

JANUARY 5, 2004

THE CLEONA BOROUGH COUNCIL held its regular meeting on the above date with Mayor Jack Hartman presiding. Members attending were Alan Graves, Richard Fields, Jonathan Johnson, Mike Peiffer, Sam Wengert, and Eric Notter. Larry Minnich arrived late. Also attending was Secretary Meg Weaver and Solicitor Fred Wolf.

The meeting was called to order at 7:00p.m. with the Pledge of Allegiance and the Lord's Prayer.

A nomination was made to appoint Alan Graves for President of Borough Council by Councilman Johnson. Nominations were closed. Nomination passed unanimously to appoint Alan Graves as President.

A nomination was made to appoint Richard Fields for Vice President of Borough Council by Councilman Notter. Nominations were closed. Nomination passed unanimously to appoint Richard Fields as Vice President.

Eric Notter was appointed as President Pro Temp.

A motion was made to appoint Dennis Good to the Planning Commission for a term ending 12/31/2005, to appoint Bruce Kohr to the Zoning Hearing Board for a term ending 12/31/2008, to appoint Jonathan Johnson to the Civil Service Commission for a term ending 12/31/2009, and to appoint Gary Brubaker to the Park and Recreation Board for a term ending 12/31/2008 by Councilman Fields, seconded by Councilman Notter. Motion carried.

A motion was made to appoint the Sewer Authority member who's term ended 12/31/2003 to the Cleona Sewer Authority for a term ending 12/31/2008 by Councilman Johnson, seconded by Councilman Peiffer. Motion carried.

The Secretary's Minutes of December 8, 2003 were accepted upon motion by Councilman Johnson, seconded by Councilman Notter. Motion carried.

The Treasurer's Report for the month of December 2003 was accepted upon motion by Councilman Johnson, seconded by Councilman Minnich. Motion carried.

The November Treasurer's Report has been revised and is on file in the Borough Office.

FIRE COMPANY

A total of 21 calls was received for the month of December 2003 with a total of 150.3 man hours.

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The year end report has not yet been compiled.

Doug Hartman questioned whether traffic control device plans are being made in the case the traffic signals at Penn and Center or Penn and Mill would fail as they did during the power outage.

The Fire Company has applied for a State Fire Fighter's Assistance Grant in the amount of \$15,000.00.

Jim Westhafer was recognized and thanked for his service to the Borough in 2003.

POLICE DEPARTMENT – Mayor Hartman:

A copy of the police report is attached to the minutes.

The Shift Exchange Agreement was put back into place after Mayor Hartman met with Kyle Smith from Annville.

SECRETARY'S REPORT – Meg Weaver:

The Humane Society Agreement was discussed. The cost of the 2004 agreement is \$735.00. This is increased due to the number of animals returned in 2003. Council discussed this and accepted it.

Hoffer Street was discussed. It is one way going south, but there is a stop sign heading north at Penn Avenue. Council discussed this and decided the let the one way status continue, as well as the stop sign in place.

The Dauphin Lebanon Borough's Association meeting will be on January 27, 2004 in Myerstown. RSVP is required to the Secretary.

PROPERTY – Richard Fields:

The boiler at the Fire Company is in need of repair. Bowman's is working on obtaining the parts and repairing this.

Some of the doors at the Borough Hall will need repaired in 2004.

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A motion was made to approve the Greenskeeper as the mowing subcontractor for the Borough Building, the Playground and the fields at Houck Manufacturing by Councilman Fields seconded by Councilman Notter. Motion carried.

FINANCE – Jonathan Johnson:

The New Year's Eve pretzel drop was a great success with approximately 600 people attending. The Secretary will send a thank you to the Shuey's for donating the pretzel to drop and the pretzels to hand out. The next 75th Anniversary event will be the birthday party held at the April 6, 2004 Council meeting.

RECREATION – Mike Peiffer:

The pavilion addition is completed.

The new CEO of the YMCA met with the Park and Recreation Board at the last meeting. Councilman Peiffer is optimistic about the relationship with the YMCA.

SAFETY – Larry Minnich:

Council discussed the purchase of the truck. Council decided the truck purchase will be postponed until July or August of 2004.

Councilman Minnich feels the Borough should have the portable generator in case of emergencies. Councilman Minnich will research this purchase.

HIGHWAYS – Sam Wengert:

Councilman Wengert asked Floyd to place cold patch in the pot holes because Carpenter Paving never got to them.

SOLICITOR – Fred Wolf:

A phone call was received from the owner of the bake shop indicating they will be moving January 5, 2004 with the exception of a few items. Once everything is completed, County Planning will be asked to inspect the bake shop building.

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A motion was made to pass Ordinance 264 approving the Tax Millage Rate at 16.5 mils for 2004 by Councilman Fields, seconded by Councilman Johnson. Motion carried.

OTHER BUSINESS

A motion was made to pay the bills for the month of December 2003 by Councilman Johnson, seconded by Councilman Peiffer. Motion carried.

