

JANUARY 3, 2006

The regular meeting of the Cleona Borough Council was held on the above date with Mayor Jack Hartman presiding. The meeting was called to order with the Pledge of Allegiance and the Lord's Prayer. Members attending were Cindy Bowman-Condor, Keith Fernsler, Cal Boyer, Mike Peiffer, Richard Fields and Eric Notter. Also attending was Secretary Cara Fisher and Solicitor Fred Wolf.

Mike Peiffer nominated Richard Fields for president. Eric Notter nominated himself for president. Two votes were placed in favor of Richard Fields and four votes were placed in favor of Eric Notter. Eric Notter was elected Council President.

Mike Peiffer nominated Richard Fields for Vice President. No other nominations were received. Richard Fields was elected Council Vice President.

At this point in the meeting, President Eric Notter presided over the meeting.

A motion was made to appoint the following people to the following positions by Richard Fields, seconded by Keith Fernsler. Motion carried.

Frank Harvatine – Sewer Authority member to a term ending 12/31/2010

Richard Newmaster – Planning Commission Chairman to a term ending 12/31/2008

Linda Kohr – Park and Recreation Committee to a term ending 12/31/2009

Ken Fox – Park and Recreation Committee to a term ending 12/31/2009

Eric Notter appointed the following Council members to the following Departments:

Property – Richard Fields

Recreation – Mike Peiffer

Finance – Cindy Bowman-Condor

Safety – Larry Minnich

Highway – Cal Boyer

Code Enforcement – Keith Fernsler

A motion was made to approve the Secretary's Minutes of December 5, 2005 by Cindy Bowman-Condor, seconded by Cal Boyer. Motion carried.

A motion was made to approve the Treasurer's Report for the month of December 2005 by Mike Peiffer, seconded by Keith Fernsler. Motion carried.

FIRE COMPANY – John Hartman:

A total of 29 calls was received for the month with a total of 225.68 man hours.

The Ladies Auxiliary has been disbanded and there was some discussion of the disbursement of the remaining funds. The Solicitor has requested a schedule of disbursement of funds from the Ladies Auxiliary before the funds are actually disbursed.

A motion was made to approve placement of the Fire Company temporary signs at Penn and Center and at Houck Manufacturing as necessary for the year 2006 by Keith Fernsler, seconded by Cindy Bowman-Condor. Motion carried.

POLICE DEPARTMENT – Jack Hartman:

The Police Department Report is attached to the minutes.

CITIZENS COMMENTS

Bob Hartman of 128 North Garfield Street was present to question why Pine Street is sloped so that water from the street runs into his garage. Mr. Hartman also stated that there is an ice problem in that area as well. Cal Boyer will look into this issue.

George Fuhrman of Garfield Street was present to state that an orange sticker was placed on the windshield of a silver Camaro near his home, but now the sticker is removed. According the Mayor, that sticker is placed by the police department on the window of a car scheduled to go to the salvage yard. The Mayor will look into this issue. Mr. Fuhrman also stated that there is a business being run from the old Weaver building.

SECRETARY – Cara Fisher:

The Dauphin Lebanon Boroughs Association meeting will be held on January 31, 2006 at the Soda Jerk in Hummelstown. Any Council member interested in attending should RSVP to the secretary on or before January 15, 2006.

PROPERTY – Richard Fields:

Council discussed repairs that need done to the Borough Hall. The boiler needs replaced in 2006. Richard Fields will obtain three quotes for this. The roof over the District Justice office is leaking and should be replaced. Richard Fields will also research the warranty for the Carlisle Roof that is on a portion of the building.

FINANCE – Cindy Bowman-Condor:

The Pretzel Drop event was successful.

HIGHWAY – Eric Notter:

Eric reviewed that the four year street paving plan was given to Pennsy and Handwerk for review, but nothing has been received in response from them. They should be contacted to follow up on this project.

The pot hole repair list should be compiled in conjunction with the Police Department.

The street signs replacement list could be done in coordination with the four year street paving project.

Curb paintings also need to be focused on for 2006.

Street line painting on North Mill Street will be done in the Spring of 2006, possibly in coordination with North Cornwall's street painting project.

RECREATION – Mike Peiffer:

The electrician completed the upgrades at the park.

The Lowe's grants have been closed out.

A \$5,000.00 grant was awarded to the Park and Recreation committee from Mauree Gingrich. A slide will be purchased with that money to replace the antiquated slide that was previously removed.

Miracle Equipment made a donation of another slide to the Park. The slide is part of a larger structure that will need to eventually be purchased from Miracle.

SOLICITOR – Fred Wolf:

A motion was made to approve Ordinance 274 which sets the Real Estate Tax at 8.3 mils for the year 2006 by Cindy Bowman-Condor, seconded by Michael Peiffer. Motion carried.

The issue of Margaret Firoozmand and her neighbor's propane tank was resolved by the neighbors agreeing to move the tank to another location.

There are several boxes of Police files from 1984 and prior to 1984 of which the police should dispose. The Solicitor has reviewed the procedures for purging these records. An inventory list must be taken, and then Borough Council and the District Attorney's office must approve of this list before

the documents can be shredded. The Borough Secretary and Clerk can help make this inventory list, but first they must be appointed as temporary Police Secretaries. **A motion was made to appoint Cara Fisher and Maryellen Weaver to the position of temporary police secretary by Keith Fernsler, seconded by Cindy Bowman-Condor. Motion carried.**

Council discussed a concern as brought up the secretaries as to what documents Council members are entitled to view or obtain. The Solicitor will compile a policy on this issue for Council's review. **A motion was made to approve the procedure that if a Council member requests documentation that is not clearly a public record, the request must be put in writing and the Council and Solicitor must review this request for approval by Cindy Bowman-Condor, seconded by Michael Peiffer. Motion carried.**

OTHER BUSINESS

Council discussed updating the ordinance book. Each Council member should review all ordinances in his/her department and compile a list of suggested changes for the March 2006 meeting. The Fire Company should also be requested to review the ordinance book.

Council approved Richard Fields' attendance at the PSAB Conference in Grantville in March 2006.

A motion was made to approve paying the bills for the month of December 2005 by Richard Fields, seconded by Keith Fernsler. Motion carried.

The Solicitor informed Borough Council that the Sewer Authority has agreed to pay up to \$3,000.00 to bring a hearing in from of the Public Utilities Commission regarding the City of Lebanon's takeover of the water department.

Upon motion and second, Council adjourned at 8:55p.m.

Respectfully submitted,

Cara Fisher

FEBRUARY 6,2006

The regular meeting of the Cleona Borough Council was held on the above date with President Eric Notter presiding. The meeting was called to order with the Pledge of Allegiance and the Lord's Prayer. Members attending were Keith Fernsler, Cindy Bowman-Condor, Cal Boyer, Mike Peiffer, Larry Minnich, and Richard Fields. Also attending was Secretary Cara Fisher. Solicitor Fred Wolf arrived late.

A motion was made to approve the Secretary's Minutes of January 3, 2006 by Richard Fields, seconded by Keith Fernsler. Motion carried.

A motion was made to approve the Treasurer's Report for the month of January 2006 by Cindy Bowman-Condor, seconded by Mike Peiffer. Motion carried.

TAX COLLECTOR END OF YEAR REPORT

Tax Collector Eleanor Snavelly read her end of year report for all taxes collected. Her report was submitted to President Eric Notter and is on file in the Borough Records. **A motion was made to exonerate Eleanor Snavelly from the 2005 taxes by Keith Fernsler, seconded by Mike Peiffer. Motion carried.**

FIRE COMPANY – Doug Hartman:

A total of 18 calls was received for the month with a total of 284.68 man hours.

Doug introduced Amy Hartman, the new Fire Company President. Amy reported that a new Treasurer has also been appointed. The 2005 records are being compiled for submission to the Borough.

POLICE DEPARTMENT – Jack Hartman:

The Police Department Report is attached to the minutes.

CITIZENS COMMENTS

Brian Burke of 12 South Pheasant was present to request Cleona get its own zip code. The Secretary explained that Carol Shenberger, the Acting Manager of Address Management of the Harrisburg Post Office, contacted her to offer the option of registering Cleona as a "Preferred Last Line." This would hopefully eliminate the city portion of the address being changed to Lebanon every time the zip 17042 is entered for mailing purposes. **A motion was made to**

permit the secretary to submit this request to Ms. Shenberger to put this change into motion by Mike Peiffer, seconded by Keith Fernsler. Motion carried.

Pat Haley of 404 East Chestnut Street was present representing the Annville-Cleona pool and requesting that membership applications be made accessible through the Borough's website. **A motion was made to grant the above request by Richard Fields, seconded by Cindy Bowman-Condor. Motion carried.**

Dan Geesaman of 336 East Maple Street was present to question why he received a notice of violation from Lebanon County Planning Department regarding his property. Larry Minnich stated that when the Solicitor arrives they will further discuss who will contact County Planning regarding this issue.

Tom Foltz of 200 West Locust Street was present to question why the light poles are still in the parking lot and to request they be moved elsewhere. Cal Boyer will contact Dave Anderson to research whether the poles can still be used.

Bob Zimmerman of 207 West Locust Street was present to express his concern regarding the tractor trailers crossing the storm grates on the Borough streets. He is concerned that they will break. The Mayor will look into the ordinance book to research any possible ordinances regarding tractor trailers. Gary Amos of 1 Dogwood Lane was present to state that he has researched the regulations and doesn't recall any ordinances regarding tractor trailers.

Roy Kreider of 218 South Center Street was present to express his concern regarding potholes and the dip in South Center Street. Eric Notter responded that the pot holes could be filled with cold patch temporarily if they are really bad but that major pothole repair will be done this spring.

Greg Royer of 58 Willow Avenue was present to state that the street sign is missing at the intersection next to his property. Eric Notter responded that the street sign replacement is part of the four year plan and the street signs will be replaced as soon as possible. Mr. Royer also questioned if he is permitted to use an outdoor enclosed BBQ pit for cooking. Eric Notter replied that he is permitted to use that for cooking only, not for burning rubbish, and that perhaps he should notify the Fire Department when he plans to use it.

Don Hopple of 285 South Christian Street was present to state that the snow plows plow snow up against the handicap ramps. Mr. Hopple also stated that no one signed the flyer that was distributed listing accusations towards the Police Chief. Mr. Hopple asked if anyone in the Council Room was responsible for distributing the flyer, but no one replied. Mr. Hopple then stated that if someone doesn't have the conviction to put his or her name to accusations, they could be considered a coward.

Michael Keefer of 117 South Harris Street was present to question whether two or three dogs are permitted per household. Council stated that the ordinance book is being reviewed and comments on changing the entire ordinance book, including the dog ordinance, will be discussed at the March 2006 meeting. Cal Boyer stated the ordinance currently states that only two dogs are permitted in an area zoned residential.

Gary Amos of 1 Dogwood Lane requested answers to the accusations on the flyers distributed. Council discussed this issue. Larry Minnich replied that the majority of these accusations are from ten years or more ago and have been settled in court. Mr. Amos questioned whether Chief Barry was aware of the accusations on the flyer and if he would be available to shed some light on these issues. Council could not answer for the Chief. Larry Minnich stated that while Council or members of the staff of Cleona Borough are involved in litigation or investigation, there are some things that can't be shared with the public, but that all information that can be shared with the public is shared with the public.

Susan Emerich of 1 East Penn Avenue was also present to discuss the flyer issues.

SECRETARY – Cara Fisher:

A motion was made to appoint the person in the position of Council President to serve as Chief Administrative Officer to the Police Pension Plan by Mike Peiffer, seconded by Keith Fernsler. Motion carried.

