting point. Council directed Kerry to contact Lebanon County Planning on this matter and to provide feedback. Tom Embich, Annville Township Supervisor, said Annville had adopted an ordinance to allow chickens in residential zoning.

COUNCIL PRESIDENT'S REPORT – Jim O'Connor - absent

No report.

BOROUGH MANAGER REPORT - Kerry Rohland

Kerry reviewed report submitted to Council.

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FIRE/EMERGENCY MANAGEMENT - Robert Moyer

Bob asked that the EMS services study be tabled until both Jim and Elizabeth are in attendance.

New engine has been received with the goal to have it in service within the next two weeks.

The Fire Company is changing the thread on their hoses going from City Thread to National Standard Thread.

Bob received feedback from Chief Weikel on suggestions for no parking zones as follows: West Locust Street from Wilson to Mill Street, and E Pine Street. Colleen informed Council that designating the streets with no parking zones would be done by ordinance. Clarification on what side of the street for no parking would be needed.

PROPERTY DEPARTMENT – Douglas Hartman

Doug reported the roof HVAC unit that services both the District Justice Office and Police Department self-destructed. Meyer Oil replaced the unit on Thursday, March 28th.

HIGHWAY DEPARTMENT – Sam Wengert

Sam reported that Steve Sherk, Steckbeck Engineering, projected the Wilson Street Repaving Project would be under the \$100,000 threshold. Based on this information, Sam may expand the alley projects.

After receiving sidewalk complaints, Sam is exploring different avenues to address this issue. Colleen will supply a letter that Jonestown uses to address their sidewalk issues. An article will be placed in the Spring Newsletter notifying residents in general about sidewalk repairs.

RECREATION DEPARTMENT – Patrick Haley

There was a great turnout for the egg hunt on March 17th. The Park and Rec Board prepared 4,000 eggs for the event. The Easter Bunny was there to greet and have pictures taken with the children.

Park Spring Clean-up Day is scheduled for April 21st from 9:00 am to noon. We are partnering with Day of Caring.

Because of the time of year when the FFA can volunteer, the Park and Recreation Board is reevaluating this volunteer opportunity.

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Since people were asking him, Joe Auman wanted an update on the tube slide. Pat replied we are waiting to hear from the vendor.

CODE ENFORCEMENT/POLICE – Elizabeth Lindsay

Elizabeth reported that 6 West Chestnut has complied and is now off the books.

Overall there is not many changes with people under violation with the International Property Maintenance Code.

Greater Lebanon Refuse Authority's (GLRA) newsletter was distributed to Council and additional copies provided for the office.

Mayor Minnich reported on properties under IPMC Notice of Violation he has been working on: 210 East Penn Avenue, 156 South Harris Street, and 207 South Wilson Street. Next IPMC meeting is scheduled for April 13th at 1:00 pm.

Mayor Minnich attended FEMA's Flood Plain Meeting. New Lebanon County Flood maps were reviewed. Could impact residents flood insurance and mortgages.

Mayor had followed up with Cleona Elementary Principal to update evacuation agreement with the Borough.

FINANCE DEPARTMENT – Bill Bechtel

Bill reported that the Borough is under budget spending for the year. This was mainly attributed to the Police Department being under budget.

Bill reported that a letter was received from the Annville Free Library, thanking the Borough for their Donation.

Bill asked for clarification from Mr. Reb, that in his submission, Mr. Reb mentioned the chickens were pets. Bill asked if they would live inside or outside the residence. Mr. Reb answered, outside.

SOLICITOR'S REPORT – Colleen Gallo

Report Submitted

NEW BUSINESS

- **A motion was made by Elizabeth Lindsay, second by Doug Hartman to adopt Ordinance No. 317 authorizing Cleona Borough's entry into an Intergovernmental Agreement with the Cleona Borough Authority for transfer of Stormwater Facilities. Motion carried 6-0.**

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- **A motion was made by Elizabeth Lindsay, second by Robert Moyer to adopt Ordinance No. 318 authorizing the Cleona Borough Authority to execute all necessary documents relative to the amendments to the Intermunicipal Agreement regarding the Stormwater Consortium. Motion carried 6-0.**
- **A motion was made by Patrick Haley, second by Robert Moyer, to proceed to update the official zoning map by the Lebanon County Geographical Information Systems (GIS) Department for \$250. Motion carried 6-0.**
- **A motion was made by Elizabeth Lindsay, second by Doug Hartman to authorize the payment of a stipend to the appointed representative to the Board of the Greater Lebanon Refuse Authority (GLRA) according to the Paid Meeting Attendance Policy provided by the GLRA. Motion carried 6-0.**

UNFINISHED BUSINESS

Draft Ordinances to require businesses to install Knox Boxes on their premises and the ordinance for various types of burglar, fire, and other emergency alarm devices was tabled till next meeting.

Review and recommendations for possible ordinance to designate additional no parking zones and stop signs in the Borough. Robert Moyer shared that he reviewed with Chief Weikel, and two locations were identified for no parking along one side of the street: West Locust between South Wilson and South Mill Street, and East Pine Street between Laurel Alley and Rosemont Avenue.

Lease agreement for the District Justice Office – Executive Session was requested due to negotiations with County.

National Incident Management Systems (NIMS) Training (100, 200, 700) Council Members to complete and provide copy of certificates to Borough Office was discussed. Recommended that Council members should complete this because it could affect future funding from FEMA and PEMA.

There are two openings, one each for Planning Commission (2018) and Civil Service (2018). Council recommended the two opening should be included in the Spring Newsletter.

A motion was made by Elizabeth Lindsay, second by Patrick Haley to pay the bills for March 2018. Motion carried 6-0.

Council adjourned into Executive Session – negotiations with District Justice Lease at 8:01 pm.

Respectively Submitted

Kerry L Rohland

Borough Manager