

December 4th, 2017

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by President Jim O'Connor with the Lord's Prayer and the Pledge of Allegiance. Members attending were Bill Bechtel, Patrick Haley (Left 7:24 pm), Don Hopple, Elizabeth Lindsay, Robert Moyer, and Sam Wengert (Arrived 7:35 pm). Also attending were Chief Jeffrey Farneski, Attorney Colleen Gallo and Borough Manager Kerry Rohland.

Borough Manager Minutes were presented for November 6th, 2017. **A motion was made by Pat Haley, second by Bill Bechtel to approve the Borough Manager's minutes for November 6th, 2017. Motion carried 5-0. (Elizabeth and Sam not present)**

The Treasurer's report was presented for November 2017. **A motion was made by Elizabeth Lindsay, second by Don Hopple to approve the Treasurer's report for November 2017. Motion carried 6-0.**

FIRE COMPANY REPORT – Dustin Sider

In November, the Fire Company responded to 27 calls (3 Fire Calls, 5 EMS, 6 Accident, remaining other) with 11 being in the Annville/Cleona Municipalities.

POLICE DEPARTMENT – Chief Farneski and Mayor Minnich

Chief reviewed his report.

Mayor mentioned a bad accident occurred on North Center Street, December 2, 2017. The Mayor asked that when looking at no parking areas, to consider looking at North Center Street. Council is waiting for recommendations from the Fire Company.

RECREATION DEPARTMENT – Patrick Haley

Santa meet and greet will be held December 9th from 3:00 to 6:00 pm. He will be arriving in a red convertible. Free hot chocolate, coffee, and cookies will be offered. Pictures will be taken by Chris Bower, Live Edge Media with free internet access to downloadable digital pictures.

CITIZEN COMMENTS

Patrick German of 24 Erin Lane, South Annville, property owner of 35 South Mill Street had received a Notice of Violation in August and thought he had complied, but was surprised when he received an invoice with three additional inspections. Mayor Minnich had been working with Mr. and Mrs. German, and addressed what the issue was for the non-compliance. Mayor Minnich and Attorney Gallo explained that Council was considering updating the rental license to address issues with tenants outside the International Property

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Maintenance. Mayor shared that the police and EMS was called out more than once for drug overdose. Mr. German understood and thanked Mayor Minnich for the explanation.

Joe Auman of 202 South Mill Street, Public Works Department, asked Council to consider placing stop signs at the intersections of East Pine/Rosemont and East Pine/Willow. Joe also mentioned about consider removing the no parking on the right side of South Center past W. Walnut Street. Alternative considerations were discussed. Kerry will need to check with LTAP, Local Technical Assistance Program, on placement of new stop signs and a previous Locust Street Study.

COUNCIL PRESIDENT'S REPORT – Jim O'Connor

Jim reviewed a letter received from the Lebanon County Bicycle Coalition thanking the Borough Council for signage and sharrows for cyclist.

Jim thanked each Council member for all the work that was accomplished in the past year. He is looking forward to 2018.

Since this is Don Hopple's last meeting, Council especially recognized his efforts with the work accomplished at the Borough Hall during his term.

BOROUGH MANAGER REPORT - Kerry Rohland

Report submitted and reviewed.

When Penn Dot did the markings for the crosswalks and the sharrows on RT 422, they used thermo plastic. Going forward, instead of being able to paint the markings, thermo plastic will need to be used. With Thermo plastics being more expensive, the hope is they will last longer than being painted.

Bill Bechtel suggested that part of 2018 surplus be transferred to the Capital Fund to cover street paving projects. Council was in agreements.

A motion was made by Elizabeth Lindsay, second by Don Hopple to approve Recreation Resource, USA quoted price of \$18,478 to purchase and install new tube slide. Motion carried 6-0.

FIRE COMPANY/ EMERGENCY MANAGEMENT DEPARTMENT – Robert Moyer

New engine for the Fire Company is in production with an anticipated end of January 2018 delivery date.