A motion was made to approve the people in the positions of Council President, Council Vice President and Secretary/Treasurer as the signers on the bank accounts by Larry Minnich, seconded by Keith Fernsler. Motion carried.

PROPERTY – Richard Fields:

The roof warranty was put into place in 1983.

The basement has been cleaned up so organizations can meet downstairs. Some money was received from the sale of scrap metal. That money will be deposited into the General Fund, and then used to put new tops on some folding tables that have damaged tops.

Specifications are needed for the new boiler in the basement. Council discussed this issue and how to come up with specifications. George Fuhrman from Garfield Street was present to comment that he doesn't feel a bid should be obtained from a local company due to conflict of interest. Council instructed Richard Fields to contact a local company to obtain bid specifications. Richard Fields will work on this project until the March 2006 meeting.

The Explorer Post has been dissolved and Richard Fields would like the Post's items removed from the basement of the Borough Hall. The Explorer's have been contacted and given two to four months to either be reinstated as the Explorer Post or to have their items removed from the basement.

FINANCE – Cindy Bowman-Condor:

Solicitor Wolf discussed the street paving projects. In the summer of 2005, the Mayor met with several paving companies regarding the street paving plan, but only one company returned specifications and an estimate. The Solicitor explained that Eric Notter and Cal Boyer should meet so they agree on what should be done with the streets, then come back to the Borough Council to get approval of what work is to be done. Then approval must be received from Penn DOT and a specification and bid package should be compiled. At that point applications should be filed for financing. After financing is secured, the project will be put out for bid. Jeff Steckbeck could also be contacted for assistance with this project. Cal Boyer discussed the new Superpave product as required by Penn DOT. The potholes need to be repaired first. Cal Boyer is working at compiling a list and getting the potholes prepared. The Solicitor will review the paving materials Eric Notter gave him, and then he will contact Eric Notter and Cal Boyer to proceed with this project.

Council also discussed the curbs which are in need of repair. Keith Fernsler will be touring the Borough to find curbing or sidewalk violations. There is a proper procedure for enforcing the sidewalk repairs or replacements. Dan Geesaman was present to state that Palmyra Borough had a plan where they divided the Borough into several parts and made residents aware that within the next few years the sidewalks or curbs will need to be brought up to code. Keith will work on this project.

RECREATION – Mike Peiffer:

New recessed lighting has been installed at the pavilion. At least four of the lights will be put on a dusk to dawn timer.

The Cargill Company of Lebanon is willing to pay for the remainder of the slide and installation of the slide including the mulch, supervision for installation and the predrilling of the holes for the new equipment. Volunteers from Cargill will work alongside the Park and Recreation Committee and an employee from Miracle Playground Equipment to install the equipment.

Instead of a Fund Drive in 2006, the Park and Recreation Committee will be sending a mailing to all residents requesting volunteer time rather than money. The Community Clean Up day is tentatively scheduled for April 29, 2006.

A \$1,000.00 grant will be received from the Chase Company for new equipment.

Arora has updated all the Park drawings and is working in conjunction with DCNR to compile a bid package.

Mike Peiffer attended the Quittapahilia Watershed meeting and is confident that the Park Plan is in line with the Watershed's outline for the creek.

The Girl Scouts are willing to operate an Easter Egg Hunt with the Park and Recreation Committee's help on April 1, 2006.

SAFETY – Larry Minnich:

Fred Wolf and Dan Geesaman will make an appointment with Gene Meade at County Planning to discuss Dan's Zoning Violation notice.

A new, slightly increased rate plan was received from Blue Shield for the police health insurance. **A motion was made to accept the new rates effective 3/1/06 through 2/28/07 by Larry Minnich, seconded by Mike Peiffer. Motion carried.**

CODE ENFORCEMENT- Keith Fernsler:

Keith inspected the property on Harris Street which was reported to have trash scattered in the yard. He notified Officer Rager who apparently handled the situation because the garbage is cleaned up.

Keith Fernsler and Chief Barry will be doing rounds of the Borough on Saturday, February 11, 2006.

SOLICITOR – Fred Wolf:

The Solicitor issued a letter to Thomas Foltz giving Mr. Foltz until January 20, 2006 to pick up his property. Mr. Foltz has not contacted the Borough Office to set up a date for this. The Solicitor requested permission to issue a letter to Mr. Foltz indicating that if Mr. Foltz doesn't pick up his property before a certain date (giving him a reasonable amount of time), that the Borough will assume he doesn't want the property and will dispose of it. Council agreed that the Solicitor should proceed as described.

Fred Wolf suggested Cal Boyer and Eric Notter make sure to coordinate the paving with the Sewer Authority and their purchase of manhole risers.

The current status of the P.U.C. is that filing of the lawsuit has been completed. It requests that the P.U.C. look into the matter and make sure that all the interests of the Borough of Cleona and the other outside municipalities and all the inter-municipal agreements will be honored. The city has filed with the P.U.C. stating their intent to takeover the water system and filing for approval with the P.U.C. and approval of the initial rates.

OTHER BUSINESS

The representative to the GLRA position is vacant. **A motion was made to appoint Gil Condor contingent upon his acceptance of the position by Larry Minnich, seconded by Mike Peiffer. Motion carried.**

The Shade Tree Commission was discussed. Keith Fernsler will look into this issue.

Council adjourned into Executive Session at 9:35p.m.

Council returned to the Regular Meeting at 10:10p.m.

Upon motion and second, Council adjourned at 10:20p.m.

Respectfully submitted,

Cara Fisher
Secretary

MARCH 6, 2006

The regular meeting of the Cleona Borough Council was held on the above date with President Eric Notter presiding. The meeting was called to order with the Pledge of Allegiance and the Lord's Prayer. Members attending were Keith Fernsler, Cindy Bowman-Condor, Cal Boyer, Mike Peiffer, Larry Minnich, and Richard Fields. Also attending was Secretary Cara Fisher and Solicitor Fred Wolf.

A motion was made to approve the Secretary's Minutes of February 6, 2006 by Richard Fields, seconded by Keith Fernsler. Motion carried. It was noted that Gil Condor did accept the position of representative to the GLRA.

A motion was made to approve the Treasurer's Report for the month of February 2006 by Cindy Bowman-Condor, seconded by Mike Peiffer. Motion carried.

FIRE COMPANY – Doug Hartman:

The Fire Company President, Amy Hartman, presented the 2005 Financial Information. A

total of 17 calls was received for the month with a total of 127.0 man hours.

Doug reported that out of 992 addresses that received Fund Drive mailings, only 305 donations were received. He requested any possible help from the Borough Council.

The Fire Company will be applying for Federal and State Grants again this year.

Doug mentioned that Knox Box keys can be made available to the Police Department at no charge, but that the keys must be kept in a secure location.

Doug reported that there are youngsters playing hockey on and blocking Cleona Boulevard and on the South ramp of the Fire Company building. Doug is concerned about the activity around the station during emergency response. The youngsters told Doug that the police gave them permission to play in the area. Doug would like to know if there is anything he can do about this issue. Eric assured Doug that this issue will be addressed.

Doug also reported that the downspout on the roof near the outside door to the District Justice Office is creating an ice hazard. Richard Fields offered to research this issue.

Doug presented a binder to each Official containing the Fire Company's recommendations for the ordinance revisions. A copy of that binder is available in the Borough office. Mike Peiffer mentioned that the Fire Company is to be commended for their hard work on this issue. Council discussed enforcement of the proposed changes. All recommendations will be considered by Council and discussed at work sessions at a later date.

POLICE DEPARTMENT – Cara Fisher:

The Police Department Report is attached to the minutes.

Mike Peiffer questioned whether the pending legislation regarding State Police being permitted to charge municipalities for time covered will affect the Borough. The Solicitor responded that this legislation is geared more towards municipalities who have full time state police coverage.

CITIZENS COMMENTS

Eric Notter mentioned that he would like to see the agenda include the following language under Citizen's Comments as is common in a majority of municipalities: "Any resident of the Borough of Cleona will be permitted to speak at this time after giving his or her name and address. Non-Borough residents who wish to speak must contact the secretary to be placed on the agenda giving his or her name and subject matter prior to the day of the Borough Council meeting. Any comments made will be placed on this agenda for discussion." Cal Boyer mentioned that he is opposed to this language and feels Council is trying to silence the public. **A motion was made to adopt the above language as policy and include it as part of the agenda by Keith Fernsler, seconded by Cindy Bowman-Condor. Cal Boyer voted no. Motion carried with a vote of six (6) to one (1) in favor.**

Robert Zimmerman of 207 West Locust Street was present to discuss the issue of young kids playing hockey on Cleona Boulevard as well as on the Borough property. Mr. Zimmerman mentioned that the kids told him they can't play at the playground. Mike Peiffer responded that there is space for them to play at the playground but that the kids are choosing not to use it.

Dan Geesaman of 336 East Maple Street was present to discuss his zoning violation as received by him from County Planning. The Solicitor and Dan did go into County Planning and discuss the issue with Gene Meade. Quite some time ago, Dan had applied for a building permit for a garage with an apartment, which would eliminate the violation of his shed. That permit, however, has expired. Before County Planning is willing to reissue this permit, Dan must bring his property into compliance. Dan requested that Borough Council create a new zoning area which would allow for residential zoning with light commercial uses. Council suggested that Dan attempt to again pursue the variance he had originally requested as a first step towards a resolution. Dan informed Council that if this situation doesn't get worked out, he will move out of the Borough. Council authorized the Solicitor to contact County Planning and instruct them to extend Dan's permitted time to comply to 90 days. Council also instructed Dan Geesaman to pursue obtaining a variance. Since County Planning was in error during Dan's first scheduled hearing for a variance and the hearing was never held due to mailing issues, the Solicitor will be sure Dan does not have to again pay the \$400.00 to apply for a variance.

Darren Shifflet of 208 South Cyrus Street was present to share with Council that he received a flyer with accusations against Chief Barry in his mailbox and that tampering with a person's mailbox is a federal offense.

Susan Emerich of 1 East Penn Avenue was present to mention that there are ways to get zip codes changed but it would probably require getting a political figure involved. She also shared some information on how other municipalities handle home inspections in reference to Fire Safety and electrical problems. Susan stated that several municipalities handle inspections at the time a property is sold. Susan also mentioned she received another flyer containing accusations towards Chief Barry. The Solicitor responded again that the issues were investigated and the accusers were instructed many times to turn these accusations over to the DA's office if the accusations indeed have merit and truth.

Dave Mohl of 103 North Washington Street also mentioned the accusations against the Police Chief. Dave mentioned that the snow plowing is the best it's ever been since he moved to the Borough 17 years ago. Dave is concerned about the kids in the area and their actions, including the hockey issue. He feels the curfew should be changed and at least the issue should be brought to the Police's attention again. Mike Peiffer explained what happened to the Skate Park and how when the insurance company required the Skate Park be supervised, none of the kids would show up to use the Park.

SECRETARY – Cara Fisher

The Secretary informed Council that if there is anything any member would like to see added to the Borough website, he or she should contact Matt Rager with that information.

PROPERTY – Richard Fields:

Specifications were received from Pat Brewer for the roof. Richard is waiting for specifications for the boiler from Bowman's. Cal Boyer will get the name of is a gentleman he knows at the Plumbing Supply Company that could assist the Borough in deciding what is appropriate for this building. Council decided that an Engineer should be hired to inspect the entire building to inform the Council of all the problem areas in the building so that money can be budgeted for problem areas.

Richard Fields will check into the spouting issue at the Fire Company as well as repairing the curbing at the entrance ramp to the Borough Parking Lot.

FINANCE – Cindy Bowman-Condor:

The Interest earned since changing to Commerce Bank is much greater than originally budgeted.

