

February 5th, 2018

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by President Jim O'Connor with the Lord's Prayer and the Pledge of Allegiance. Members attending were Bill Bechtel, Patrick Haley, Elizabeth Lindsay, Robert Moyer and Sam Wengert. Also attending were Mayor Larry Minnich, Attorney Colleen Gallo, Chief Jeffrey Farneski and Borough Manager Kerry Rohland.

A motion was made by Patrick Haley, second by Robert Moyer to appoint Douglas Hartman to Council with a term ending 2019. Motion carried 6-0.

A motion was made by Bill Bechtel, second by Elizabeth Lindsay to adopt Resolution 2018-02 confirming the appointment of Douglas Hartman to Council with a term ending 2019. Motion carried 7-0.

Mayor Larry Minnich administered the oath of office to Douglas Hartman

Borough Manager Minutes were presented for January 2nd, 2018. **A motion was made by Bill Bechtel, second by Patrick Haley to approve the Borough Manager's minutes for January 2nd, 2018. Motion carried 7-0.**

The Treasurer's report was presented for January 2018. **A motion was made by Elizabeth Lindsay, second by Robert Moyer to approve the Treasurer's report for January 2018. Motion carried 7-0.**

FIRE COMPANY REPORT – Mike Hughes, President

Total number of calls for 2017 were 370.

For the month of January there were 54 calls, 15 being in the Borough.

The Officers for 2018 are the same as 2017.

The new engine is expected to be delivered in two weeks. The new engine will be put into service March/April.

The old engine has been sold to Prescott Fire Company. Cleona will be borrowing Annville's Engine till the new engine is put in service.

POLICE DEPARTMENT – Mayor Larry Minnich and Chief Farneski

Reported submitted by Chief Farneski

The Mayor attended the first joint merger meeting with Annville Fire Company, Cleona Fire Company, Annville Township, and Cleona Borough.

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The Mayor attended the IPMC meeting and has been working with some of the residents under notice of violation.

The Chief wanted to recognize Officer Henning and Officer Bartal for 10 years of service with the Borough by giving a one stripe, designating them as Patrolman first class and a one-time bonus of \$250. In the future would be looking at amending the Police Contract. **A motion was made by Elizabeth Lindsay, second by Bill Bechtel to award a ten-year service stripe and a onetime \$250 bonus per officer. Motion 7-0.**

CITIZEN COMMENTS

No Comments

COUNCIL PRESIDENT'S REPORT – Jim O'Connor

Wanted to thank Doug in joining Council.

BOROUGH MANAGER REPORT - Kerry Rohland

Kerry reviewed report submitted to Council.

Because of the expense, Colleen recommended the expense to codify the ordinances should be budgeted for next year.

FIRE/EMERGENCY MANAGEMENT - Robert Moyer

Robert reported on the EMS billing. He met with Bryan Smith, First Aid and Safety, and has a meeting scheduled with Central Medical the middle of February.

Robert informed Council that Jill Nagy will provided the official communication on the progress of the merger meetings. He read Jill's statement.

Robert met with Chief Weikel on the Knox Box issue, and recommended that any business that has a third party monitored fire alarm system would be required to install a Knox Box. Colleen will draft an ordinance for Robert and Elizabeth to review, and then circulate for Council review.

Colleen will recirculate the false alarm ordinance with changes for Council to review. Notices will be sent out by the Borough Office.

Robert and Chief Weikel will report back on the no parking zones.

PROPERTY DEPARTMENT – Douglas Hartman

Doug asked if there are any projects for the property. Kerry updated on items that were being considered.

HIGHWAY DEPARTMENT – Sam Wengert

Discussion occurred on the inconsistency marking of no parking zones at intersections. Sam and the Chief will review and make recommendations.

Sam reported the last two snow events have been a challenge. Safety is of the utmost but he is trying to balance with the constraints of the budget.

Mayor discussed the sharrows marking wearing off on Route 422 within a year.

RECREATION DEPARTMENT – Patrick Haley

Pat reported that at the January meeting the years scheduled was prepared. The dates are listed on the website. Tennis lessons and yard sale are to be scheduled.

FFA is scheduled to volunteer on March 20th.

CODE ENFORCEMENT/POLICE – Elizabeth Lindsay

Beth reported on the IPMC meeting and referred Council to review Colleen's report.

FINANCE DEPARTMENT – Bill Bechtel

All departments are under budget except one. Projections look good.

SOLICITOR'S REPORT – Colleen Gallo

Colleen reviewed the lease with the District Justice Office and made some recommendations with term and amount of increases. Kerry will do an analysis on a cost per square footage to see if the current rent is sufficient.

A motion was made by Elizabeth Lindsay, second by Douglas Hartman to authorize Colleen to advertise the Intermunicipal Agreement to transfer the Stormwater Facilities to the Borough Authority. Motion carried 7-0.

NEW BUSINESS

- **A motion was made by Elizabeth Lindsay, second by Bill Bechtel to adopt Resolution 2018-01 to dispose of accounts payable, accounts receivable, bank**

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statements, cancelled checks, payroll tax records, and payroll time records for January 1, 2010 through December 31, 2010, measuring 2.2 cubic feet. Motion carried 7-0.

- **A motion was made by Elizabeth Lindsay, second by Pat Haley to approve a handicap parking space at 34 North Center Street. Motion passed 7-0.**
- **A motion was made by Elizabeth Lindsay, second by Bill Bechtel to approve the 2018 Preventative Maintenance Agreement with C.M. High for \$735. Motion carried 7-0.**

UNFINISHED BUSINESS

Ordinance to require businesses to install Knox Box on their premises was discussed under Robert Moyer's report.

Review and recommendations for possible ordinance to designate additional no parking zones and stop signs in the Borough. Reported under Robert Moyer's report.

National Incident Management Systems (NIMS) Training (100, 200, 700) Council Members to complete and provide copy of certificate to Borough Office was discussed.

There are three openings for Planning Commission (2018), Civil Service (2018), and Park and Recreation Board (2022).

A motion was made by Elizabeth Lindsay, second by Pat Haley to pay the bills for January 2018. Motion carried 7-0.

Council adjourned at 8:25 pm by motion of Elizabeth Lindsay, second Robert Moyer.

Respectively Submitted
Kerry L Rohland
Borough Manager