

May 1st, 2017

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by President Jim O'Connor with the Lord's Prayer and the Pledge of Allegiance. Members attending were Bill Bechtel, Ellen Burke, Patrick Haley, Don Hopple, and Elizabeth Lindsay. Also attending were Chief Jeffrey Farneski, Attorney Colleen Gallo and Borough Manager Kerry Rohland.

Absent: Mayor Brian Burke and Sam Wengert

Borough Manager Minutes were presented for April 3rd, 2017. **A motion was made by Patrick Haley, second by Ellen Burke to approve the Borough Manager's minutes for April 3rd, 2017. Motion carried 6-0.**

The Treasurer's report was presented for April 2017. **A motion was made by Ellen Burke, second by Elizabeth Lindsay to approve the Treasurer's report for April 2017. Motion carried 6-0.**

FIRE COMPANY REPORT – Mike Hughes

In April, the Fire Company responded to 31 incidents with 12 being in the Borough.

Demo chassis from Pierce is being reviewed by Fire Company.

The frame work around the back door at the Fire Company is rusted and becoming an issue. A proposal was presented, but was outside the term of acceptance. A new updated proposal will be presented for Council review. Don asked if the Fire Company would be interested in a 50/50 split. Mike will present it to the Fire Company Board.

The Fire Company is exploring a Key Fob System with the main cost being \$2,800 for the system, hardware for doors not included. Don, Mike, and Kerry will do some additional research. Jim O'Connor asked if the Park Pavilion could be included in the system.

POLICE DEPARTMENT – Mayor Brian Burke (absent) and Chief Farneski

Chief reviewed his report.

A motion was made by Ellen Burke, second by Elizabeth Lindsay to donate the Explorers' bicycles to the Youth for Christ. Motion carried 6-0

CITIZEN COMMENTS

Public Works employee, Joe Auman, 202 South Mill Street, presented to Council, pictures of the Park's Workday.

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COUNCIL PRESIDENT'S REPORT – Jim O'Connor

Jim appointed a committee of Elizabeth Lindsay, Ellen Burke, Kerry Rohland and himself to evaluate the Cleona Emergency Services, and selection of box cards.

BOROUGH MANAGER REPORT - Kerry Rohland

Report submitted and reviewed.

FIRE COMPANY/ EMERGENCY MANAGEMENT DEPARTMENT – Ellen Burke

Ellen has been attending merger meetings for about 5 years. Talks have stalled. Both Cleona Borough and Annville Township Supervisors support the merger of the Cleona Fire Company and Annville Union Hose. Ellen will contact Nick Yingst, Annville Township Manager, to select dates to have a meeting with some of the Township Supervisors. Ellen, Jim and Kerry will represent Cleona.

PROPERTY DEPARTMENT – Don Hoppie

The next step of the electrical replacement is scheduled for May 18th or May 25th. Tracing of the circuits and cleaning up of old equipment may require the electric service to be down. Kerry and Don is coordinating this work with the District Justice Office and Police Department.

HIGHWAY DEPARTMENT – Sam Wengert Absent

Under new business is road work identified by Joe and Kerry and reviewed by Sam to be completed and consider by Council.

Sam has started to review future street projects with the focus on a section of Harris Street, Wilson Street, and South Washington. This future work would complete the street renovations for the Southwest quadrant.

RECREATION DEPARTMENT – Patrick Haley

On April 16th, the Easter Egg hunt was held, and was well attended with over 500 people in attendance. Hams were raffled off. Next year the Easter Egg Hunt will be scheduled in the morning (kisses were beginning to melt), and triple the number of Easter Eggs prepared.

Park Community Clean-up was on April 22nd. Pat thanked John Wyatt, Joe Auman, Deb, and Kerry for helping on that date. There was a total of 30 to 34 people to help with re-lamping to LED bulbs, painting pavilion and equipment, and mulching at the entrance bed and picnic area along the Quittapahilla.

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United Way installed a Little Library Box at the toddler area. The Box will be stocked and monitored by United Way and relies on an honor system (take a book, give a book).

First movie night is June 16th – “Secret Life of Pets”. Dillon Smith approached Pat about the French Club manning the concession stand on movie nights. Mrs. Yost gave the approval for the French Club to man the concession stand.

There has been discussion on providing a free tennis clinic.

CODE ENFORCEMENT/POLICE DEPARTMENT – Elizabeth Lindsay

Chief Farneski and Elizabeth reviewed a sample ordinance for Pawn and Second-Hand shops provided by North Lebanon and asked Colleen to use the format for Cleona.

Street sweeping will start the week of May 8th. Elizabeth suggested using temporary signage on the day streets are to be swept.

Elizabeth shared with Council that 6 West Chestnut is on the Sheriff Sale List for August 8th.

Elizabeth requested an Executive session at the end of the meeting for a personnel issue to discuss the Chief's compensation.

FINANCE DEPARTMENT – Bill Bechtel

Bill reported that the finances are good with current year to date expenses are under last year by \$27,000 and \$57,000 under the budget.

SOLICITOR'S REPORT – Colleen Gallo

Report submitted.

NEW BUSINESS

A motion was made by Ellen Burke, second by Elizabeth Lindsay to approve Bid #10657 – repairs throughout the Borough and Bid # 10655 - milling and overlaying of Union Alley from South Christian to Dairy Road not to exceed \$19,700. Motion carried 6-0.

UNFINISHED BUSINESS

Ordinance for Pawn Shops and Second-Hand Shops was discussed under Elizabeth section.

Ordinance to require businesses to install Knox Box on their Premises. Was tabled until a letter was first sent to businesses.

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National Incident Management Systems (NIMS) Training (100, 200, 700, 800) remains on unfinished to serve as a reminder to Council to complete the training.

Chief Farneski wanted to thank Bruce Kohr for his work on producing a new Borough Map for the Police Department.

A motion was made by Ellen Burke, second by Elizabeth Lindsay to pay the bills for April. Motion carried 6-0.

Council recessed into executive session at 8:02 pm to discuss the personnel issue – Chief's Compensation.

Council back into session at 8:15 pm.

A motion was made by Elizabeth Lindsay, second by Ellen Burke to give a retroactive pay increase of 3% back to January 1, 2017 and a \$2,000 bonus to Chief Farneski. Motion carried 6-0.

A motion was made by Elizabeth Lindsay, second by Ellen Burke to adjourned the meeting at 8:30 pm.

Respectively Submitted
Kerry L Rohland
Borough Manager