Cindy attended the Library breakfast for public officials at the Annville Free Library. The library has a feature on their website called the Power Library which allows public officials to access governmental data. The Library is also opening a Local Government Section which will include Cleona's updated code once it is completed.

Council discussed the newsletter. Cindy hopes to have the newsletter out by the end of March.

HIGHWAY - Cal Boyer:

Cal measured and numbered all the potholes and obtained three estimates to fix the potholes. The lowest bid came in at approximately \$24,000.00. Because of the estimated price, this project must be advertised for bids. The Solicitor and Secretary will make up the bid packages and take care of advertising the projects for awarding the bid at the April 3, 2006 Council meeting. Council agreed that Cal should choose the most severe pot holes that need patched immediately and have them repaired as long as the cost is under \$4,000.00.

Cal talked with Dave Anderson of Penn DOT about the traffic signals at Penn and Center. There is a significant amount of red tape required to make any changes to that traffic signal and it is still doubtful whether the poles purchased from the City of Lebanon could actually be used. **A motion was made to permit Richard Fields to dispose of the poles from out of the parking lot any way possible by Larry Minnich, seconded by Keith Fernsler. Motion carried.** Cal Boyer is willing to assist in removing the poles.

Cal Boyer received some information from Kyle Smith from Annville Township regarding grant money that is available for crack sealing. He will get that information to the secretary.

RECREATION – Mike Peiffer:

There was some vandalism at the park.

The Community Clean Up Day will be held on April 29, 2006.

The Easter Egg Hunt will be held on April 1, 2006.

CODE ENFORCEMENT/SANITATION – Keith Fernsler:

Keith and Chief Barry did tour the Borough for violations. One violation notice was issued for George Wagner for garbage in his yard. Council also mentioned several other properties that have been problems in the past that Keith should check. Jon Kirby mentioned Dennis Zellers property and stated he has an address for Dennis Zellers.

Dan Geesaman and Jon Kirby have volunteered to be on the Shade Tree Commission. Another citizen is needed for the Commission. Keith is willing to take charge of the Shade Tree Commission.

SOLICITOR – Fred Wolf:

There are two (2) suits pending against the City of Lebanon in reference to the water takeover.

North Cornwall is going to be repaving Dairy Road this spring and requested Cleona pay 50% of the project, which is anticipated to cost approximately \$11,000.00. **A motion was made to approve entering into an agreement with North Cornwall in which the Borough agrees to payment of 50% of the project or \$5,500.00, whichever is less, to North Cornwall upon completion of the Dairy Road repaving project by Cindy Bowman-Condor, seconded by Richard Fields. Motion carried.** The Secretary will take care of having the agreement signed and submitted to North Cornwall.

OTHER BUSINESS

Council discussed the ordinances and what changes should be considered. The items suggested for change are:

- Regulation of house temperature
- A typographical error in the Park and Recreation Section under prohibited conduct that reads, “The Borough of Clean”
- The regulations regarding pets at the Park should read that no pets are allowed at the park unless caged without expressed permission from the Recreation Board
- Include the new EMS Tax
- Regulation for the number of people permitted in a family
- Regulation regarding the number of dogs a family may have – Council agreed that the number should not be limited, but regulation of dogs should rely on the leash law and nuisance and noise ordinances
- Regulations regarding tractor trailers in the Borough

Council discussed hosting the DLBA meeting in April. Richard Fields will contact the Vo-Tech about having the meeting at the Vo-Tech facilities.

Eric Notter mentioned that the office staff and he will be working on Performance Appraisals and Job Descriptions.

A motion was made to pay the bills for the month of February 2006 by Cindy Bowman-Condor, seconded by Keith Fernsler. Motion carried.

Upon motion and second, Council adjourned at 11:07p.m.

Respectfully submitted,

Cara Fisher
Secretary

APRIL 3, 2006

The regular meeting of the Cleona Borough Council was held on the above date with President Eric Notter presiding. The meeting was called to order with the Pledge of Allegiance and the Lord's Prayer. Members attending were Keith Fernsler, Cindy Bowman-Condor, Cal Boyer and Richard Fields. Also attending was Secretary Cara Fisher and Solicitor Fred Wolf.

A motion was made to approve the Secretary's Minutes of March 6, 2006 by Richard Fields, seconded by Keith Fernsler. Motion carried.

A motion was made to approve the Treasurer's Report for the month of March 2006 by Cindy Bowman-Condor, seconded by Keith Fernsler. Motion carried.

FIRE COMPANY – Doug Hartman:

A total of 20 calls was received for the month with a total of 262.52 man hours.

A Federal Grant application was submitted in the amount of \$650,000.00 for replacing the Fire Engine.

The NIMS Training will be held at the Fire Company on May 15, 2006 at 6:00p.m. Any Councilman interested in attending should let Doug know as soon as possible. The training is also available online.

Richard Fields reported that a new pipe has been installed at the downspout at the Fire Company sidewalk where there was an ice and drainage problem and that this pipe should be left in place.

POLICE DEPARTMENT – Mayor Hartman:

The Police Department Report is attached to the minutes.

Cal Boyer questioned why the Police Department purchased new guns in February. The Mayor responded that the guns were purchased as part of a grant from the District Attorney's office. Cal Boyer then questioned the Mayor about the missing guns. The Solicitor instructed Cal to contact the District Attorney's office just like he has instructed any other resident who has questioned this issue.

CITIZENS COMMENTS

Robert Hartman of 128 North Garfield Street was present to state that the pot holes were not repaired professionally, but he was glad at least they were repaired.

Brian Burke of 12 South Pheasant Street was present to question the Secretary about the status of getting Cleona registered as a preferred last line with the postal service. The Secretary stated that this is being worked on but that she is unsure what the exact status is at the moment.

Tom Foltz of Locust Street was present to thank the Borough for removing the light poles from the parking lot.

Bruce Kohr of Mathew and Hockley Associates was present to present for approval the subdivision plans of Allweins and the Fairland Church. This plan is simply an exchange of land to change lot shapes of the Allwein property and the Fairland Church property. This has been approved by the Cleona and Annville Planning Commission and the County. **A motion was made to accept the subdivision plans of Lee W. and Susan Allwein and Fairland Brethren in Christ Church as presented by Cindy Bowman-Condor, seconded by Richard Fields. Motion carried.**

David Srokose, a representative of Quality Roofing, was present to state that he was contacted by Cal Boyer and asked to come to the Council meeting to offer his services as a roofing inspector. Richard Fields will be in contact with David Srokose about plans for the roof.

SECRETARY – Cara Fisher

The DLBA Meeting will be held on April 18, 2006. RSVP must be made to the Secretary.

PROPERTY – Richard Fields:

The County put new ceiling tiles in the District Justice office where the roof leaked at no cost to the Borough.

Richard Fields is getting information on the new locks for the Fire Company.

Richard Fields also has information on the roof from a local contractor.

An engineer will be going through the whole building to look for problem areas and to also give recommendations for the furnace.

FINANCE – Cindy Bowman-Condor:

The newsletter has been completed. Another newsletter will go out in the Fall.

Cindy attended a Hazard Mitigation Planning Meeting where Emergency Plans were discussed for each municipality. Council agreed that Cindy should get together with the Fire Company Chief and Larry Minnich to review the plan. Information on this could also be included in the Fall newsletter.

HIGHWAY - Cal Boyer:

Council discussed having a maintenance contract with a local contractor. South Annville has a contract like this. Cal Boyer will research this for the next meeting.

Cal stated that street signs can be repaired rather than replaced. Cal will research this for the next meeting.

Tim Brandt requested a no parking zone in front of his doors because people are parking in front of his doors. Council can not make a no parking zone, but if people park in front of doors or driveways in the Borough, the resident should contact the police department to have the vehicle moved.

RECREATION – Mike Peiffer:

Mike Peiffer was not in attendance. His report is attached to the minutes.

CODE ENFORCEMENT/SANITATION – Keith Fernsler:

Miller's Asphalt started sweeping the streets and will finish April 4, 2006. It was noted that there seemed to be some sweepings dropped on the street. Keith will talk the Miller's about this.

Bulk pick up will be held on June 10th for the South Side and June 17th for the North Side.

Council discussed the Mamozik property. Keith will make a list of what needs to be done and give it to the Solicitor to be mailed to Mamozik.

SOLICITOR – Fred Wolf:

Any other ordinance change suggestions should be given at the May 2006 meeting. After that, the Solicitor will circulate a list of recommended changes for Council's review. The Solicitor will also contact County Planning for recommendations.

The Comcast Cable franchise agreement is up for renewal this year. The Solicitor distributed to Council a proposed agreement for their review before the May meeting. The Solicitor will notify Comcast of the status of this.

Eric Notter, Cal Boyer, the Solicitor and the Secretary met with David Anderson about the bids for pothole repair. A pre-bid meeting is set up for April 6, 2006 at 4:00p.m.

Dan Geesaman and the Solicitor went to County Planning to request a new Zoning Hearing for a variance for Dan's property.

There are no updates on the status of the City of Lebanon water takeover.

OTHER BUSINESS

There will be a Memorial Day parade in Annville on May 27, 2006.

The Secretary will research pricing for new chairs for the Council room.

The Secretary will forward a copy of the Secretary/Treasurer job description to the Solicitor.

Council agreed that Eric Notter and the Secretary can attend the Personnel Policy seminar at the cost of \$25.00 per person.

Cal Boyer noted that Pine Street repaving was not done properly after the City put in the new water line. Eric Notter noted the South Wilson Street was never sealed after the City did water line work there. The Solicitor will send a letter to the City about this issue.

A motion was made to pay the bills for the month of March 2006 by Cindy Bowman-Condor, seconded by Keith Fernsler. Motion carried.

Upon motion and second, Council adjourned at 8:35p.m.

Respectfully submitted,

Cara Fisher
Secretary

MAY 1, 2006

The regular meeting of the Cleona Borough Council was held on the above date with President Eric Notter presiding. The meeting was called to order with the Pledge of Allegiance and the Lord's Prayer. Members attending were Keith Fernsler, Cindy Bowman-Condor, Cal Boyer, Michael Peiffer, Larry Minnich, and Richard Fields. Also attending was Secretary Cara Fisher and Solicitor Fred Wolf.

A motion was made to approve the Secretary's Minutes of May 1, 2006 by Keith Fernsler, seconded by Cindy Bowman-Condor. Motion carried.

A motion was made to approve the Treasurer's Report for the month of April 2006 by Cindy Bowman-Condor, seconded by Richard Fields. Motion carried.

FIRE COMPANY – Doug Hartman:

No statistics were available for this month.

The NIMS Training will be held at the Fire Company on May 15, 2006 at 6:00p.m. Any Councilman interested in attending should let Doug know as soon as possible. The training is also available online. Michael Peiffer, Eric Notter and Richard Fields will attend.

Doug expressed his appreciation for the new signs that were put in place at Grant Street and Route 422.

POLICE DEPARTMENT – Mayor Hartman:

The Police Department Report is attached to the minutes.

CITIZENS COMMENTS

Jim O'Connor of 140 East Chestnut Street was present to make a request on the behalf of the Recreation Board for Police Coverage for the movie nights at the Playground. The dates are every Monday beginning June 12 and ending August 14, 2006 from dusk until 11:00p.m. A request was also made for Police Coverage for the Fall Festival.

Tim Dewalt of 300 South Mill Street was present to state that he and his wife, Carol, feel very strongly that they support Chief Barry in his position.

SECRETARY – Cara Fisher

Council discussed replacing the broken Council chairs. Council agreed to purchase chairs at the cost of \$230.24 per chair from Sam's Club if the Sewer Authority agrees to pay half of the cost. The Solicitor will discuss this with the Sewer Authority.