Council adjourned into Executive Session at 7:55p.m.

Council reentered the regular meeting at 8:40p.m.

A motion was made to pass Resolution #010504 reducing employee contributions to the Uniform Police Pension plan to 0% contingent upon the Borough receiving from State Aid an adequate amount to cover the MMO by Councilman Johnson, seconded by Councilman Peiffer. Motion carried.

The departments of the Council appointments will remain the same with the exception of Eric Notter being assigned to Streets and Highways and Sam Wengert being assigned Code Enforcement and Sanitation.

Upon motion and second, Council adjourned at 8:45p.m.

Respectfully submitted,

Cara Fisher
Secretary

FEBRUARY 2, 2004

THE CLEONA BOROUGH COUNCIL held its regular meeting on the above date with President Alan Graves presiding. Members attending were Richard Fields, Sam Wengert, Mike Peiffer, and Eric Notter. Larry Minnich and Secretary Cara Fisher arrived late. Also attending was Solicitor Fred Wolf.

The meeting was called to order at 7:00p.m. with the Pledge of Allegiance and the Lord's Prayer.

The Minutes of January 5, 2004 were accepted upon motion and second. Motion carried.

The Treasurer's Report for the month of January 2004 was accepted upon motion by Councilman Peiffer, seconded by Councilman Wengert. Motion carried.

TAX COLLECTOR'S REPORT – Eleanor Snavely:

Tax collector Eleanor Snavely was present to give her year end report for 2003. **A motion was made to exonerate Eleanor Snavely from the 2003 tax duplicates by Councilman Peiffer, seconded by Councilman Wengert. Motion carried.**

FIRE COMPANY – Doug Hartman:

A total of 31 calls was received for the month of January 2004 with a total of 309.4 man hours.

POLICE DEPARTMENT REPORT – Ray Barry:

A copy of the police report is attached to the minutes.

Sadie Massar is a student at HACC. She will be interning with the Police Department for her final semester at HACC.

On behalf of the Police Department and Police Association, Chief Barry presented Jonathan Johnson with a certificate of appreciation for his years of service.

CITIZEN'S COMMENTS

Charles Kercher was present to make the Council aware of the fact that Martin's Appliance is plowing the snow from their parking lot onto the sidewalk. Councilman Graves assured Mr. Kercher that this will be taken care of.

Jonathan Johnson was present to resign from Cleona Borough Council as of January 31, 2004 and to thank the Council for the experience of serving on Council. Jonathan also introduced Cindy Bowman-Condor to be considered as his replacement. **A motion was made to accept Jonathan Johnson's resignation with regret by Councilman Fields, seconded by Councilman Notter. Motion carried.**

Immanuel United Methodist Church is celebrating its 100th birthday on February 22, 2004 and is welcoming anyone interested in attending.

PROPERTY – Richard Fields:

A few of the building doors will need repaired in the spring.

HIGHWAYS – Eric Notter:

Snow plowing is going well. Councilman Notter has given approval to the Police Department to call out the snow plows if he is not available. Councilman Notter plans to rebid snow plowing in the spring.

Councilman Notter is working on a four year plan to repair the streets and alleys.

RECREATION – Mike Peiffer:

The Park and Recreation committee is working on the RBA Group Consultant short and long term plan for the park.

SAFETY – Larry Minnich:

Councilman Johnson, Minnich, and Notter met with the Police Association to review the upcoming contract. This will be discussed in executive session.

CODE ENFORCEMENT – Sam Wengert:

Councilman Wengert has been working with the Police Department on keeping the sidewalks clear.

SOLICITOR – Fred Wolf:

A revised plan for Dienno's property should be delivered to Fred Wolf shortly.

Resolution #2204 was presented which appoints Lebanon County Planning as the zoning officer and sets Lebanon County's fees for the year 2004. **A motion was made to approve the above resolution by Councilman Minnich, seconded by Councilman Peiffer. Motion carried.**

Julie Cheyney from Lebanon County Planning will be inspecting the bake shop to be sure the Bake Shop is now in compliance with the zoning regulations.

The GLRA submitted a request to pay the municipal representatives \$27.50 per scheduled meeting attendance and \$20.00 per meeting for attending committee meetings. **A motion was made to approve payment for the above reasons by Councilman Minnich, seconded by Councilman Notter. Motion carried.**

OTHER BUSINESS

Council adjourned into Executive Session at 8:05p.m.

Council reentered regular meeting at 9:05p.m.

Council discussed payment and billing for the bill from broken window at the attempted suicide. Council agreed to not bill the property owner.

A motion was made to pay the bills for the month of January 2004 by Councilman Minnich, seconded by Councilman Peiffer. Motion carried.

Upon motion and second, motion carried to adjourn at 9:15p.m.

