

# July 3<sup>rd</sup>, 2017

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by President Jim O'Connor with the Lord's Prayer and the Pledge of Allegiance. Members attending were Bill Bechtel, Ellen Burke, Patrick Haley, Don Hopple, Elizabeth Lindsay, and Sam Wengert. Also attending were Chief Jeffrey Farneski, Attorney Colleen Gallo and Borough Manager Kerry Rohland.

Three candidates expressed interest in the Mayor position and each one presented, why they should be considered for Mayor as follows: Doug Hartman of 321 East Chestnut Street, Larry Minnich of 3632 Hill Church Road, and Donald Smith of 104 West Penn Avenue. **A roll call vote was taken as follows: Pat Haley – Larry Minnich, Ellen Burke – Doug Hartman, Sam Wengert – Larry Minnich, Bill Bechtel – Donald Smith, Elizabeth Lindsay – Doug Hartman, Don Hopple – Larry Minnich, and Jim O'Connor – Larry Minnich. The vote tally was as follows: Larry Minnich – 4, Doug Hartman -2, and Donald Smith -1.**

**A motion was made by Bill Bechtel, second by Elizabeth Lindsay to adopt Resolution 2017-03 appointing Larry Minnich as Mayor for the remainder of the term ending December 31, 2017. Motion carried 6-1 (Ellen Burke).**

Ellen Burke read a prepared letter and resigned her position effective immediately and left the Council Chambers.

**A motion was made by Elizabeth Lindsay, second by Pat Haley to accept Ellen Burke's resignation, effective immediately. Motion carried 5-1 (Bill Bechtel).**

Borough Manager Minutes were presented for June 5<sup>th</sup>, 2017. **A motion was made by Bill Bechtel, second by Elizabeth Lindsay to approve the Borough Manager's minutes for June 5<sup>th</sup>, 2017. Motion carried 6-0.**

The Treasurer's report was presented for June 2017. **A motion was made by Bill Bechtel, second by Elizabeth Lindsay to approve the Treasurer's report for June 2017. Motion carried 6-0.**

## **FIRE COMPANY REPORT – Mike Hughes**

In June, the Fire Company responded to 37 incidents with 16 medical assists. Turnout per incident was 4.5 to 5.0.

Mike had inquired with Knox, a worldwide company, on the number of boxes broken into. Knox responded that the box has never been broken into. The concern of Sam, Bill, and Mayor Minnich was making Knox Boxes mandatory. Doug Hartman shared with Council about businesses with automated alarms, that it would be beneficial for them to have a Knox Box. Doug also shared the number of false alarms with automated alarms, and possibly setting a charge after 3 times a month. Fire Department will search and provide Council with an Ordinance for Knox Boxes and automatic alarms.

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**POLICE DEPARTMENT – Chief Farneski**

Chief reviewed his report.

**CITIZEN COMMENTS**

Natasha Firestone of 29 East Penn Avenue expressed concerns about the International Property Maintenance Code (IPMC) Notice of Violations (NOV) received by her and her husband, and the associated fees. Elizabeth Lindsay and Attorney Race both explained the purpose of the IPMC. Ms. Firestone expressed concern over the complaint driven enforcement. Ms. Firestone was encouraged to contact Chris Miller, Code Officer. Kerry recommended to Council there should be a review the of whole code enforcement process, that a lot has changed since it was originally adopted. Jim O'Connor appointed a committee of Elizabeth, Bill, Kerry, and Mayor Minnich to review the code enforcement process and bring recommendations to Council at the September meeting.

Raphael Gomez of 41 West Penn Avenue expressed concern that the website has not been updated. Kerry expressed that a company was contacted to review and update the website. Has been waiting for feedback from the vendor.

**COUNCIL PRESIDENT'S REPORT – Jim O'Connor**

Jim had no comments.

**BOROUGH MANAGER REPORT - Kerry Rohland**

Report submitted and reviewed.

**FIRE COMPANY/ EMERGENCY MANAGEMENT DEPARTMENT – Ellen Burke not present because of resignation.**

No report

**PROPERTY DEPARTMENT – Don Hopple**

All the preliminary work has been done. Next step will be tearing out of the old panels in the basement and in the fire company, replacing them with square-d panels.

**A motion was made by Don Hopple, second by Elizabeth Lindsay to approve the replacement of panels and breakers in the Borough Hall by Dourte Electrician, Inc. not to exceed \$10,000. Motion carried 6-0**

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**HIGHWAY DEPARTMENT – Sam Wengert**

Sam will review with Kerry if Capital Funds will be available to pave South Wilson in 2018.

**RECREATION DEPARTMENT – Patrick Haley**

The June movie, “Secret Life of Pets”, was cancelled because of weather and re- scheduled for September 22.

July 8<sup>th</sup> the Park and Recreation Board will have a Yard Sale at the Park. A space cost \$10, \$15 with table.

July 21<sup>st</sup> movie is “Finding Dory”.

On July 15<sup>th</sup> and 22<sup>nd</sup>, free tennis lessons will be provided by the Bob Wentling family.

Summer program is going well. Sharon and Michelle are doing a great job with 25 kids on average attending daily.

The Little Library installed by United Way at the Park was destroyed the week of June 12<sup>th</sup>. It has been replaced by United Way. The Park and Recreation Board has started to investigate installing a security system at the Park.

The Park and Recreation Board will be handling the refreshment stand for National Night Out.

**CODE ENFORCEMENT/POLICE DEPARTMENT – Elizabeth Lindsay**

Discussion on Code Enforcement covered in other areas.

Elizabeth made motions listed under New Business.

**FINANCE DEPARTMENT – Bill Bechtel**

Bill reported that we are doing well to budget.

**SOLICITOR’S REPORT – Andrew Race**

Report submitted.

**NEW BUSINESS**

**A motion was made by Elizabeth Lindsay, second by Pat Haley to adopt Ordinance #313 for Pawn and Second-Hand Shops. Motion carried 6-0.**

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**A motion was made by Elizabeth Lindsay, second by Don Hopple to adopt Ordinance #314 authorizing the Cleona Borough Authority to enter into the Intermunicipal Agreement to form a stormwater coalition. Motion carried 6-0.**

**UNFINISHED BUSINESS**

Ordinance to require businesses to install Knox Box on their Premises. Discussion under Fire Company Report.

Review of Rental License Ordinance for possible update (Annville and City of Lebanon Ordinance provided). – Tabled to next meeting to give Council a chance for review.

National Incident Management Systems (NIMS) Training (100, 200, 700, 800) remains on unfinished to serve as a reminder to Council to complete the training. Council should complete levels 100, 200, and 700.

Since Ellen resigned, a question was raised about the Emergency Coordinator. Once Mayor Minnich is sworn in, he would become the Emergency Coordinator.

**A motion was made by Elizabeth Lindsay, second by Patrick Haley to pay the bills for June. Motion carried 6-0.**

**A motion was made by Elizabeth Lindsay, second by Bill bechtel to adjourned the meeting at 9:30 pm.**

Respectively Submitted

Kerry L Rohland

Borough Manager