PROPERTY – Richard Fields:

Richard Fields will have specifications for the building, including the boiler, roof and the new Fire Company locks, for the June 2006 meeting.

The Dauphin Lebanon Boroughs Association meeting went very well.

FINANCE – Cindy Bowman-Condor:

Cindy Bowman-Condor noted that the Capital and Liquid Fuel Funds are earning significantly more interest than budgeted.

Cindy was in contact with Dan Kaufman from EMS and was told that Cleona does not have an evacuation plan. Larry Minnich noted that he thinks the Borough does have a plan and he will contact Dan Kaufman to verify this.

HIGHWAY - Cal Boyer:

Cal questioned why the Solicitor contacted the paving bidders. The Solicitor noted that it is his responsibility to have the bid packets legally correct and he contacted the bidders to verify some language regarding the bids. Council also discussed having an inspector on site when this work is being done. Council agreed to advertise the bids to be opened the end of May 2006 to be awarded at the June 2006 meeting.

Council discussed obtaining a Maintenance Agreement with a contractor. Cal Boyer will have quotes for this for the June 2006 meeting.

RECREATION – Mike Peiffer:

The Community Clean Up Day went well with fifty-eight participants. The Fund Drive also procured approximately \$1,100.00 to date.

The Playground opens on June 12, 2006.

The DCNR Grant is still being processed.

Council discussed putting the millings from the pothole repair at the playground parking lot, but it was decided to let the contractor keep the millings and not put the millings at the playground.

A \$1,000.00 grant was received from Chase for the playground.

CODE ENFORCEMENT/SANITATION – Keith Fernsler:

Bulk Pick Up will be held on June 10th for the South Side and June 17th for the North Side.

North Cornwall has notified Keith that they will not be doing Leaf Collection after this year.

Council discussed having a green waste/yard waste pick up. Cal Boyer will research this as part of a Maintenance Agreement.

Keith will get together with the Mayor to try to address the Mamozik property.

SOLICITOR – Fred Wolf:

The Solicitor distributed to each Council member a listing of proposed Ordinance updates for their review for the June 2006 meeting.

The Solicitor will review the job descriptions with the Sewer Authority as presented by the Secretary.

Council discussed the status of the City of Lebanon water takeover.

A Zoning Hearing Board hearing was held in which case the Zoning Hearing Board ruled against the resident. The resident has filed an appeal and will be in need of legal Council. **A motion was made to appoint Tim Sheffey of Reilly, Wolfson, Sheffey, Schrum and Lundberg as the Solicitor to the Zoning Hearing Board by Richard Fields, seconded by Michael Peiffer. Motion carried.**

The Solicitor has attempted to contact the City of Lebanon Engineer regarding the paving issues on Pine and Wilson Streets.

OTHER BUSINESS

A motion was made to pay the bills for the month of April 2006 as well as a bill from G&A Windows and Doors in the amount of \$932.00 for the Playground door by Richard Fields, seconded by Larry Minnich. Motion carried.

Upon motion and second, Council entered in to Executive Session at 8:50p.m.

Council reentered Regular Session at 9:23p.m.

All members of Borough Council were present for the Executive Session in which Council discussed two issues that could relate to conflict of interest regarding Cal Boyer. The first issue involves the suit which was filed in Federal Court by Cal Boyer, Thomas Foltz and another individual who is not involved in any litigation. The issue is whether or not the Borough wishes to institute suite against Cal Boyer and Thomas Foltz to recover legal fees incurred by the Borough. Council also discussed whether Cal Boyer has a conflict of interest in this case. A ruling from the State Ethics commission was requested by the Solicitor. The Ethics Commission indicated that only Cal Boyer could request that. Cal has indicated that he is not interested in obtaining a ruling. If the Borough votes on an action and believes there is a conflict of interest, any resident of the Borough or member of Council can file a grievance with the State Ethics Commission for investigation. Council discussed whether to file legal action against Cal Boyer and Thomas Foltz to recover costs incurred by the Borough and Insurance Company in defending the suit filed. **A motion was made to file the suit against Cal Boyer and Thomas Foltz by Larry Minnich, seconded by Richard Fields. Cal Boyer and Michael Peiffer voted “no”. Motion carried with a vote of five (5) in favor and two (2) opposed.** The second issue was whether or not to file legal action and pursue discovery in that legal action in order to try to determine who has been placing pamphlets in the Borough resident’s mail boxes against Chief Barry. **A motion was made to file legal action and pursue discovery for the reasons detailed above by Larry Minnich, seconded by Richard Fields.** Michael Peiffer feels that the Borough has invested enough money and that the Federal Government should investigated this since tampering with private mailboxes is a Federal Offense. Council discussed this issue. **Michael Peiffer, Cal Boyer, Cindy Bowman-Condor, Keith Fernsler and Eric Notter voted “no”. Motion denied with a vote two (2) in favor and five (5) opposed.**

Upon motion and second, Council adjourned at 9:37p.m.

Respectfully submitted,

Cara Fisher
Secretary

JUNE 5, 2006

The regular meeting of the Cleona Borough Council was held on the above date with President Eric Notter presiding. The meeting was called to order with the Pledge of Allegiance and the Lord's Prayer. Members attending were Keith Fernsler, Cal Boyer, Michael Peiffer, Larry Minnich, and Richard Fields. Also attending was Secretary Cara Fisher and Solicitor Fred Wolf.

A motion was made to approve the Secretary's Minutes of May 1, 2006 by Keith Fernsler, seconded by Michael Peiffer. Motion carried.

A motion was made to approve the Treasurer's Report for the month of May 2006 by Michael Peiffer, seconded by Richard Fields. Motion carried.

FIRE COMPANY – Doug Hartman:

There were 27 incidents in the month of April 2006 with a total of 231.41 man hours. There were 30 incidents in the month of May 2006 with a total of 361.51 man hours.

A State Grant Application will be submitted to replace the diesel generator on Engine Eight.

The NIMS training went well. Two Council members and twenty firefighters and fire police attended.

The Chicken BBQ will be held at the Cleona Square Mall on June 10, 2006.

POLICE DEPARTMENT – Mayor Hartman:

The Police Department Report is attached to the minutes.

Mayor Hartman noted that three people witnessed and are willing to testify to seeing one person putting flyers listing allegations against the Chief, Council members and Borough in mailboxes. This information will be turned over to the Postal Inspector as this is a Federal Offense.

CITIZENS COMMENTS

Ellen Burke of 12 South Pheasant Street was present to express her opinion of the flyers that are being distributed. She believes the person distributing these flyers is a coward and that the Council and residents should not respond or give the accusations any attention.

Harry Fuhrman was present to question what the price was for sweeping the streets. After some research, Council told Mr. Fuhrman that the price for street sweeping was \$1,508.75. Mr. Fuhrman also complained about abandoned vehicles in the Borough. Mr. Fuhrman became loud and Eric Notter made it clear that if there are any inappropriate outbursts, whether from residents or Council, that person will be removed from the meeting by a police officer.

Eric Notter stated that no response is needed from Council concerning the flyers since they were not signed.

Brad Foltz of 207 West Walnut Street questioned whether it should be reported to the Police Department if someone is seen distributing flyers. Mayor Hartman stated that that information should be turned over to the Police Department.

PROPERTY – Richard Fields:

An Engineer went over the building and he will prepare a report for the next meeting.

HIGHWAY - Cal Boyer:

One bid was received for pothole repair. The bid was received from Hackman Paving, Inc. in the amount of \$8.00 per square yard for the top paving and sealing and \$19.00 per square yard for the preparation and base. An estimated total cost, insurance coverage, payment bond and performance bond are need from the contractor. The Borough must also review the bid with the Penn Dot representative for approval. **A motion was made to award the bid from Hackman Paving, Inc pending the receipt of all the above documents and approvals by Cal Boyer, seconded by Richard Fields. Motion carried.** Council also discussed having an inspector on site with the contractors. Fred Wolf will contact David Anderson from Penn DOT and Hackman Paving, then contact Cal Boyer.

Cal Boyer also mentioned that he received a complaint from Dorothy Moyer at 110 East Penn Avenue (rear) regarding Union Alley behind her property. Ms. Moyer states that the alley is sinking and it is causing her driveway to crack. Council discussed that this project can be researched and added to the pothole repair if necessary.

Miller Asphalt is coming to look into sealing the cracks throughout the Borough.

Cal Boyer was unsuccessful in receiving quotes for a maintenance agreement. Eric Notter stated that Lech Brothers are interested and he will instruct Lech Brothers to contact Cal Boyer regarding this.

RECREATION – Mike Peiffer:

A motion was made to approve placement of the temporary sign at Houck Manufacturing advertising Movie Nights for the duration of the Movie Nights by Michael Peiffer, seconded by Richard Fields. Motion carried.

There was some vandalism at the Park. One of the see-saw seats was broken off its stand.

The new slide will be installed on June 17, 2006 by Cargill employees, supervised by Miracle Playground Equipment.

Tom Krall donated his time and equipment to remove a piece of old playground equipment and excavated the site.

Another slide will be installed before the end of the month.

The Miniature Golf course is being repaired.

SAFETY – Larry Minnich:

Larry Minnich is continuing to work on getting together with the County in reference to the Borough's Emergency Plan.

Eric Notter is meeting with a secretary from E.M.A. to go over the addresses in the Borough for GIS mapping purposes.

CODE ENFORCEMENT/SANITATION – Keith Fernsler:

Bulk pick up is scheduled for the South Side on June 10, 2006 and the North Side on June 17, 2006. Flyers will be handed out by the Boy Scouts.

Dan Geesaman and Jon Kirby reviewed the North Side for Shade Tree violations. Forty-one properties are in violation and will be contacted.

Keith Fernsler is still working on getting in contact with the Mamozik property owners.

SOLICITOR – Fred Wolf:

Council reviewed the Ordinances in Sections Fifteen through Twenty-Seven for any changes that need to be made. Council also discussed the fining system and DJ Smith. Fred will contact DJ Smith for his input on this issue.

Council discussed the job descriptions. The Solicitor will get the proposed job descriptions to Eric Notter for his review.

OTHER BUSINESS

Council discussed line painting at Mill Street. Cal Boyer will contact the Secretary to get the status of this project.

Michael Peiffer mentioned that the Cleaner's property needs to be mowed. Keith Fernsler will instruct the maintenance employee to do this.

Two members are resigning from the Sewer Authority at the end of the year. The Authority will recommend someone to replace the members.

A motion was made to pay the bills for the month of May 2006 by Keith Fernsler, seconded by Michael Peiffer. Motion carried.

Upon motion and second, Council adjourned at 8:45p.m.

Respectfully submitted,

Cara Fisher
Secretary

JULY 3, 2006

The regular meeting of the Cleona Borough Council was held on the above date with Vice President Richard Fields presiding. The meeting was called to order with the Pledge of Allegiance and the Lord's Prayer. Members attending were Keith Fernsler, Cindy Bowman-Condor, Cal Boyer and Michael Peiffer. Also attending was Secretary Cara Fisher, Mayor Jack Hartman and Solicitor Fred Wolf.

A motion was made to approve the Secretary's Minutes of June 5, 2006 by Keith Fernsler, seconded by Cindy Bowman-Condor. Motion carried.

A motion was made to approve the Treasurer's Report for the month of June 2006 by Keith Fernsler, seconded by Cindy Bowman-Condor. Motion carried.

FIRE COMPANY – Doug Hartman:

There were 41 incidents in the month of June 2006 with a total of 4 16.58 man hours.

