

March 6th, 2017

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by President Jim O'Connor with the Lord's Prayer and the Pledge of Allegiance. Members attending were Bill Bechtel, Ellen Burke, Patrick Haley, Don Hopple, Elizabeth Lindsay, and Sam Wengert. Also attending were Mayor Brian Burke, Chief Jeffrey Farneski, Attorney Colleen Gallo and Borough Manager Kerry Rohland.

Mayor Brian Burke gave an overview of Richard "Shorty" Fields 40 years of service on Borough Council. Lynne Fields, Richard "Shorty" Fields widow, Doctor Daniel Fields, and family unveiled a plaque in memorial of Richard "Shorty" Fields, recognizing his 40 years of service.

A motion was made by Ellen Burke, second by Sam Wengert to replace the tree logo on the Borough public works truck and with a pretzel logo on the truck. Motion did not carry. Roll call vote 4 no (Jim O'Connor, Bill Bechtel, Elizabeth Lindsay, Pat Haley) to 3 yes (Ellen Burke, Sam Wengert, Don Hopple).

A motion was made by Pat Haley, second by Elizabeth Lindsay to ratify the tree logo on the Borough public works truck. Motion carried on roll call vote 5 (Pat Haley, Bill Bechtel, Jim O'Connor, Elizabeth Lindsay, Don Hopple) to 2 (Ellen Burke, Sam Wengert)

Borough Manager Minutes were presented for February 6th, 2017. **A motion was made by Elizabeth Lindsay, second by Ellen Burke to approve the Borough Manager's minutes for February 6th, 2017. Motion carried 7-0.**

The Treasurer's report was presented for February, 2017. **A motion was made by Ellen Burke, second by Don Hopple to approve the Treasurer's report for February 2017. Motion carried 7-0.**

FIRE COMPANY REPORT – Chief Jason Weikel or Mike Hughes

The Fire Company responded to 31 calls in February with 4 calls being in Cleona, 5 in South Annville, 9 in Annville, and the others in surrounding municipalities.

There was discussion on the Knox Boxes; how the boxes work, and the response benefits for businesses. The cost of the boxes is \$300 to \$400 plus installation. Jason asked Council to consider an ordinance making it mandatory for businesses to install Knox Boxes. Colleen asked if the definition should be expanded to include, churches, government offices and schools. Council recommended that a letter should be sent to businesses to see if they are voluntarily interested before an ordinance is considered.

Executive session was requested for Agreement for Insurance Claims.

Mike reported the Fire Company signed paperwork on February 28, 2017 to purchase a 2017 Pierce Fire Engine. Because of a large influx of orders, delivery is expected 9 to 12 months.

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The current engine will be up for sale. Mike thanked the Council for their assistance on the purchase.

ROUTE 422 STUDY FOR BICYCLE TRAFFIC – Daniel Stewart, P.E. McCormick Taylor

With PennDOT's milling and resurfacing of Route 422 occurring in 2017 and 2018, the Lebanon Valley Bicycle Coalition contracted McCormick Taylor to do a study on the corridor (Clear Springs east to 25th Street Lebanon). Mr. Stewart presented alternative pavement markings to provide for better bicycle safety and pedestrian crossings. The municipality would be responsible for pavement markings for sharrows and piano key crosswalks. The consensus of Council was to keep the lane configuration the same and adding crosswalks, sharrows, and signage.

MS4 UPDATE – Bryan Hoffman

The Cleona Authority voted to join the Lebanon County Coalition consisting of City of Lebanon, North Lebanon, North Cornwall, Annville, South Lebanon, and South Londonderry. The goal of the group is to pull resources, and by working together minimize the cost for MS4 compliance. The plan must be submitted to DEP by September 1st with public review by the end of July.

Colleen Gallo, Scott Rights and Amy Leonard are working together on the transference of the Borough MS4 Permit and the facilities. DEP has not given a clear answer on the transference of the permit. A Memorandum of Understanding (MOU) is being drafted for transferring the MS4 requirements and issuing of permit to the Authority alone. This is to force DEP to make a determination on the transference issue. **A motion was made by Elizabeth Lindsay, second by Don Hopple to approve entering into a MOU for the Authority become your MS4 Permittee subject to Colleen Gallo review and comment. Motion carried 7-0.**

POLICE DEPARTMENT – Mayor Brian Burke and Chief Farneski

Chief reviewed his report.