Respectfully submitted,

Cara Fisher
Secretary

MARCH 1, 2004

THE CLEONA BOROUGH COUNCIL held its regular meeting on the above date with President Alan Graves presiding. Members attending were Richard Fields, Mike Peiffer and Eric Notter. Also attending was Solicitor Fred Wolf and Secretary Cara Fisher.

The meeting was called to order at 7:00p.m. with the Pledge of Allegiance and the Lord's Prayer.

The Minutes from February 2, 2004 were accepted upon motion by Council Notter, seconded by Councilman Peiffer. Motion carried.

The Treasurer's Report for the month of February 2004 was accepted upon motion by Councilman Fields, seconded by Councilman Notter. Motion carried.

RESOLUTION 3-1-2004

Resolution 3-1-2004 appointing Cindy Bowman-Condor to Council to fill the vacancy of previous Councilman Jonathan Johnson was approved by motion by Councilman Peiffer, seconded by Councilman Fields. Motion carried.

FIRE COMPANY – Doug Hartman

There were 17 incidents for the month of February 2004 with a total man hours of 404.3.

Doug reported on the status of the membership to the Fire Company. He reported that there are approximately thirteen people doing the bulk of the work at the Fire Company. The Fire Company is trying to move forward on the Recruitment and Retention plan.

A State Recognition is available for Fire Companies having a certain number of members at certain levels of training. Doug has completed this application but it must be signed by Alan Graves, Cara Fisher, and Mayor Hartman and notarized. **A motion was made to approve the above people signing the above form by Councilman Peiffer, seconded by Councilman Fields. Motion carried.**

POLICE DEPARTMENT REPORT – Chief Barry

A copy of the Police Department Report is attached to the minutes.

CITIZEN'S COMMENTS

Karen Rower, a candidate for 101st House Seat, was present.

Sue Bowman from the Bowman Farm was present to express her and her family's concern regarding Charlotte Street. She stated that she and her family are officially opposed to any effort to divide the farm property with paved roadway. She would also like to be advised before the Borough makes any decisions regarding Charlotte Street. Ms. Bowman questioned whether the Borough instructed or had any involvement in the surveyor's from Steckbeck Engineering on her property. Councilman Graves stated that the Borough has not instructed any surveying to take place. Solicitor Wolf stated that at this point, the Lebanon Economic Development Corporation has indicated that they will be petitioning the Borough to open Charlotte Street, but that has not been done as of yet formally. If there is a formal petition at some point, a formal hearing would be held and notification would have to be given to Sue Bowman and other neighboring residents.

SECRETARY – Cara Fisher

A proposal was received from the Merchandiser regarding a special supplement the Merchandiser will be publishing. Council discussed whether they are interested in purchasing a full page ad for this publication at the cost of \$405.00. **A motion was made to purchase this by Councilman Fields, seconded by Councilman Peiffer. A vote was taken as follows:**

Alan Graves – No

Eric Notter – No

Mike Peiffer – No

Richard Fields – Yes

Motion did not carry with a result three to one.

A complaint was received regarding residents not cleaning up after their dogs. The Chief will be instructed by the Secretary to be watchful of people walking dogs and remind them to clean up after their dogs.

PROPERTY – Richard Fields

The door going out of the District Justice office is rusting. A bid was received from Pat Brewer in the amount of \$2,543.00 to replace the door. Several other contractors had been contacted for a bid but no response was received. This project is already in the budget so Council agreed to have the project done.

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HIGHWAY – Eric Notter

The alleys are not being plowed as efficiently as they could be. Councilman Notter will discuss this with the contractors.

Councilman Notter is developing a three year plan for streets and pothole repair.

RECREATION – Mike Peiffer:

Councilman Peiffer reported that Floyd Shepps is filling pot holes with cold patch. Also, there is a section of Maple Street that is sinking the whole way across the street. The water company was out but there is no leak.

Councilman Peiffer met with Elmer Henise regarding the electrical work at the pavilion. It is a much bigger job the Mr. Henise originally thought, but he will get back to Councilman Peiffer about the job.

The RBA Group has been bought out by Aurora and Associates. This company will be doing the master plan at the park. A walk through will be done on March 19, 2004.

A new lamp is needed for the dusk to dawn light at the pavilion.

The skate park was broken into again. The skate park will not be open any more. The secretary left a message with Tom Sattazahn questioning whether he wanted the ramp he built at the skate park. He has not returned that phone call.

Some snowmobiles ran over the golf course and some of the bricks need to be replaced.

SOLICITOR – Fred Wolf

Councilman Fields brought up the zoning on Pine Street at Mahoney's and Mary Bowman's property. Solicitor Wolf will contact County Planning and research his own records before the April 5, 2004 meeting.

A letter was received from the Lebanon County Builder's Association recommending Lebanon County Planning Department be appointed as the state inspection for residential properties. The state would be responsible for commercial or industrial properties. Council already appointed County Planning as the Borough's inspector.