The Fire Company serviced twelve addresses in the Borough providing assistance with pumping water from the heavy rains. Doug noted that of those twelve address, only four of the property owners donated any money to the Fire Company. Several of the residents were unreasonably demanding of the Fire Company's services during the cleanup. Doug requested Council consider a Fire Tax to offset the cost of these operations since well over the majority of residents are not donating to the Fire Company.

FIRE COMPANY PRESIDENT

Amy Hartman was present to report that the Fire Company has been approved for a State Grant, but the amount of that grant is unknown.

The Fire Company also applied for a grant to replace Engine 8.

POLICE DEPARTMENT – Mayor Hartman:

A copy of the Police Department report is attached to the minutes.

Five (5) applications were received for the position of police patrolman.

Mayor Hartman and Chief Barry completed the research necessary for the E.M.A. office GIS Data.

CITIZENS COMMENTS

Brian Burke of 12 South Pheasant Street was present to express his support for the Fire Company for the job they did with the flood cleanup.

Bob Zimmerman of 207 West Locust Street was present to question how long it's been since the main storm sewer drain to the Quittapahilla Creek has been inspected. Council agreed this should be inspected.

Harry Fuhrman of 115 North Garfield Street was present to question why the maintenance man cleans the storm sewers out and lets the debris lay on the street. Council agreed to talk to the maintenance man about this. Council also stated that this kind of work should be a cooperative effort and that residents could take the initiative to clean out the storm drains in front of their property.

David Seibert of 137 South Harris Street was present to complain about the flyers being all over the street.

SECRETARY – Cara Fisher:

The next DLBA Meeting will be held on July 25, 2006 at Dauphin Borough. Council should RSVP to the Secretary before July 6, 2006.

PROPERTY – Richard Fields:

The Engineer reviewed the building plans and will have a report as soon as possible.

FINANCE - Cindy Bowman-Condor:

Insurance quotes will be presented in mid-July 2006.

The secretary was asked to research several charges on a few budget line items.

HIGHWAY - Cal Boyer:

The Solicitor is continuing to work on the pothole repair project. The contract is signed, but the bonding money is still needed. Cal Boyer will take care of getting an inspector for the pothole repair project.

Cal Boyer has been working on the street repair project. It would be good to get this work done before the legislation changes regarding prevailing wage rates.

The City Engineer has been notified about the Pine Street and Wilson Street paving problems that resulted from the City replacing the water lines.

Council discussed the railroad bed and retention basins made with the Valspar project and the effect they have on storm water run off. Richard Fields will talk to County Planning about this issue.

RECREATION – Mike Peiffer:

The National Night Out will be held on August 1, 2006 at the Playground from 6:00p.m. to 9:00p.m.

The slide donated by Miracle Playground Equipment was installed by Cargill. Cargill donated time and money to have this installed.

The tube slide will be installed by the end of July 2006.

The movies for July will be:

7/10 – Cheaper by the Dozen 2

7/17 – Hoodwinked

7/24 – Chicken Little

7/31 – Flubber

The Park and Recreation Committee and the Solicitor are working through complications with the DCNR Grant and a \$5,000.00 Grant through Mauree Gingrich.

CODE ENFORCEMENT/SANITATION – Keith Fernsler:

The Bulk Pick Up went well with 36 tons being picked up.

Keith contacted Amy Mazzella di Bosco regarding recycling. Recycling is not mandated in Cleona, but Amy recommends that a recycling ordinance is put in place. Grant moneys are available for municipalities that have a recycling ordinance and a no-burn ordinance. There is also a company that does mulching of yard waste. Amy will get that contact information to the secretary.

Keith and the Mayor will get together to talk with Mamozik regarding the Mamozik property.

SOLICITOR – Fred Wolf:

Council discussed replacing the chairs in the Council Room. Richard Fields will attend the Sewer Authority meeting to discuss this issue with them.

Council should be reviewing the ordinance changes, including a recycling ordinance, for the end of the summer. County Planning was contacted by the Solicitor to be reviewing the zoning ordinances.

Council reviewed the proposed Comcast franchise agreement. **A motion was made to approve the agreement as presented by Cindy Bowman-Condor, seconded by Keith Fernsler. Motion carried.**

A letter was received from Paul Brown's attorney regarding the violation notice as received by Dan Geesman several months ago. A variance was granted to Dan from County Planning. The Solicitor will forward the letter to County Planning.

OTHER BUSINESS

There is a vacancy on the Zoning Hearing Board. Ken Fox is willing to serve that term. **A motion was made to appoint Ken Fox to the Zoning Hearing Board for the term ending 12/31/2010 by Michael Peiffer, seconded by Keith Fernsler. Motion carried.**

A motion was made to pay the bills for the month of June 2006 by Keith Fernsler, seconded by Cindy Bowman-Condor. Motion carried.

Upon motion and second, Council adjourned at 8:15p.m.

Respectfully submitted,

Cara Fisher
Secretary

AUGUST 7, 2006

The regular meeting of the Cleona Borough Council was held on the above date with President Eric Notter presiding. The meeting was called to order with the Pledge of Allegiance and the Lord's Prayer. Members attending were Richard Fields, Keith Fernsler, Cindy Bowman-Condor, Cal Boyer and Michael Peiffer. Also attending was Mayor Jack Hartman and Solicitor Fred Wolf.

A motion was made to approve the Secretary's Minutes of July 3, 2006 by Richard Fields, seconded by Keith Fernsler. Motion carried.

A motion was made to approve the Treasurer's Report for the month of July 2006 by Keith Fernsler, seconded by Cindy Bowman-Condor. Motion carried.

FIRE COMPANY – Doug Hartman:

There were 25 incidents in the month of July 2006 with a total of 254.84 man hours.

The Fire Company is updating their box alarms with the County. The documentation for this requires a signature from someone on Council. Larry Minnich will be the one to sign this paperwork. Doug will get together with Larry for this.

Doug questioned the status of the ordinance updates. The Solicitor responded that Council is reviewing all the proposed changes and is hoping to make final changes at the October or November 2006 meeting.

The NIMS deadline is coming up in September. Several training sessions were scheduled but then canceled. Doug will research the rescheduling of these sessions.

Doug questioned whether there is any surplus revenue from the EMS Tax that could be allocated for the replacement of the generator on Engine 8. Cindy replied that that money is already allocated.

Doug also questioned whether the Borough Council discussed implementing a Fire Tax. The Solicitor replied that Council will be considering this with the ordinance revisions as well as with the 2007 Budget.

FIRE COMPANY PRESIDENT

Amy Hartman explained that she will be presenting the acceptance of the \$10,000.00 State Grant and payment of \$6,000.00 shortage to purchase the generator for Engine 8 to the Fire Company Board on July 8, 2006 for approval.

The long-time president of the Ladies' Auxiliary recently passed away. Amy stated that the attorneys from both the Ladies' Auxiliary and the Fire Company are unsure what the holdup is in the progression of the money distribution. Solicitor Wolf will contact the Fire Company attorney to take steps to encourage the proceeding of this case.

POLICE DEPARTMENT – Mayor Hartman:

A copy of the Police Department report is attached to the minutes.

The National Night Out was a success.

Mayor Hartman proposed that two new police officers. The first officer, Nelson Sweigart, would be hired at Patrolman 2. The second officer, Joshua Brubaker, will be hired at the salary of \$29,500.00. The officers will be hired at the wage scale above mentioned because of their previous police history and an agreement letter to this effect will be signed by the Police Union and the Borough. **A motion was made to hire Nelson Sweigart at the position of Patrolman 2 and Joshua Brubaker at the salary of \$29,500.00 contingent upon the agreement letter being signed by the Police Union by Richard Fields, seconded by Cindy Bowman-Condor. Motion carried.** Cal Boyer questioned why we can't merge with another municipality. The Mayor responded by stating that the Borough had studies done previously and both studies showed that merging would cost more than each municipality having their own force.

New guns were purchased through a grant from the District Attorney. The old guns must be sold. The mayor requested permission to offer for sale to the Police Officers for the amount of \$100.00 per gun. The Solicitor recommended that the District Attorney's office be notified and that a value be placed on the gun by an authorized dealer. **A motion was made to sell the guns contingent upon the District Attorney not objecting to it and a fair market value being placed on the guns by Cindy Bowman-Condor, seconded by Keith Fernsler. Motion carried.**

The Mayor also reported that the new radios are in the police cars.

PROCLAMATION

A proclamation was presented to Lebanon Mutual Insurance Company for the 150th Anniversary of their company.

CITIZENS COMMENTS

Dawn Repel of 1001 Cider Lane, Lebanon was present to represent Bridge of Hope, a national organization supporting homeless women and children in the area. A Fundraising Event, called Sleeping on the Streets, will be held in Cleona Borough. Ms. Repel was present to question any noise ordinances or restrictions. Council recommended that Ms. Repel meet with Mayor Hartman, Chief Barry and Keith Fernsler for all guidelines.

Louis DiAngelis of 17 West Penn Avenue was present to question whether the Borough has a curfew. Mayor Hartman replied that the Borough's curfew is 11:00p.m. Mr. DiAngelis stated that he had his tires slashed on his car and he wishes the police would investigate it. He also stated that he believes the Borough should fine people who let yard sale signs on the telephone poles. Keith Fernsler will check into this.

PROPERTY – Richard Fields:

The Engineer reviewed the building plans and will have a report as soon as possible.

A new dehumidifier is needed for the basement. Richard believes the County Commissioners will be willing to purchase a new dehumidifier.

The Explorer Post property is still in the basement. Richard Fields will contact the person in charge regarding removing their items.

FINANCE - Cindy Bowman-Condor:

The insurance quote effective August 16, 2006 was received from Bowman's Insurance in the amount of \$29,241.00. **A motion was made to accept the insurance quote from Bowman's Insurance in the amount of \$29,241.00 for the term beginning August 16, 2006 and continuing through August 15, 2007 by Cindy Bowman-Condor, seconded by Richard Fields. Motion carried.**

RECREATION – Mike Peiffer:

The last day for the playground program will be August 18, 2006.

The Fall Festival will be held on Saturday, October 7, 2006.

The Miniature Golf course has been completely repaired by Bob Day, who volunteered his time and did the manual labor to repair the course.

The bids for installation of the tube slide will be received on August 10, 2006.

A final list was received from DCNR of the things necessary to complete for the grant.

HIGHWAY – Cal Boyer:

An estimated total price of \$54,459.00 was received from Hackman Paving for the pothole/road repair. Council discussed this. Council also discussed the possibility of utilities digging up the street for repair after the Borough does road repair. **A motion was made to proceed with the pothole/road repair and to put into place the policy of a seven (7) year moratorium after the Borough does road work by Michael Peiffer, seconded by Richard Fields. Motion carried.** The Solicitor will schedule a pre -construction meeting with Hackman paving.

A letter was received from Weaber Brothers Auto regarding a street sign that is missing from near their property. Eric Notter would like to see the street signs be replaced as soon as possible.

Eric Notter asked Cal Boyer about the status of obtaining a Maintenance Contract. Cal Boyer stated that we should just subcontract out the labor and rent or purchase equipment. Eric Notter replied that we don't have space for rented or purchased equipment and that that option is not feasible. Cal Boyer replied that he feels the Borough has space for three police cars and a very expensive police department that doesn't do anything at all. Eric Notter redirected the focus from the police department and told Cal Boyer that it is his responsibility to get the street signs repaired and to obtain a maintenance contract. Eric Notter instructed Cal Boyer to order the street signs that are necessary. Cal Boyer will get with Dan Geesaman to make up a maintenance contract for the September 2006 meeting.

CODE ENFORCEMENT/SANITATION – Keith Fernsler:

Mayor Hartman and Keith Fernsler have contacted Mamozik. He is cleaning up the property and was given permission to temporarily have his trailer on the street during cleanup.

