

**Cleona Borough Authority
February 1, 2017**

The reorganization meeting of the Cleona Borough Authority was called to order at 7:30pm by Solicitor Fred Wolf. Members attending were Frank Harvatine, Bryan Hoffman, Les Powell and Daniel Nye. Sue Bowman arrived for the meeting at 7:33pm. Also attending was Scott Rights, Steckbeck Engineering; Amy Leonard, Henry & Beaver; Kerry Rohland, Borough Manager Tom Long, North Cornwall, and Melody Vanderveer.

REORGANIZATION OF AUTHORITY MEMBERS:

Motion by Les Powell, seconded by Frank Harvatine to keep the existing slate of officers for 2017. Motion carried. The officers for 2017 are: Bryan Hoffman, Chairman, Daniel Nye, Vice Chairman, Frank Harvatine, Treasurer and Sue Bowman, Secretary.

The regular meeting of the Cleona Borough Authority was called to order at 7:32pm by Bryan Hoffman, Chairman.

APPOINTMENT OF SOLICITOR, ENGINEER AND BANK DEPOSITORY:

Motion by Dan Nye, seconded by Frank Harvatine to keep current solicitor, engineer, and bank depository. Motion carried. For 2017: Engineer firm, Steckbeck Engineering and Surveying, Inc.; Solicitor, Fred Wolf of Henry & Beaver, LLP; and Fulton Bank as bank depository.

APPROVAL OF MINUTES AND TREASURER'S REPORT:

A motion was made by Dan Nye, seconded by Les Powell, to approve the minutes for the December 7, 2016, minutes. Motion carried

A motion was made by Dan Nye, seconded by Les Powell, to approve the Treasurer's report as presented for December, 2016, and January, 2017. Motion carried.

A motion was made by Dan Nye, seconded by Les Powell, to pay the bills for the months of December, 2016, and January, 2017. Motion carried.

CITIZENS COMMENTS:

Tom Long, North Cornwall Township Manager, distributed a letter from North Cornwall Township to the Cleona Borough Authority regarding the ownership of the North Cornwall Authority being transferred to North Cornwall Township. Tom Long, Township Manager, will be the contact person for Cleona projects and administrative obligations.

Tom also questioned the total amount of the invoices sent to North Cornwall for the pump replacement project. Melody will research the issue.

CITIZENS COMMENTS CONTINUED:

There were no additional citizen's comments

BOROUGH COUNCIL REPORT: Kerry Rohland

Kerry reported UGI connecting to the main on 422 resulted in many challenges. The contractor was not completing the work to anyone's satisfaction. The latest problem is that they hit a junction box that is in PennDot's right-of-way but was not shown on any of the drawings. Kerry and Les had another meeting with UGI the contractor and the mall manager and at present the situation is between PennDot and UGI. UGI has brought in a new contractor.

We have been very busy in the office. The audit was completed today. Mandy did not indicate any findings for either the Authority or Borough. The City of Lebanon Authority is looking to replace the main on Walnut Street from Center Street to the end of East Walnut in 2018.

ENGINEERING REPORT: Scott Rights

Scott is completing the work for Chapter 94 report. He distributed a condensed version of the Chapter 94 stats to the Authority. Tracking is for five (5) years with flows for the last three years being consistent. He will send the completed report to Les for his review.

The Lebanon Area Stormwater Consortium is forming in order to prepare a Lebanon Area Regional Pollutant Reduction Plan including all participating municipalities. This plan will allow the parties to join together to fund projects that will meet the DEP-required percentage of pollution reduction for the consortium as a whole. Having a joint Plan will distribute the burden of the costs for Best Management Projects (BMP) over all participating municipalities. Cleona will need to decide if they will become part of this consortium or to go out on their own for their BMP projects by March 1st.

There was beginning discussion on instituting storm water requirements on any new building construction.

PUMP STATION REPORT: Les Powell

The pump station is running well. Les invited the Authority to a demonstration by Enriep at the Annville Pump Station plant at 9:30am tomorrow for a new grinder. Painting of the pump house will be done by February 3, 2017. Les received an estimate by Dourte Electric of \$4,200.00 for lighting in the wet well area. **Motion by Sue Bowman, seconded by Dan Nye to approve an expenditure of \$4,200.00 to Dourte Electric for the replacement of lights & conduits in the wet well with LED and plastic conduits. Motion carried.**

SECRETARY'S REPORT: Melody Vanderveer

Balance due as of January 31, 2017, was \$60,564.49. The fourth quarter billing for 2016 is due February 10, 2017. There are several Cleona properties listed for sale in the Sheriff Sale scheduled for February 14, 2017.

SOLICITOR'S REPORT: Fred Wolf

Motion by Dan Nye, seconded by Les Powell to adopt Resolution #2017-1; Disposition of Records for 2009. Motion carried.

UNFINISHED BUSINESS:

MS4 Program; Bryan commended Scott for the excellent work on the MS4 program, noting Cleona would not be as far along with the MS4 program if it were not for Scott's leadership.

Slip lining the force main/vault installations

Financing for capital projects

NEW BUSINESS:

Motion by Dan Nye, seconded by Frank Harvatine, to adjourn the meeting. Motion carried.

Meeting adjourned at 9:08pm

Respectfully Submitted,

Melody Vanderveer

Cleona Borough Authority Clerk