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OTHER BUSINESS

Councilman Notter will be meeting with Floyd Shepps on March 3, 2004 to review the pot holes in need of repair.

A motion was made to pay the bills for the month of February by Councilman Fields, seconded by Councilman Peiffer. Motion carried.

Council adjourned into Executive Session.

Council reentered regular meeting at 9:40p.m.

Upon motion and second, Council adjourned.

Respectfully submitted,

Cara Fisher
Secretary/Treasurer

APRIL 5, 2004

THE CLEONA BOROUGH COUNCIL held its regular meeting and 75th Anniversary Celebration on the above date with President Alan Graves presiding. Members attending were Richard Fields, Cindy Bowman-Condor, Sam Wengert, Mike Peiffer, Larry Minnich, and Eric Notter. Also attending were secretaries Cara Fisher and Meg Weaver, Solicitor Fred Wolf and Mayor Jack Hartman.

The meeting was called to order at 7:00p.m. with the Pledge of Allegiance and the Lord's Prayer.

President Alan Graves announced that the regular meeting would be in recess until 8:30p.m. to allow for the 75th Birthday celebration. At this point, citations were given from Mauree Gingrich and a representative from Senator Brightbill's office. Doctor Robert Early read the first minutes and spoke about Cleona.

The regular meeting resumed in session at 8:30p.m.

The minutes of March 1, 2004 were accepted upon motion by Councilman Peiffer, seconded by Councilman Minnich with the correction that the woman who addressed Council's name was Karen Rowe, not Karen Rower. Motion carried.

The Treasurer's Report for the month of March 2004 was accepted upon motion by Councilman Peiffer, seconded by Councilman Wengert. Motion carried.

FIRE COMPANY

Doug Hartman was not present, his report was given by the Secretary.

There were 24 incidents for the month with a total of 438.78 man hours.

There are 29 active members with 5 being fire police, 1 junior member, 2 on medical leave, 3 on probation and 11 responding to less than 25% of incidents.

A request was made to place temporary signs at Center and Penn from April 19 to May 8 and at Grant and Penn from May 7 to May 8 to advertise for the flower sale. **A motion was made to approve the above requests by Councilman Peiffer, seconded by Councilman Minnich. Motion carried.**

Doug Hartman also requested Council meet at the Fire Station to discuss several items. This meeting will take place on May 3, 2004 at 6:30p.m.

POLICE DEPARTMENT

A copy of the Police Department Report is attached to the minutes.

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CITIZENS' COMMENTS

Steven Blank of 121 West Penn Avenue was present to discuss his son's band. There have been several noise complaints to which the police have responded. Mr. Blank would like to remedy this situation but is unsure of what to do because he feels the noise ordinance is very vague as far as measuring noise levels. Mayor Hartman and Chief Barry will contact the residents complaining to see if something can be worked out as far as hours the band plays or insulating the garage.

Marcella Leshner was present to share several positive comments she received regarding the New Year's Pretzel Drop and questioned whether the Borough will be hosting a New Year's Event next year. Councilman Fields stated that he is in favor of this and hopes to have an event for the next New Year.

Nancy Conley-Smith of 30 North Washington Street was present to share her concern about cats being trapped in her neighborhood. She stated her daughter's cat had gotten out of her house and has not returned. She believes the cats are being trapped by a neighbor but not being turned in to the Humane Society. Councilman Graves responded that this would not be an issue if cats were kept on a leash or in the house. Councilman Fields stated that cats trapped in the Borough must either be returned to the owner or taken to the Humane Society.

SECRETARY

The Dauphin Lebanon Boroughs Association meeting will be held on Thursday, April 29, 2004. Any Council member interested in attending should RSVP by April 20, 2004.

Jonathan Johnson was the Chief Administrative Officer (CAO) for the Pension Plan. A new CAO is needed. **A motion was made to appoint Councilman Fields as the Chief Administrative Officer for the Pension Plan by Councilman Peiffer, seconded by Councilman Minnich.**

PROPERTY

The Fire Company door needs repaired. Pat Brewer should be called since he installed the door originally.

The outside door to the District Justice office needs replaced. A bid was received from Pat Brewer at \$2,543.00 and from Dan Geesaman at \$2,223.00. Council agreed to have Dan Geesaman install the new door.

The curbing at the Borough Hall parking lot needs replaced. Councilman Fields will obtain estimates for this job.

FINANCE/75th ANNIVERSARY

The Homecoming Picnic is scheduled for June 26, 2004. The Washington Band is going to play for one and one half hours for a cost of \$300.00. Council agreed that this was an acceptable price and approved Councilwoman Condor to sign a contract.

HIGHWAYS

Councilman Notter is developing a three year plan for repairing the streets.

There is a large sinkhole on Wilson Street. That area and the potholes will be repaired this summer. Councilman Notter is obtaining bids for these items.

RECREATION

Councilman Peiffer met with Elmer Henise regarding the electric at the pavilion. Mr. Henise will be submitting a bid for the work.

