

**Cleona Borough Authority
June 7, 2017**

The regular meeting of the Cleona Borough Authority was called to order at 7:36pm by Bryan Hoffman, Chairman. Members attending were Sue Bowman, and Frank Harvatine. Dan Nye and Les Powell were absent. Also attending was Scott Rights, Steckbeck Engineering; Fred Wolf, Solicitor, and Amy Leonard, Henry & Beaver; Kerry Rohland, Borough Manager and Melody Vanderveer.

APPROVAL OF MINUTES AND TREASURER'S REPORT:

A motion was made by Sue Bowman, seconded by Frank Harvatine, to approve the minutes for the April 5, 2017, meeting. Motion carried.

A motion was made by Sue Bowman, seconded by Frank Harvatine to approve the Treasurer's reports for March, April & May, 2017, as printed. Motion carried.

A motion was made by Frank Harvatine, seconded by Sue Bowman, to approve paying the bills for March, April & May, 2017. Motion carried.

CITIZENS COMMENTS:

There were no citizens' comments

BOROUGH COUNCIL REPORT: Kerry Rohland

The paving on Mill Street is completed. The millings went to the park for the parking lot, the lane to the tennis courts, and the parking lot for the ball fields. Two trees that fell over in the Quittaphilla were removed. Borough Council will appoint a new Mayor at their July meeting to replace Bryan Burke who resigned in May; there are three candidates. The office was busy with the pension and liquid fuels audits in May. There were no findings in both audit..

ENGINEERING REPORT: Scott Rights

Storm Water: Scott sent an e-mail to the Authority members prior to the meeting with an up-date on the consortium. The Pollution Reduction Plan (PRP) needs to be completed by August 1st for public review. Every municipality that is part of the consortium will be approving the agreement at their July meeting so it can be advertised. The PRP needs to be submitted to DEP by September 17th. The Quittie stream restoration project will play a major role of the 10% reduction required by DEP of the consortium as a whole. The consortium is working with the Quittie Watershed Association to match up projects. Both parties will be looking for grants for the projects. Stream bank restoration for storm water will directly affect the Watershed's project to improve trout habitats.

Sanitary Sewer: 20 West Penn Avenue was subdivided years ago into two properties with one home on 20 West Penn and the second property to the rear of the property at 12 Pheasant Alley. The lateral was never separated and runs under the 12 Pheasant Alley property to Union

Alley. The Authority will install a sewer main from the man hole on Union Alley to Pheasant Alley so the front property (20 West Penn) can run his lateral to the new man hole.

PUMP STATION REPORT: Les Powell (absent)

Les sent his reports to the Authority prior to the meeting.

SECRETARY'S REPORT: Melody Vanderveer

Balance due as of May 31, 2017, is \$7,037.57. Water shut-offs will be posted on Monday, June 12, 2017, for any remaining delinquent accounts.

SOLICITOR'S REPORT: Fred Wolf

The transfer of the MS4 permit from Cleona Borough to the Cleona Borough Authority has been approved.

UNFINISHED BUSINESS:

There was no discussion on unfinished business.

NEW BUSINESS:

The Authority will have a booth at National Night Out on August 1, 2017, for storm water education.

The purchase of new billing software was recommended.

Motion by Sue Bowman, seconded by Frank Harvatine to ratify the purchase of new billing software. Motion carried.

Envirep Preventative Maintenance Agreement: Bryan indicated he would like to wait until Les is present and can give his recommendation on the agreement before moving forward.

The Cleona Fire Company #1 contacted Bryan Hoffman regarding a contribution by the Authority to the Fire Company for their new fire truck. This will be discussed at a future Authority meeting.

Motion by Frank Harvatine, seconded by Sue Bowman to adjourn the meeting. Motion carried. Meeting adjourned at 9:00pm

Respectfully Submitted,
Melody Vanderveer
Cleona Borough Authority Clerk