The Chief has been appointed Communication Chair Committee for the Lebanon County Chief Associations.

CITIZEN COMMENTS

No Comments

COUNCIL PRESIDENT'S REPORT – Jim O'Connor

A motion was made by Ellen Burke, second by Don Hopple to allow Immanuel United Methodist Church to place signs on Route 422 on March 25th and April 15th. Motion Carried 7-0.

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BOROUGH MANAGER REPORT - Kerry Rohland

Report submitted and reviewed.

A motion was made by Ellen Burke, second by Bill Bechtel to approve Sam Wengert to drive the Borough Truck for snow removal. Motion carried 7-0.

FIRE COMPANY/ EMERGENCY MANAGEMENT DEPARTMENT – Ellen Burke

Ellen had received a phone call from a member of the Green Hill Tennis Club curious about who owns a 30-foot section of road at Garfield. Colleen will have a title search done.

PROPERTY DEPARTMENT – Don Hopple

Don, Gary, and Kerry met with the electrician. Met-Ed said there will be no changes to transformer. The project consists of replacing original panels, installation of transfer switch and a generator. **A motion was made by Ellen Burke, second by Elizabeth Lindsay to move forward with a transfer switch and generator. Motion carried 7-0.**

HIGHWAY DEPARTMENT – Sam Wengert

No paving is scheduled for this year. Steve Shirk will update a triage list of streets and alleys.

RECREATION DEPARTMENT – Patrick Haley

A motion was made by Pat Haley, second by Ellen Burke to appoint Kat Webster to the Park and Recreation Board. Motion carried 7-0.

Events coming up as follows: March 13th Future Farmers of America assist with Park Clean-up and mulch; April 9th Easter Egg Hunt at 2:00 pm; April 22nd Community Clean-up Day 9:00 am; Movie Nights June 16th - Secret Life of Pets July 21st - Finding Dory and August 18th – Zootopia; Concert; October 21st Fall Festival (shift of start time from 4:00 pm to 2:00 pm) and December Santa Event.

Request was made to open the tube slide at the Park.

CODE ENFORCEMENT/POLICE DEPARTMENT – Elizabeth Lindsay

New violations on rubbish are coming in.

Elizabeth requested an executive session to discuss the police contract.

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FINANCE DEPARTMENT – Bill Bechtel

Bill thanked everyone for an excellent performance in 2016.

Bill also thanked the Chief and Mayor for a great job.

SOLICITOR'S REPORT – Colleen Gallo

Report submitted.

NEW BUSINESS

A motion was made by Pat Haley, second by Don Hopple to ratify authorizing Ellen Burke to sign paperwork as Borough's Representative acknowledging that the Borough is aware that the Fire Company is purchasing a truck, obtaining a tax-exempt loan, that the Fire Company will be fulfilling all IRS requirements of a tax -exempt loan and that the Borough is in no way financially responsible for the truck purchase nor the loan payments. Motion carried 7-0.

A motion was made by Pat Haley, second by Ellen Burke to award the mowing contract for 2107-2018 to Siebecker Property Management for the Park at \$285 per mowing and the Borough Hall at \$38.50 per mowing. Motion carried 7-0.

A motion was made by Ellen Burke, second by Elizabeth Lindsay to approve the C.M. High Preventative Maintenance Agreement for 2017 of \$735. Motion carried 7-0.

UNFINISHED BUSINESS

Ordinance for Pawn Shops and Second-Hand Shops was tabled to next meeting

Ordinance to require businesses to install Knox Box on their Premises.

National Incident Management Systems (NIMS) Training (100, 200, 700, 800) remains on unfinished to serve as a reminder to Council to complete the training.

Union Negotiations will be discussed in executive session.

A motion was made by Elizabeth Lindsay, second by Pat Haley to pay the bills for February. Motion carried 7-0.

Council recessed into executive session at 9:22 pm to discuss police union contract negotiations and Fire Company agreement for insurance claims.

Council back into session at 9:30 pm.

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A motion was made by Ellen Burke, second by Elizabeth Lindsay to proceed with a Resolution to allow the Cleona Fire Company to apply for reimbursement of services for insurance claims. Motion carried 7-0

Council adjourned at 9:31 pm

Respectively Submitted

Kerry L Rohland

Borough Manager