The Park and Recreation Committee's meeting with the Aurora group was postponed to April 10, 2004 due to snow.

The Park and Recreation Committee must discuss the playground program. The YMCA is under new direction and the prices have increased.

CODE ENFORCEMENT/SANITATION

Street Sweeping will be held for East and West streets on April 22, 2004 and for North and South streets on April 23, 2004.

A motion was made to approve placement of the temporary sign at from April 12 to April 17 to advertise the opening day of baseball on April 17 by Councilman Wengert, seconded by Councilman Peiffer. Motion carried.

SOLICITOR

Council discussed the uniform construction code. County Planning is going to provide a plan for this for Council's review.

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The City of Lebanon is changing its rates for new construction tap on to the sewer capacity. **A motion was made to enter into the amended agreement with the City of Lebanon Authority by Councilman Peiffer, seconded by Councilman Minnich. Motion carried.**

The prospective purchaser for the Mahoney property must file an application for zoning change with County Planning. **A motion was made to increase the initial application for rezoning fee to \$750.00 or more if there are more costs incurred by the Borough due to increased costs of advertising, etc, by Councilman Fields, seconded by Councilwoman Condor. Motion carried.**

Council discussed the Dienno property subdivision and new plan completed by Steckbeck Engineering. Council originally approved paving the alley within the next three years. Dienno will be putting additional stone in Spring Alley on the west after the plans are approved. Geesaman agreed the paving of Spring from Laurel to the driveway on the west plot won't be done by the Borough immediately, but sometime within the next three years. Geesaman will put stone in. County Planning has reviewed and approved the plan but their Engineer has not yet signed it. **A motion was made to approve the current plan contingent on the Planning Commission's approval by Councilman Notter, seconded by Councilman Wengert. Motion carried.**

OTHER

Kay Kreider of 15 Walnut Street wishes to write a letter to get Cleona its own zip code. Council agreed that this is her right to write a letter if she desires to do so.

A motion was made to pay the bills for the month of March 2004 by Councilman Fields, seconded by Councilman Notter. Motion carried.

Council recessed into Executive Session at 9:55p.m.

Upon motion and second, meeting adjourned at approximately 10:20p.m.

Respectfully submitted,

Cara Fisher
Secretary

MAY 3, 2004

THE CLEONA BOROUGH COUNCIL held its regular meeting on the above date with President Alan Graves presiding. The meeting was called to order at 7:05p.m. with the Pledge of Allegiance and the Lord's Prayer. Members attending were: Richard Fields, Cindy Bowman-Condor, Larry Minnich and Eric Notter. Also attending was Secretary Cara Fisher. Solicitor Wolf arrived late.

The minutes of April 5, 2004 were accepted upon motion by Councilman Notter, seconded by Councilman Fields. Motion carried.

The Treasurer's Report for the month of April 2004 was accepted upon motion by Councilman Fields, seconded by Councilman Notter. Motion carried.

FIRE COMPANY – Doug Hartman:

A total of 20 incidents was received with a total of 586.52 man hours for the month.

The request for a temporary sign was received for the dates of May 24 through June 12 at Penn and Center, then moving to the Giant property to advertise the Fire Company Chicken BBQ. **A motion was made to approve this request by Councilman Notter, seconded by Councilwoman Bowman. Motion carried.**

Council will be meeting at 6:30p.m. before the next regular meeting at the Fire Company.

CITIZEN'S COMMENTS

Steven Blank from 121 West Penn Avenue was present to follow up on his last month's visit regarding the noise ordinance and his son's band. Council discussed this with him and suggested he contact the Chief directly to see what has been resolved in this issue. Councilman Graves apologized for the Chief not being present at the meeting to be questioned directly.

Raymond Jachowski of 104 North Washington Street was present to question the results of the investigation regarding missing cats in the neighborhood. His cat has been missing for over a month and so have many of his neighbors' cats. The cat was not licensed and was not always kept in the house and was not always on the property. Mr. Jachowski wanted to know what happened to his cat. Council stated several times that they can't answer that question, but any cats that are trapped by the Borough are taken to the Humane Society. Councilman Graves made sure Mr. Jachowski was aware of the Borough ordinance stating cats must be licensed and kept on a leash or in the home. Mr. Jachowski stated he was aware of this ordinance. Mr. Jachowski thanked Council for their help and walked out of the meeting.

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Nancy Conley-Smith of 30 North Washington Street was present to continue the same discussion. Councilman Fields stated that Carl from the Humane Society is investigating the situation. Council directed Nancy to the Humane Society or the Police Department for further information. Nancy requested the trap be removed from her neighbor's property. Council stated the neighbor has the legal right to have the trap on his property and that they will not have it removed. The cats must be turned into the Humane Society or PAWS when they're trapped.

