

September 11th, 2017

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by President Jim O'Connor with the Lord's Prayer and the Pledge of Allegiance. Members attending were Patrick Haley, Don Hopple, Elizabeth Lindsay, Robert Moyer and Sam Wengert. Also attending were Chief Jeffrey Farneski, Attorney Colleen Gallo and Borough Manager Kerry Rohland.

Absent: Bill Bechtel

A moment of silence was held in remembrance of September 11.

Borough Manager Minutes were presented for August 7th, 2017. **A motion was made by Don Hopple, second by Patrick Haley to approve the Borough Manager's minutes for August 7th, 2017. Motion carried 6-0.**

The Treasurer's report was presented for August 2017. **A motion was made by Elizabeth Lindsay, second by Robert Moyer to approve the Treasurer's report for August 2017. Motion carried 6-0.**

FIRE COMPANY REPORT – Mike Hughes

In August, the Fire Company responded to 30 calls; Annville 3, Cleona 11, South Annville 8, and remaining over other municipalities. Average turnout of 5.

POLICE DEPARTMENT – Chief Farneski and Mayor Minnich

Chief reviewed his report.

Patrick Haley asked if consideration would be given to placing a yield sign for the crosswalk in-front of the school.

Mayor Minnich has received positive feedback about the sign for speed and messages.

CITIZEN COMMENTS

Louis DiAngelis of 17 West Penn Avenue asked when the potholes will be fixed in the alley behind his residence. Arrangements were already made for Annville Township to patch them this year. Sam Wengert expressed that the alley would be considered being repaved with County Money. Dane DiAngelis speaking for his father Louis DiAngelis, shared with Council that his father owns three contiguous from Center Street heading West on Route 422 (West Penn Avenue). His father is looking at possible packaging all three properties to see if there would be any interest by a business (commercial use). The properties are currently located in a residential zone area. Dane asked Council if they would entertain a variance of zoning. Colleen mentioned that a variance would be under the purview of the Zoning Hearing Board, which normally requires demonstrating a hardship. Mayor Minnich gave a historical view of Route 422. The other option would be for Council to have the Planning Commission

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review the 422 corridor. Mr. Louis DiAngelis mentioned about ferial cats in his neighborhood. Kerry had checked with Humane Society, PAWS, and a veterinary. They can be lived rapped and taken to the humane society.

Kelly Hoffer of 229 West Chestnut asked a question about the ambulance situation in the Borough, because they received a bill for \$800. Her understanding is this is because there is no billing agreement between the two ambulance services (Central Medical and First Aid and Safety). Robert Moyer has been assigned and is in the process to gathering information on the ambulance services. Since Robert is new to Council, he asked to be allotted some time to gather information.

COUNCIL PRESIDENT'S REPORT – Jim O'Connor

Jim appreciates everyone hard efforts in maintaining a beautiful Park and clean streets. Cleona is place we can all be proud of living in.

BOROUGH MANAGER REPORT - Kerry Rohland

Report submitted and reviewed.

Kerry shared that John Wyatt had turned in a letter resignation effective October 1st. He did ask if he could continue to clean the Borough Hall. Commended John for his dedication and quality of service. Council supported Kerry's recommendation to allow John to continue with cleaning the Borough Hall.

FIRE COMPANY/ EMERGENCY MANAGEMENT DEPARTMENT – Robert Moyer

Discussion of Ambulance Service study was discussed earlier.

Memorandum of Understanding between Annville and Cleona Fire Companies and Municipalities - Mike Hughes, Cleona Fire Company President, shared a little of the history of the process and future benefits in a merger/consolidation of Fire Companies. Memorandum was in response to the Cleona Fire Companies asking for a formal commitment by all parties. Currently, the Fire Companies are operating together under 58, but financially have been operating separately. After discussion, Council acted on the MOU (under new business). Robert Moyer would head the committee with the other members being Kerry and Mayor Minnich.

PROPERTY DEPARTMENT – Don Hopple

Electrical Contractor is scheduled for September 28th and 29th to replace the distribution panels and rewiring. There will be some outage during the process, but will be held to the minimum.

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HIGHWAY DEPARTMENT – Sam Wengert

A motion was made by Sam Wengert, second by Patrick Haley to use the County Liquid Fuel Monies of \$ 2,080 towards the resurfacing of Union Alley from South Christian to Dairy Road, and awarding the contract to Hoffer Paving to resurface the area for \$ 8,200. Motion carried 6-0.

Sam asked that \$50,000 be set aside in the Capital Fund for streets so he would be able to do a major project every two years for the next 4 to 6 years.

RECREATION DEPARTMENT – Patrick Haley

A motion was made by Pat Haley, second by Elizabeth Lindsay to ratify awarding the removal of the tube slide and grading to Tommy Krall (Eagle Excavating), not to exceed \$ 5,000. Motion carried 6-0.

September 22nd will be the last movie night, “Secret Life of Pets”.

Planning for Fall Festival started the end of August. The scheduled for the October 21st Fall Festival is being moved up as follows: Main Festival Events from 2 pm to 7 pm, Haunted Walk from 6:00 pm to 9:00 pm, and the Costume Contest at 4:00 pm.

Pat and Jim needed clarification of Borough Code Section 2709 with the appointment of Park and Recreation members from Annville, North Annville, and South Annville through the Annville-Cleona School Board. Colleen interpreted for a non-Borough member to be a voting member the School Board would have to appoint them. If not, they could serve as a non-voting member (non-resident member).

CODE ENFORCEMENT/POLICE DEPARTMENT – Elizabeth Lindsay

Next International Property Maintenance Code (IPMC) meeting is scheduled for September 20, 2017.

Elizabeth shared with Council preliminary discussion as follows: recommended a copy of the Fee Resolution be sent with the initial Notice of Violation (NOV) to give the property owner a better understanding of the fee scheduled; consideration on the handling of larger projects; and green waste, rubbish, and grass will be handled by the Police Department, but if it includes larger/other violations, Chris Miller IPMC Code Enforcement Officer will handle.

FINANCE DEPARTMENT – Bill Bechtel absent

No Report

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SOLICITOR'S REPORT – Colleen Gallo

Report submitted.

Needed an Executive Session for Council to provide direction on a pending litigation matter involving a IPMC issue.

Jim mentioned to Council that he had received a letter of resignation from Keith Fernsler, Alternate for the Zoning Hearing Board, effective August 15th. A new alternate will need to be appointed by Council.

NEW BUSINESS

A motion was made by Don Hopple, second by Patrick Haley to adopt and authorize the Memorandum of Understanding between Annville Township, Cleona Borough, Annville Union Hose Fire Company and Cleona Fire Company on determining if an official collaboration through consolidation or merger will maximize funding, manpower and create efficiencies in their First Due Run Areas. Motion carried 6-0.

The 2018 Minimum Municipal Obligations for the Uniform Pension is \$39,112 and Non-Uniform Pension is \$6,606.

UNFINISHED BUSINESS

Ordinance to require businesses to install Knox Box on their Premises. Waiting for additional information to be provided.

Review of Rental License Ordinance for possible update (Annville and City of Lebanon Ordinance provided). – The IPMC Committee will review and report back to Council.

National Incident Management Systems (NIMS) Training (100, 200, 700, 800) remains on unfinished business to serve as a reminder to Council to complete the training. Council should complete levels 100, 200, and 700.

A motion was made by Elizabeth Lindsay, second by Patrick Haley to pay the bills for August. Motion carried 6-0.

Council adjourned into Executive Session at 9:14 pm due to pending litigation involving and IPMC matter.

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Respectively Submitted
Kerry L Rohland
Borough Manager