Keith issued a violation notice to the owner of the Cleona Cleaners property for grass cutting. Keith questioned the Solicitor, Fred Wolf, as to whether the fact that the wall of the restrooms has collapsed is something the Borough should deal with and if so, how. Fred suggested Keith contact Annville Township Authority to see whether the sewer line is connected or not. Fred will also research this.

Keith contacted a company regarding green waste cleanup. This company would place a 30 yard bin on public property for residents to place yard waste in for the cost of \$330.00 for each dump. Council discussed this. Council requested the Secretary utilize the PSAB Discussion Board to research what other municipalities do with green waste.

SOLICITOR – Fred Wolf:

The Borough borrowed money from LVFB in 1994 for the Borough Building purchase. This interest rate was fixed for a certain time, but after that time it is periodically up for renewal. There are eight (8) years remaining on the loan and it is time to renew the loan again. The bank has informed the Solicitor that the rate would be in the range of 5% for the remaining eight (8) years, or the option is for less than 5% for a term of five (5) years with the rate being renegotiated at that time. **A motion was made to renew the loan for the remaining eight (8) years to lock in the interest rate by Cindy Bowman-Condor, seconded by Keith Fernsler. Motion carried.**

There were two proceedings before the Zoning Hearing Board where applicants were rejected and took appeals. Tim Sheffey's office has been appointed to represent the Zoning Hearing Board. Dan Gee saman's hearing was appealed by a neighboring resident. Tim Sheffey's office cannot represent the Zoning Hearing Board in Dan's case because he represents Dan Geesaman. The Solicitor recommended John Enk to be the representative for the Zoning Hearing Board in this case. **A motion was made to appoint John Enk as the attorney for the Zoning Hearing Board for the case of Dan Geesaman's appeal by Richard Fields, seconded by Cindy Bowman-Condor. Motion carried.**

Another update will be completed and received from County Planning in regards to the subdivision regulations during the Fall of 2006. County Planning has already begun to review the Borough's ordinances for revision.

John Beers was notified in June regarding the street repairs on Pine Street and Wilson Street as the reconstruction of the street after the City repaired the water lines was less than satisfactory. The Solicitor has not been contacted by Mr. Beers.

Two members of the Sewer Authority will be resigning. The Authority would like to recommend members to replace those that are resigning.

The job descriptions were distributed to the Borough Authority for review.

OTHER BUSINESS

Prices will be obtained for new Council chairs for the September 2006 Council meeting.

Council discussed having a New Years Eve Pretzel Drop for December 31, 2006. Council agreed that the Pretzel Drop is always a success and if Cindy is willing to plan it, it can be held.

A motion was made to pay the bills for the month of July 2006 by Richard Fields, seconded by Keith Fernsler. Motion carried.

Upon motion and second, Council adjourned at 9:20p.m.

Respectfully submitted,

Cara Fisher
Secretary

SEPTEMBER 11, 2006

The regular meeting of the Cleona Borough Council was held on the above date with President Eric Notter presiding. The meeting was called to order with the Pledge of Allegiance and the Lord's Prayer. Members attending were Richard Fields, Larry Minnich, Calvin Boyer, Cindy Bowman-Condor, and Keith Fernsler. Also attending was Mayor Jack Hartman and Secretary Cara Fisher. Councilman Michael Peiffer and Solicitor Fred Wolf arrived late.

A motion was made to approve the Secretary's Minutes of August 8, 2006 by Keith Fernsler, seconded by Richard Fields. Motion carried.

A motion was made to approve the Treasurer's Report for the month of August 2006 by Cindy Bowman-Condor, seconded by Keith Fernsler. Motion carried.

POLICE DEPARTMENT – Mayor Hartman:

A copy of the Police Department report is attached to the minutes.

A motion was made to hire Robert Henning, Jr. as a full time police officer by Keith Fernsler, seconded by Richard Fields. Calvin Boyer voted no. Motion carried with a vote of five to one in favor of hiring Robert Henning, Jr. Calvin Boyer questioned why the officers were working before Council voted on hiring them and whether background checks were completed. Mayor Hartman replied that the officers were put to work immediately due to the police department being shorthanded and reminded everyone that he had obtained Council's agreement to proceed. Mayor Hartman also stated that procedures were followed just as a Civil Service Commission would have followed, including background checks on each officer. Calvin Boyer distributed a letter from an anonymous resident listing complaints regarding the smoking done by the Chief and Mayor in the police car. Cal Boyer signed his name to this letter. Cal also stated that he spoke with Joshua Brubaker, and Joshua told him that when Joshua drove through the Borough with the Chief and the Mayor, that the Chief drove and Mayor Hartman sat in the passenger seat while Joshua sat in the back seat and choked on smoke from the Chief's pipe and the Mayor's cigar and that the Chief and Mayor whistled at women as they drove through the Borough. The Mayor asked Cal why Joshua came to him to share this, and Cal responded that he guessed Kyle Smith from Annville Township sent Joshua to Cal to tell him this.

CITIZENS COMMENTS

Harold Bowman of 409 West Penn Avenue was present to demonstrate new fluorescent bulbs. He placed the bulbs he sells in one of the light units and pointed out to Council the difference in the light.

John Kirby of 33 North Lincoln Street was present to state that the Dennis Zellers property has a dumpster full of water in the rear of the property. Keith Fernsler will check on this issue.

Calvin Boyer distributed a letter given to him by Larry Walters from Lebanon, PA. This letter made mention of the Cleona Borough pick up truck being seen outside of the Borough limits.

SECRETARY – Cara Fisher:

A motion was to approve the 2007 Minimum Municipal Obligation for the Uniform Pension Plan in the amount of \$7,774.00 by Cindy Bowman-Condor, seconded by Keith Fernsler. Motion carried.

PROPERTY – Richard Fields:

A report will be mailed to Council during the week of September 11, 2006 regarding the Engineer's report for the building.

Council discussed the new chairs for the Council Room.

FINANCE - Cindy Bowman-Condor:

Cindy distributed the Budget worksheets to be returned by the October 2006 meeting. A

Fall newsletter will be completed during the month of September.

The Pretzel Drop will take place if the Fire Company is willing to help.

RECREATION – Mike Peiffer:

Mike requested police presence at the Fall Festival, which will be held on October 7, 2006 from 4:00p.m. to 9:00p.m. at the Cleona Playground.

The tube slide was expected to be installed, but the contractor was injured at another job and will get to the installation as soon as possible.

Council approved the following activities to take place at the Fall Festival: Hay Rides and Haunted Hay Rides, Costume Contest, Pumpkin Decorating, Story Telling, Face Painting,

Games, Movies @ Dusk, Moonwalk/Bouncer and possible Pumpkin Seed Spitting Contests.

Cleona Borough Council Minutes

September 11, 2006

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The Secretary will notify the Insurance Company that the Moonwalk/Bouncer will be at the Fall Festival.

HIGHWAY – Cal Boyer:

Cal Boyer obtained quotes for the street signs. Council agreed that street signs should be ordered as soon as possible so that when someone is obtained to put them in place, the signs are available. Council agreed that twenty-four (24) inch stop signs are acceptable as long as PennDOT approves. The Solicitor will ask the PennDOT representative if that size sign is acceptable and if PennDOT is responsible for the signs on roads that intersect state roads. The Secretary will take care of getting three telephone bids after Cal Boyer gets the contact information to the Secretary for several companies.

Council discussed bidding for a maintenance contract and also the maintenance employee. Council discussed giving more structure to the maintenance employee position. The Solicitor stated that a maintenance contract must be put out on bid, but that only man power and equipment must be bid. The Borough will be able to purchase the materials independently of the maintenance contract as needed for each project. Cal Boyer will compile a list of all the projects and necessary equipment and man power that would be necessary for the next one (1) to three (3) years. After this list is compiled, Cal will consult Dan Geesaman to ensure the list is complete and accurate. At that point, the contract can be put out for bid.

The Solicitor contacted the PennDOT representative, he found that Dave Anderson, our most recent representative, has been replaced by Scott Lehman. Mr. Lehman was given no paperwork on this project. Because of this, the Solicitor was instructed to hold progress until he meets with Mr. Lehman. Mr. Lehman and the Solicitor are meeting on September 12, 2006. After that meeting, a preconstruction meeting will be scheduled.

SAFETY – Larry Minnich:

FEMA had contacted Larry regarding the flooding several months ago. In the future, better documentation must be made for residences that experience flooding in order that realistic data is given to effect funding during a declaration of disaster or emergency.

The latest version of the Emergency Management Plan was produced in 2003, but Lebanon County EMA does not have a record of this. Mayor Hartman will contact Lebanon County EMA regarding this issue.

CODE ENFORCEMENT/SANITATION – Keith Fernsler:

Keith Fernsler obtained a quote for woody yard waste collection at the price of \$450.00 per fill of a seventeen (17) foot box truck. Keith is unsure of whether the company mulches the waste before it is put in the truck. He will get an answer for this before any decision is made.

North Cornwall will be conducting leaf collection on November 2, 9, 16 and 30, 2006.

A resident complained to Keith about the Fire Alarm and about how the water puddles on the street along his property.

SOLICITOR – Fred Wolf:

The Solicitor met with County Planning regarding the ordinance updates. A representative from County Planning will be attending the October 2006 meeting to provide suggestions on the ordinance updates.

The final revisions are being made to the Comcast franchise agreement.

Jon Beers of the City of Lebanon replied to the Solicitor regarding both the Pine Street and South Wilson Street repairs and stated that he looked at the streets but didn't see a problem. The Secretary was instructed to reply that the problems are as follows:

- Pine Street from Garfield to Quincy was not sealed and the paving is sinking
- South Wilson Street south of Locust has not been sealed

The Secretary will reply with the above information, giving Cal Boyer's name and phone number as a contact person for reply. The fact that South Garfield street in the 200 block hasn't been sealed since the City worked there will also be included.

DEP will not take any action against the Cleona Cleaner's property unless the owner attempts to build on the property. There are some violations with the city of Lebanon on this property. The Solicitor hopes the proceedings surrounding these violations will take care of the issues of this property.

Council again discussed the new chairs for the Council room. After some discussion, Council decided to have the three broken chairs repaired rather than purchasing new chairs. Richard Fields will contact Art Brown to fix the three broken chairs. New chairs will not be purchased at this time. The Solicitor stated that the Sewer Authority will be in agreement with this decision because they did not want to purchase new chairs in the first place.

Several concerns were raised with the storm water management as part of the business park east of Center Street. Richard Fields and the Solicitor both spoke with Rick Bolt, the county engineer. Michael Peiffer and the Solicitor will meet with Rick Bolt to formally discuss this. Council will be notified through the Secretary when a meeting date and time is set.

The Solicitor is waiting for the state's approval of the updated Realty Transfer Tax Ordinance.

Council discussed the Mamozik property. Keith Fernsler is looking into the problem and will contact Mamozik to see if he can get Mamozik to clean up the property without any legal proceedings.

OTHER BUSINESS

A motion was made to appoint Sue Bowman to fill a vacancy on the Sewer Authority left by the resignation of J. Norman McMichael which ends 12/31/2008 by Richard Fields, seconded by Keith Fernsler. Motion carried.

A motion was made to allow Cindy Bowman-Condor and Cara Fisher to go to a GASB 34 and Budgeting Tools and Techniques class through PSAB by Larry Minnich, seconded by Keith Fernsler. Motion carried.

A motion was made to pay the bills for the month of August 2006 by Richard Fields, seconded by Keith Fernsler. Motion carried.

Council recessed into Executive Session at 10:24p.m.

Council reentered the regular meeting at 10:55p.m.

Upon motion and second, Council adjourned at 11 :00p.m.