Dave Mohl of 103 North Washington Street was present to also discuss the cat problem. He stated he has a big problem with cats in his yard for the past seven or eight years. He has the Borough trap. He called the Humane Society twice to take cats to them last year, but they would not accept wild cats. He stated the only cat he's caught with a collar and license was Nancy Conley-Smith's cat which was returned to her last year. He stated he did not kill any cats. Dave Mohl requested some follow up on this situation. Councilman Fields instructed Mr. Mohl to contact him if any cats are trapped and he will take them to the shelter. Councilman Graves will get together with the Mayor and Chief Barry to try to solve this problem and contact Mr. Mohl with the results of that meeting.

SECRETARY'S REPORT – Cara Fisher:

The office copier needs routine maintenance. A quote was received from Engle for \$705.00. Council is not interested in that but a note was made that a new copier may be needed in the near future.

Councilman Minnich questioned whether any bids were received for vision and dental. The Secretary was not notified that this should be done. Councilwoman Bowman will contact Jonathan Johnson to see where this is.

PROPERTY – Richard Fields:

Dan Geesaman will be putting up the door at the District Justice office.

Bids are being received for the curbing and sidewalk to be repaired at the entrance to the Borough Hall parking lot.

FINANCE/75TH ANNIVERSARY COMMITTEE – Cindy Bowman – Condor:

Councilwoman Bowman reviewed the tentative schedule for the June 26 Community Picnic.

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SAFETY – Larry Minnich:

The price has been received for the new cruiser. The vehicle is in stock. The extras and option choices have been given to the Chief for selection. Council discussed financing the car through the Sewer Authority.

RECREATION – Mike Peiffer:

Councilman Peiffer was not in attendance. Councilman Graves read this report.

The June movies will be as follows: June 14 - Brother Bear
June 21 - Holes
June 28 - Cheaper By the Dozen

The electrical work at the park should be done this week.

Someone has been tentatively hired as the playground director for this summer.

CODE ENFORCEMENT/SANITATION – Sam Wengert:

The street sweeping debris at the park should be removed. The secretary will contact Sam Wengert to see what his plans are for this.

HIGHWAYS – Eric Notter:

The sink hole and potholes will be taken care of shortly. Martin Paving is doing the work and should be starting this week.

Councilman Notter was contacted regarding the Center Street bridge work. Apparently some work will be started there shortly because the contact requested placement of a work trailer at the site.

Councilman Notter instructed C.M. High to keep the signals working properly until we know what the plan is for the Center Street Bridge.

OTHER BUSINESS

A motion was made to pay the bills for the month of April 2004 by Councilwoman Bowman, seconded by Councilman Notter. Motion carried.

A letter was received from the Walnut Mill Property Owner's Association regarding a renter who resides at 1 Walnut Mill Lane owns an inoperable and uninspected white vehicle which has been parked along South Center Street near the corner of East Walnut Street for the passed several months. This violates the Walnut Mill Protective Covenants. The Police Department told the reporter of this that there is nothing to be done about uninspected vehicles, just unregistered vehicles. Councilman Minnich disagreed with this and will discuss it with the Chief.

When Solicitor Wolf arrived, Councilman Graves informed him about the cat issue. Solicitor Wolf will contact Dave Mohl regarding this issue.

Councilman Fields discussed the showcase he would like to put out front. He would like it to be a glass showcase on the wall as a person enters the building for all the certificates and awards the Borough has received. The History Committee had desired to donate money for a changeable letter showcase but the cost was exorbitant and Council did not allow the case. Councilman Fields was given permission to obtain bids for the case he would like to put up.

Council entered into Executive Session at 9:15p.m.

Council reentered the regular meeting at 9:27p.m.

Upon motion and second, Council adjourned at 9:30p.m.

Respectfully submitted,

Cara Fisher

JUNE 7, 2004

THE CLEONA BOROUGH COUNCIL held its regular meeting on the above date with President Alan Graves presiding. The meeting was called to order at 7:00p.m. with the Pledge of Allegiance and the Lord's Prayer. Members attending were: Richard Fields, Sam Wengert, Mike Peiffer, Larry Minnich, and Eric Notter. Also attending was Secretary Meg Weaver and Mayor Jack Hartman.

The Minutes of May 3, 2004 were accepted upon motion by Councilman Fields, seconded by Councilman Peiffer. Motion carried.

The Treasurer's Report for the month of May 2004 was accepted upon motion by Councilman Peiffer, seconded by Councilman Wengert. Motion carried.

FIRE COMPANY – Doug Hartman:

There were 24 incidents for the month with a total of 650.52 man hours for the month.

The Fire Company would like to place a temporary sign at Penn and Center to advertise the First Golf Tournament to be held on August 28, 2004 from the dates June 13 through July 10, 2004. **A motion was made to approve the temporary sign request by Councilman Fields, seconded by Councilman Wengert. Motion carried.**

POLICE - Mayor Hartman:

A copy of the Police Report is attached to the minutes.

Crime Watch invited all council to the National Night Out to be held on August 3, 2004 from 6:00p.m. to 8:00p.m.