Robert gave an update on the review of the EMS services, with the next step to visit both First Aid and Central Medical. This will be done after the first of the year. Lebanon County EMA is developing a new CAD system that might influence the way services are dispatched.

Robert gave Dustin Sider, Cleona Fire Company, the 4th Quarter Borough allotment check.

Mayor Minnich asked about the number of representatives from each Fire Company (5 for each) and Municipality (3 for each) and how this will affect the voting. Robert assured that the attorney overseeing the process will resolve this issue.

PROPERTY DEPARTMENT – Don Hoppel

The window for the Borough Office will be installed once it is received.

The man door frame and weather stripping for the police garage needs repaired.

HIGHWAY DEPARTMENT – Sam Wengert

Preparing for snow removal.

CODE ENFORCEMENT/POLICE DEPARTMENT – Elizabeth Lindsay

A motion was made by Elizabeth Lindsay, second by Bill Bechtel to authorize Colleen to advertise and prepare the New Rental License Ordinance for Council's consideration at the January 2nd, 2018 Council Meeting. Motion carried 6-0.

Elizabeth report on International Property Maintenance Code (IPMC) with 7 compliances in November, one compliance being for a property that was under Notice of Violation (NOV) for several years. Kerry thanked Mayor Minnich for his role in the IPMC process alleviating the burden on the Borough Office. A meeting will be scheduled before the end of the year for review.

FINANCE DEPARTMENT – Bill Bechtel

Bill congratulated the Chief and all departments heads for being under budget for the second year in a row.

SOLICITOR'S REPORT – Colleen Gallo

Report submitted.

Since reorganizations for municipalities fall on the same day, Attorney Race will be at our January Re-organization Meeting.

NEW BUSINESS

A motion was made by Robert Moyer, second by Bill Bechtel to adopt the Amended Memorandum of Understanding (MOU) between Annville Township, Cleona Borough, Annville Union Hose Fire Company, and Cleona Fire Company on determining if an

official collaboration through consolidation or merger will maximize funding, manpower and create efficiencies in their First Due Run Areas. Motion carried 6-0.

A motion was made by Bill Bechtel, second by Robert Moyer to adopt the 2018 Budget as read. Motion carried 6-0.

A motion was made by Bill Bechtel, second by Elizabeth Lindsay to adopt Ordinance #315 setting the Real Property Tax rate for the year 2018 at 2.77 mills and providing a discount for early payment and a penalty for late payment. Motion carried 6-0.

A motion was made by Bill Bechtel, second by Elizabeth Lindsay to sign the engagement letter with Stanilla, Siegel, and Maser LLC to audit 2017 for \$6,350. Motion carried 6-0.

A motion was made by Elizabeth Lindsay, second by Don Hopple to approve the 2018 Council Meeting Dates, and authorization to advertise. They will be advertised with the Sewer Authority and Park and Recreation 2018 Meeting Dates. Motion carried 6-0.

UNFINISHED BUSINESS

Ordinance to require businesses to install Knox Box on their premises. Waiting for feedback from Fire Company.

Review of Draft Rental License Ordinance – Discussed under Elizabeth’s report.

Review and recommendations for possible ordinance to designate additional no parking zones in Borough. Discussion under Police and Citizen Comments.

Act 42 to prohibit mini Casinos in Municipalities. **A motion was made by Don Hopple, second by Sam Wengert to adopt a Resolution to be drafted and signed prohibiting mini Casinos in the Borough. Motion carried 5-1 (Bill Bechtel – No).**

National Incident Management Systems (NIMS) Training (100, 200, 700, 800) remains on unfinished business to serve as a reminder to Council to complete the training. Council should complete levels 100, 200, and 700.

A motion was made by Elizabeth Lindsay, second by Don Hopple to pay the bills for November. Motion carried 6-0.

A motion was made by Elizabeth Lindsay, second by Don Hopple, to adjourn at 8:47 pm.

Respectively Submitted
Kerry L Rohland
Borough Manager