Respectfully submitted,

Cara Fisher
Secretary

OCTOBER 2, 2006

The regular meeting of the Cleona Borough Council was held on the above date with President Eric Notter presiding. The meeting was called to order with the Pledge of Allegiance and the Lord's Prayer. Members attending were Richard Fields, Calvin Boyer, Cindy Bowman-Condor, Mike Peiffer, and Keith Fernsler. Also attending was Mayor Jack Hartman and Secretary Cara Fisher, Solicitor Fred Wolf arrived late.

A motion was made to approve the Secretary's Minutes of September 11, 2006 by Keith Fernsler, seconded by Michael Peiffer. Motion carried.

A motion was made to approve the Treasurer's Report for the month of September 2006 by Cindy Bowman-Condor, seconded by Mike Peiffer. Motion carried.

FIRE COMPANY – Amy Hartman:

Doug Hartman was ill last month and will be at training this month and next month.

There were 27 calls during with a total of 275.13 man hours during the month of August 2006.

There were 23 calls during with a total of 103.49 man hours during the month of September 2006.

There was only a \$3.59 profit made at the last Chicken BBQ. Amy reported that this will be the last fund raiser conducted by the Fire Company. The mailing fund drive will still be done, however. That produces approximately \$15,000.00 annual revenue. The Fire Company continues to request a Fire Tax be put in place as soon as possible.

Fred Wolf stated that the Lady's Auxiliary money was instructed to be turned over to the Fire Company but that has not yet been done. Fred Wolf will send one last letter to the attorney of the Lady's Auxiliary instructing the money to be turned over to the Fire Company and if that does not get the issue resolved, the Fire Company should file the next necessary paperwork with the courts.

Amy distributed to the Secretary a list of the Fire Company and Relief Association Officers as contact information. The Secretary will format and distribute this to the Council members.

POLICE DEPARTMENT – Mayor Hartman:

A copy of the Police Department report is attached to the minutes.

Officer Sweigart was injured by an individual who attempted to break in to the Cleona Elementary School. He was taken to the Good Samaritan Hospital for treatment. The State Police are conducting the investigation.

The Mayor met with E.M.A. regarding the Emergency Plan for the Borough. The county has already done a plan, which can be adopted through resolution. When the sample resolution is received, the Mayor will bring it to the Council meeting for approval.

Mayor Hartman received a letter from the Mayor of Lebanon indicating that the Mayor of Lebanon would like Cleona to purchase fire protection from the City. The City has only been in the Borough one time, but the Borough has been to the City at least eight times. Mayor Hartman will reply to this letter stating that the Borough is not interested in purchasing fire protection from the City.

Trick or Treat will be held on October 31, 2006 from 6:00p.m. to 8:00p.m.

CITIZENS COMMENTS

John Kirby of 33 North Lincoln Street was present to question the status of the dumpster removal at the Dennis Zellers' property. Keith Fernsler is working on this issue. There is not company name on the dumpster.

SECRETARY – Cara Fisher:

A request was received from Immanuel Church for permission of placement of a temporary sign from October 22, 2006 to November 11, 2006 on Penn Avenue to advertise the Church's bazaar on November 11, 2006. **A motion was made to approve the above request by Mike Peiffer, seconded by Keith Fernsler. Motion carried.**

The Dauphin Lebanon Boroughs Association meeting will be held on November 1, 2006 at the Palmyra V.F.W. Richard Fields will attend.

PROPERTY – Richard Fields:

An anonymous donation offer of two heating and air conditioning units to be put in place at the Borough Hall was received by Richard Fields. Council agreed that Richard Fields should obtain more information about these units as soon as possible before the next meeting. According to the Engineer, the roof can be repaired for the year without major expense.

FINANCE - Cindy Bowman-Condor:

The newsletter has been mailed to the residents.

There will not be a Pretzel Drop this year.

Council reviewed the estimated budget figures. Cindy needs to know the budget amounts for the Maintenance Repair - Building and Maintenance Repair – Machinery/Equipment before November 1, 2006. Richard Fields will get that amount to Cindy before that time. Keith Fernsler will get an amount for Green Waste Pick Up to Cindy during the week of October 9, 2006. Council discussed the four-year street paving plan. The Solicitor will contact Pennsy Supply to reopen this four-year plan idea to get an estimate of the total cost. Council also discussed the budgeting of Liquid Fuel Funds. Council also discussed the funding for the Fire Company. It was discussed that one (1) mil of tax represents approximately \$18,000.00, which is nearly the budget deficit of the Fire Company. There were regulations placed on tax rates when the County changed the Assessment from 50% to 100%. The Solicitor will research these regulations so Council can know what options are available for changing taxes, if necessary. Several Council members had questions for the Fire Company regarding the Fire Company budget. Council members will forward questions to the Secretary before October 15, 2006. The Secretary will then forward the question list to all Council, the Mayor and the Fire Chief to be discussed at the November 2006 meeting. Council also discussed beginning sidewalk and curb repair requirements. Cal Boyer will contact District Justice Smith to inquire what Mr. Smith would like to see in correspondence to the residents. After that, he will begin sending the proper notices to the residents whose sidewalks and/or curbs are in violation of the Borough Ordinance.

HIGHWAY – Cal Boyer:

Council discussed the Maintenance Contract prices as proposed by Dan Geesaman. Council will review this proposal and comment at the November meeting.

The preconstruction meeting for the pothole repair was held on September 21, 2006. Howard Nuein has been hired as the inspector for this project. He will be present at the beginning, middle and end of each day of work. Construction will commence sometime during the middle of October 2006.

Cal Boyer has received complaints regarding tractor trailers in the Borough. Council agreed that tractor trailers trucks should not be permitted in the Borough except for local deliveries. This change will be noted on the upcoming ordinance revisions.

There are two (2) community service workers who are available for curb painting. Mike Peiffer will contact the community service worker coordinator and instruct them to contact Cal Boyer regarding curb painting. Cal will then give instructions to the workers on where to paint.

Council discussed replacing street signs. Cal Boyer will get a list of street signs, in priority order, to the Secretary. After that list is received, the Secretary will obtain quotes for the November meeting. The Secretary will contact the Penn DOT representative for specifications on allowable signs.

The Secretary sent an email to Jon Beers about the City of Lebanon road repairs and Council's dissatisfaction with the finished work. Jon Beers replied that he will check out the areas noted.

Cal Boyer questioned why the Solicitor will be contacting Pennsy regarding the street paving plan and why he didn't receive notification of the preconstruction meeting. The Solicitor replied that a letter was sent to every Council Person, including Cal, regarding the preconstruction meeting. Discussion was exchanged regarding each Council Person's accountability in getting his or her projects completed. Mike Peiffer suggested the Secretary somehow highlight the items for follow up on the meeting minutes, and then place those items on the agenda for the following month. It was decided that the Secretary would begin to underline in the minutes the responsibilities of each Council Person for ease of accountability.

RECREATION – Michael Peiffer:

The Fall Festival will be held on October 7, 2006 from 4:00p.m. to 9:00p.m. There will be a dedication ceremony of the new slide. The Secretary will distribute the press release on October 3, 2006. There is still an issue regarding insurance on the Moon Bouncer the Park and Recreation Committee hoped to rent for the Fall Festival. The Secretary will continue to work with Bowman's Insurance and Mike Peiffer on this issue.

Vandalism has been down this year.

The Park and Recreation Committee is working with Pennsy Supply to get an estimate for the Walking Path.

CODE ENFORCEMENT/SANITATION – Keith Fernsler:

Keith Fernsler contacted Fogelman's, who will collect green waste and chip it. Keith is meeting with Fogelman's on October 7, 2006 and will have a quote for this line item to Cindy Bowman-Condor during the week of October 9, 2006.

Mamozik was in the processing of cleaning up his property but has not done much recently. Keith will be contacting Mamozik regarding this.

Keith will be sending Dennis Zellers a notice for grass and weeds along with researching the dumpster, as reported under Citizen's Comments. Keith will also check that the trailer in front of Zeller's property is licensed.

Leaf Collection will take place every Thursday in November except for Thanksgiving Day.

Keith Fernsler is planning to meet with the other members of the Shade Tree Commission to get this program moving.

SOLICITOR – Fred Wolf:

A quote was received for Killed-In-Service Insurance from MEIT for the Police Pension Plan in the amount of \$8.15 per month for the one (1) married officer, Nelson Sweigart. This premium will be paid from the Pension Fund. **A motion was made to approve accepting the above quote by Cindy Bowman-Condor, seconded by Keith Fernsler. Motion carried.**

The Building Loan periodically calls for rate adjustments. A new rate of 4.5% was proposed by Lebanon Valley Farmers Bank for the remainder of the loan, which is 2014. **A motion was made to authorize the amending of the existing loan agreement to reflect that our interest rate from 2006 through 2014 will be 4.5% by Cindy Bowman-Condor, seconded by Keith Fernsler. Motion carried.**

A workshop meeting will be held with the Council members, Zoning Hearing Board members and Planning Commission members regarding updates for the Zoning Ordinance. When the information is prepared, the Solicitor will notify the Secretary of the meeting date and the Secretary will notify Council and the Mayor of the meeting date. The Solicitor went over the Fire Company's suggestions for the ordinance up with County Planning. County Planning stated they are not equipped to enforce these proposed changes, but that a full time person is needed just to enforce these codes. Though the regulations are a good idea, at this time the manpower for enforcement is not available. If the ordinances are in place but not enforced, that creates liability for the Borough.

Mike Peiffer and the Solicitor will be meeting with Rick Bolt on October 5, 2006 to discuss the storm water issues from the business park.

OTHER BUSINESS

Employee reviews will be held for the Secretary and Clerk as soon as possible. At this point, the Sewer Authority was asked to what extent they want to be included in the process. When a reply is received regarding this issue, the Secretary will set up the reviews and notify the Council of the dates.

Eric Notter and the Mayor will paint the lines on South Mill Street at Penn Avenue ~~le~~

A motion was made to pay the bills for the month of September 2006 by Keith Fernsler, seconded by Cindy Bowman-Condor. Motion carried.

Upon motion and second, Council adjourned at 10:15p.m.

Respectfully submitted,

Cara Fisher
Secretary

NOVEMBER 6, 2006

The regular meeting of the Cleona Borough Council was held on the above date with President Eric Notter presiding. The meeting was called to order with the Pledge of Allegiance and the Lord's Prayer. Members attending were Richard Fields, Mike Peiffer, Calvin Boyer, Cindy Bowman-Condor, and Keith Fernsler. Also attending was Mayor Jack Hartman, Secretary Cara Fisher and Solicitor Fred Wolf.

A motion was made to approve the Secretary's Minutes of October 2, 2006 by Keith Fernsler, seconded by Cindy Bowman-Condor. Motion carried.

A motion was made to approve the Treasurer's Report for the month of October 2006 by Mike Peiffer, seconded by Keith Fernsler. Motion carried.

FIRE COMPANY – Doug Hartman:

There was a total of 37 calls for the month for October with a total of 487.93 man hours. Doug also submitted paperwork detailing the above information.

Council discussed with Doug and Amy Hartman the financial needs of the Fire Company. Doug reiterated what Amy mentioned last month; that the Fire Company will not be conducting any more Fund Raisers except for the Fund Drive that is mailed out each year. Doug requested an additional \$24,000.00 per year allocated from the Borough's Budget, which would allow enough funds to be able to put money aside each year for replacement of equipment. Doug will be forwarding a schedule of equipment to the Secretary to distribute to Council and the Mayor.

The Solicitor spoke with Penny Snelling regarding the Ladies' Auxiliary money. The Ladies' Auxiliary attorney did not respond to the letter sent by Fred Wolf, so Fred will meet with Penny Snelling and the judge to pursue this matter.