CITIZEN'S COMMENTS

Jeff Spotts from Crime Watch requested permission to use the Fire Company's temporary sign from July 31, 2004 through August 3, 2004 to advertise the National Night Out. **A motion was made to approve the above sign request by Councilman Fields, seconded by Councilman Wengert. Motion carried.**

Dave Moul of 103 North Washington Street was present to discuss the cat issue. He stated he was investigated by the police because a neighbor made an allegation that he was killing cats. Mr. Moul questioned the legality of this investigation. Chief Barry stated that when an allegation is made, the police department is required to research the allegation. Mr. Moul stated there are also children trespassing on private property. He stated that there are still many cats in the area. Mr. Moul questioned if there was anything the police department can do to subdue Mrs. Smith because Mr. Moul claims Mrs. Smith is harassing him. Solicitor Wolf stated if Council approves him to, Solicitor Wolf can send a letter to Mrs. Smith stating Mr. Moul was at the Council meeting and claimed the above things and if there is any truth to them she could be

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cited. Mr. Moul and Council also discussed the Cleona Cleaners property which is owned by Mr. McMichael of Lancaster. There is a court order against Mr. McMichael to keep the property cleaned up. Solicitor Wolf will send Mr. McMichael a letter referencing this issue and will send a copy to Mr. Moul. Chief Barry explained the mediation process which is an option for the neighbor issue. Chief Barry also instructed Mr. Moul to contact the police department every time there is an issue. Solicitor Wolf will send Smiths a letter regarding the alleged harassment issues and the fact that Moul's have been cleared from the Police Department investigation regarding the cats. Councilman Fields will contact the Humane Society to inform them that if a cat is turned in to the Humane Society without a license and the owner claims the cat, the Borough will be notified so the Borough can cite the owner.

ZONING CHANGE PETITION

Solicitor Wolf explained to the public and Council that there has been a petition filed through Lebanon County Planning requesting that a portion of the property located at 239 East Pine Street be rezoned so that the entire property is zoned Commercial. This was the Mahoney Property. The current owner is Christiana Bank and Trust Company. The person proposing the purchase would like to use the property for an entirely commercial business. The property was posted and the neighbors were notified. County Planning sent Council a letter indicating the County Planning offers the following comments:

- 1) The proposed map amendment is adjacent to and will expand an existing commercial district, and
- 2) The commercial use of the property predates the adoption of the Cleona Borough Zoning ordinance,
- 3) Accordingly, we would recommend approval of the proposed zoning amendment.

The prospective owners' attorney, Tom Harlan, stated that the proposed use of the property is motor vehicle repair business. The new owner anticipates himself and one other employee to start, adding employees as needed. To start, he will begin small vehicle repair, then moving on to tractor trailer and heavy vehicle repair. The proposed owner intends to clean up the property immediately upon purchase, but not add on any buildings. The property will be kept clean and presentable. The hours of operation would be 8:00a.m. to 4:00p.m. or 6:00p.m., Monday through Saturday.

Richard Fernsler was present to express his concern. He has a garden on the Mary Bowman property along Cyrus Street. There is no entrance from Cyrus Street. Mahoney had a verbal agreement with Mary Bowman for entrance to the property.

Bob Barton of 128 North Garfield Street was present to express his concern about getting tractor trailers into the property due to tight turns and limited space.

Councilman Fields questioned the street which was supposed to run through the property.

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Walter Hollowell of 215 East Maple Street was present. He mentioned the alley between 219 and 225 East Maple not being large enough to drive tractor trailers through.

A resident questioned future uses permitted in Commercial Zoning. Solicitor Wolf read the commercial uses permitted. Solicitor Wolf also explained the differences between a Rezoning and a Variance.

Cliff Weaber of 241 East Maple Street mentioned that Herb Bowman used to park tree trimming trucks on the property, then sold the property to Mahoney, who was just going to park vehicles on the property. As time went by, more buildings were added. Mr. Weaber questioned why this was permitted. Solicitor Wolf explained that there was a misunderstanding between County Planning and the Borough ordinance.

Council and the Solicitor discussed the storm water run off problem in that area.

A resident mentioned that large vehicles would catch the pole on Spring Alley. He also questioned parking being permitted outside the property and lowering the speed limit. He also talked about fencing around the property to block the view of heavy equipment.

Brian Hoffman of 37 East Maple Street was present. He discussed that everyone would like to see something be done to the property, but is concerned about the expansion of the commercial district.

Don Hople of 285 South Christian Street mentioned the continuous traffic use strain on the alley pavement and mentioned that he is strongly opposed to the zoning change.

Mr. Harlan responded to the questioning. He feels it is a reasonable extension of rezoning.

Council was given a chance to question Mr. Harlan. Councilman Minnich mentioned that he does not recall residents complaining about the Mahoney property while it was operating.