POLICE DEPARTMENT – Mayor Hartman:

A copy of the Police Department Report is attached to the Minutes. No calls were received by the Police Department on Halloween night.

CITIZENS COMMENTS

Clint LeRoy of Lebanon Valley Energy Re-generation Project was present to present his idea to Council of putting up a new sewer plant which would take the sewage waste from several surrounding municipalities and Cleona Borough and draw the energy from it to create revenue

by selling that energy. Solicitor Wolf stated that Mr. LeRoy had presented his idea to the Sewer Authority at their November meeting. The Sewer Authority responded with best wishes to Mr. LeRoy, but stated that he would first have to convince Annville Township or the City of Lebanon to go with his idea before Cleona could join.

George Fuhman of Garfield Street was present to question Council about enforcing the curbing and sidewalk regulations. He mentioned that 110 North Lincoln Street is in major disrepair. Cal responded that he has a listing of sidewalks and curbs that are in disrepair. Mr. Fuhrman also complained about stray cats in the neighborhood. Mr. Fuhrman was told that there is a trap available and Keith Fernsler, Richard Fields or the Police Department can take the cats to the Humane Society when they are caught. He mentioned the area of Garfield and Lincoln Street as a problem with cats. A trap will be placed in this area. Keith Fernsler will also look into the properties that seem to be a problem with cats and send them a letter regarding this issue.

Cal Boyer received several complaints in the area of South Mill Street regarding large animals. Keith Fernsler and Eric Notter will get together to look into this issue.

PROPERTY – Richard Fields:

The Engineer, Jeff Steckbeck, is not returning calls made to him. Estimates were given in the amount of \$20,000.00 for the furnace replacement and \$46,000.00 to \$58,000.00 for the roof replacement. Specifications are needed for the furnace. Council suggested that Bob Hoffman, APR Supply and Randy Tice be contacted, that they will possibly be willing to give specifications at no cost. Richard Fields will contact those people. Richard Fields was also instructed to contact Gable Roofin^g to get s^pecifications for the roof re^placement. Dan Geesaman offered to call Quality Roofing as well.

The heater in the Borough Hall was not working on November 6, 2006 and District Justice Smith sent a letter to the Borough Council complaining about the conditions.

FINANCE - Cindy Bowman-Condor:

Council reviewed and had discussion at length about the proposed 2007 budget. There is approximately an \$80,000.00 deficit between expenses and revenues with the proposed budget. Cindy Bowman-Condor recommended raising taxes 5.0 mils. After discussing the street signs, the budget was revised to make approximately a \$108,000.00 deficit between expenses and revenues. Council scheduled a Budget Work Session for November 15, 2006 at 6:30p.m.

HIGHWAY – Cal Boyer:

Cal Boyer gave the Secretary a large list of street signs that need replaced. Cal estimates the costs to replace the street signs on this list to be approximately \$40,000.00. The Secretary will contact street sign vendors for an actual cost of the signs. Council agreed that one half of the street signs will be done in 2007 and the remainder done in 2008.

Council discussed curbing/sidewalk violations and enforcement. Keith Fernsler's plan is to send a letter to all residents informing them that an inspection on sidewalks and curbs is forthcoming. Approximately one year after that letter is sent, an inspection of the Borough will be done and a letter sent to the residences that are in violation. Six months after that letter goes out, residents who have not complied will be given a final notice of violation. Cal Boyer also talked about having curbs painted in a uniformed way throughout the Borough. Cal Boyer's plan is to enforce trees, curbs and sidewalks, and curb painting all at one time. Council discussed this and agreed that the original mailing regarding sidewalks and curbs should be sent to all residents by the Secretary after Fred Wolf reviews it.

Council discussed the Maintenance Contract. Cal Boyer and Eric Notter will get together to discuss this and to come up with specifications for bidding, then this contract will be put out for bid.

Cal Boyer also mentioned that there are many small pot holes that need repaired. Cal will make a list of all the holes for Council, and then contact a contractor to repair the small potholes, keeping the total cost under \$4,000.00.

Council discussed the \$650,000.00 Street Paving Project. Cal Boyer has a connection with Palmyra regarding a sealing machine. He will explore this option.

RECREATION – Michael Peiffer:

The Fall Festival was a huge success with a large attendance and a \$3,000.00 profit for the Recreation Board.

The Playground is being winterized.

Mike Peiffer and the Solicitor met with Rick Bolt regarding the drainage from the new Industrial Park. They requested that with any future development in the Park involving storm drainage, the Council be permitted to review the storm drainage plans.

CODE ENFORCEMENT/SANITATION – Keith Fernsler:

Chief Barry spoke with Mamozik regarding ordinance violations. The trailer in front of Mamozik's property is licensed.

No local trash company owns the dumpster at of Dennis Zellers property. Cal Boyer will take care of the dumpster. Keith Fernsler wrote Dennis Zellers a letter regarding the weeds at his property.

Keith requested the Solicitor's help with the Cleona Cleaner's property. The Solicitor will contact the Redevelopment Authority to explore options and funding regarding this property.

Keith is planning a Woody Green Waste pick up with Fogelman's on November 29, 2006 for the entire Borough. If Fogelman's can not get through the entire Borough on November 29, 2006, he will continue the collection on December 1, 2006. The rain date is December 4, 2006. The waste will be chipped and taken away.

SOLICITOR– Fred Wolf:

County Planning will be meeting with the Council on November 13, 2006 at 6:30p.m. at the Borough Hall regarding the Zoning Ordinance update.

The City of Lebanon sealed Garfield and Wilson Streets. The Secretary will send an email to John Beers stating that these issues need addressed: Pine Street is sinking and needs sealed, and the intersection at Lincoln and Maple is sinking and he should contact Cal Boyer.

OTHER BUSINESS

A motion was made to pay the bills for the month of October 2006 by Keith Fernsler, seconded by Richard Fields. Motion carried.

Upon motion and second, Council adjourned at 11:30p.m.

Respectfully submitted,

Cara Fisher
Secretary

DECEMBER 4, 2006

The regular meeting of the Cleona Borough Council was held on the above date with President Eric Notter presiding. The meeting was called to order with the Pledge of Allegiance and the Lord's Prayer. Members attending were Richard Fields, Mike Peiffer, Calvin Boyer, Cindy Bowman-Condor, and Keith Fernsler. Larry Minnich arrived late. Also attending was Mayor Jack Hartman, Secretary Cara Fisher and Solicitor Fred Wolf.

A motion was made to approve the Secretary's Minutes of November 6, 2006 by Keith Fernsler, seconded by Richard Fields. Motion carried.

A motion was made to approve the Treasurer's Report for the month of November 2006 by Keith Fernsler, seconded by Cindy Bowman-Condor. Motion carried.

FIRE COMPANY – Doug Hartman:

There was a total of 27 calls for the month for November with a total of 161.92 man hours.

Santa Claus will be coming through the Borough on December 18, 2006 at 6:00p.m.

Doug questioned the letter received by the Mayor regarding the City's request that the Borough purchase Fire Protection from the City. The Mayor stated that this would not be wise.

The Fund Drive mailers have gone out. Approximately \$7,100.00 has been received to date.

POLICE DEPARTMENT – Mayor Hartman:

A copy of the Police Department Report is attached to the Minutes.

The Mayor noted that the leaf collection crew did an excellent job.

CITIZENS COMMENTS

Harold Heagy was present at the request of Eric Notter. He examined the heating and cooling system of the Borough Building prior to the meeting and offered insight on how the present furnace works and recommended either a much smaller boiler or air handling units, which would perform both the heating and air conditioning. He also suggested Council get Vincent R. Boltz and Strohm in to examine the system and give estimates and recommendations. Richard Fields will contact those companies for that purpose.

Bill Davis of 18 West Walnut Street was present to thank the Fire Department for their work during the flood. Mr. Davis also expressed his concern regarding the truck tractors parking in

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the Borough. The Solicitor responded that the Borough Council is looking seriously into the problem through the Borough Ordinance update process.

Jerod Wolgemuth of Weaber Brothers Auto was present to request a street sign that hangs from the traffic signal equipment above the road for Mill Street at the intersection of Mill and Route 422. Cindy Bowman-Condor will be contacting the County MPO to see if this could be taken care of through their upcoming project for Route 422.

PROPERTY – Richard Fields:

There was no heat in the District Justice office on December 4, 2006. Bowman's repaired this issue.

FINANCE - Cindy Bowman-Condor:

Council reviewed and had discussion at length about the proposed 2007 budget. There is approximately and \$90,000.00 deficit between expenses and revenues with the proposed budget. **A motion was made to approve the proposed budget and raise taxes five (5) mils, from eight point three (8.3) mils to thirteen point three (13.3) mils by Cindy Bowman-Condor.** A vote was taken as follows:

Richard Fields – Yes	Larry Minnich – No
Michael Peiffer – Yes	Cal Boyer – No
Cindy Bowman-Condor – Yes	Keith Fernsler – Yes
Eric Notter – Yes	

Motion carried with a vote of five (5) to two (2) in favor.

HIGHWAY – Cal Boyer:

The Secretary will get together with Cal Boyer to clarify the street sign replacement list.

The Solicitor will review the curb and sidewalk letter before the secretary mails this letter to all residents. This letter alerts all residents that those in violation will have two (2) years to repair their sidewalks and/or curbs.

Council discussed the maintenance contract. It will be bid by making a list of what needs to be done and asking for an hourly rate for men and equipment.

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Cal Boyer will be working with his connection from Palmyra to go over the entire Borough and get a free evaluation of the streets.

Cal Boyer met with Mike Long, the City's contractor, and he agreed with Cal Boyer that Pine Street and the Lincoln and Maple Street intersection should be repaired. Cal Boyer will get a list of necessary repairs to Mike Long.

Cal Boyer will get a list of all the small potholes to be repaired.

RECREATION – Michael Peiffer:

The Playground has been winterized.

Mike Peiffer questioned the Solicitor as to whether the money made at the Fall Festival can be invested. The Solicitor responded that money such as that can be invested for up to three (3) years before it must be used for its intended purpose.

CODE ENFORCEMENT/SANITATION – Keith Fernsler:

Keith Fernsler has not been able to take care of the cat problem at Garfield and Lincoln Streets. Keith will work on this issue.

The Green Waste pickup went very well.

Keith thanked North Cornwall for doing the leaf collection this year. This will be the last year they are doing the leaf collection. Keith will research possible vendors in the spring of 2007.

SOLICITOR – Fred Wolf:

A meeting has been scheduled with the judge on December 15, 2006 regarding the Ladies' Auxiliary money.

The Solicitor contacted the Redevelopment Authority and is waiting to hear back from Ray Bender of the Redevelopment Authority.

Several Council members, the Solicitor, and some residents met with County Planning department to review the ordinances. County Planning will prepare their recommendations for the Council in the beginning of 2007.

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Council agreed that the Solicitor could contact the County Engineer to research if there is money available for a study and any work that comes out of the study to resolve the storm water issue with the new Industrial Park. At this point, there will be no cost incurred by the Borough.

OTHER BUSINESS

The meeting dates for 2007 will be as follows:

January 8, 2007	February 5, 2007
March 5, 2007	April 2, 2007
May 7, 2007	June 4, 2007
July 2, 2007	August 6, 2007
September 10, 1007	October 1, 2007
November 5, 2007	December 3, 2007

A motion was made to pay the bills for the month of November 2007 by Richard Fields, seconded by Keith Fernsler. Motion carried.

Council recessed into Executive Session at 9:25p.m.

Council reentered Regular Session at 10:00p.m.

Upon motion and second, Council adjourned at 10:00p.m.

Respectfully submitted,

Cara Fisher
Secretary