Councilman Peiffer questioned whether, if the property is rezoned, could Council require corrections be made to the water run-off issue, etc? The Solicitor responded that would be up to County Planning.

Councilman Wengert mentioned that he lives near the area and, even though he does not like the debris and dirt that comes with a commercial business near his home, he sees this as a problem which will keep coming up and Council needs to work with someone to get the property in shape and being used.

Council continued to discuss the issue. Councilman Graves mentioned he would like to have an answer to the Cyrus street access to the property before the next meeting. **A motion was made to table the rezoning ordinance until the July meeting in order to obtain answers to the above questions by Councilman Fields, seconded by Councilman Peiffer. Motion carried.**

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SECRETARY – Meg Weaver:

Council discussed the property owners at 420 East Walnut Street desire for a burning permit to have small campfires down at the Quittie Creek. Council agreed that this is not something they can act on as it is a Borough Ordinance to have no open burning.

Council discussed the History Book purchase of 100 books to sell at the 75th Anniversary events. The cost for publication would be \$709.03 to make 100 copies of History Book. **A motion was made to purchase the books by Councilman Fields, seconded by Councilman Minnich. Motion carried.**

A motion was made to place the temporary sign for the Homecoming Picnic from June 7, 2004 through June 26, 2004 at Dane Wolfe's property by Councilman Peiffer, seconded by Councilman Notter. Motion carried.

Meg spoke with Leonard from Martin Paving. He will be talking to Eric to update him, but all the potholes and sinkholes are repaired.

CODE ENFORCEMENT – Sam Wengert:

A bulk pick up was discussed. Councilman Wengert will set a date and schedule this.

PROPERTY – Richard Fields:

Two bills were received for the curbing work to be done at the Borough parking lot. They were received as follows: Dan Geesaman Home Repair at \$2,740.00 and E.H. Fitting at \$6,077.00. Council decided Dan Geesaman could do the work.

Councilman Fields discussed the showcase out front. Books Planing Mill is getting a bid for this.

HIGHWAYS – Eric Notter:

J. D. Heckman is the contractor for PennDOT and will be shutting down Center Street beginning June 14, 2004 to begin work. Councilman Notter will be researching the traffic signals.

The Fire Company would like to get internet access. Council discussed cable access being free to municipalities. Councilman Notter will research cable access and contact Comcast.

Councilman Notter would like to add an amendment to the ordinance regarding throwing grass clippings in the street. This is not in the ordinance. Solicitor Wolf will add this to the state wide building code which will be advertised for July.

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Councilman Notter the Fire Companies mentioning of discussed Knox boxes being required at businesses in Cleona. Council discussed that is something the businesses should choose individually.

Council discussed the siren repair. Councilman Notter will ask Doug Hartman to look into the replacement cost of the siren.

Mike Swisher from the Lebanon Country Club has donated dozens of golf balls and clubs for the new miniature golf course for the 75th Anniversary.

Councilman Fields is meeting with someone from the scrap yard regarding the poles in the parking lot.

The remainder of the meeting was not taped due to technical error.

Respectfully submitted,

Cara Fisher
Secretary

JULY 12, 2004

THE CLEONA BOROUGH COUNCIL held its regular meeting on the above date with President Alan Graves presiding. The meeting was called to order with the Pledge of Allegiance and the Lord's Prayer. Members attending were Richard Fields, Cindy Bowman-Condor, and Sam Wengert. Larry Minnich arrived late. Also attending was Mayor Jack Hartman, Secretary Cara Fisher and Solicitor Fred Wolf.

A motion was made to approve the minutes of the June 7, 2004 meeting by Councilman Fields, seconded by Councilwoman Bowman. Motion carried.

A motion was made to approve the Treasurer's Report for the month of June 2004 by Councilman Wengert, seconded by Councilwoman Bowman. Motion carried.

FIRE COMPANY – Doug Hartman:

A total of 18 incidents occurred during the month with a total man hours of 745.83.

Doug showed the 75th Anniversary blanket the Fire Company is selling.

A request was made to place the temporary sign at Center and Penn from July 12, 2004 through August 29, 2004 to advertise the Golf Tournament. **A motion was made to approve this request by Councilwoman Bowman, seconded by Councilman Wengert. Motion carried.**

POLICE DEPARTMENT – Mayor Hartman:

A copy of the police report is attached to the minutes.

The Mayor attended the Lebanon Co. Metropolitan Planning Organization meeting. He feels the Borough should be thinking about what they want done in the Borough because this committee is in charge of distributing the state aid money.

The hearing with Wagner and the cat situation has been continued.

The Mayor and the Chief will be completing a list of low hanging tree limbs on July 15, 2004.

The new cruiser should be ready for pick up the week of July 19, 2004.

CITIZEN'S COMMENTS

Dave Brandt of 501 East Maple Street was present to mention that he really enjoyed the fireworks display and would like council to consider a yearly July 4th celebration.

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George Fuhrman of Garfield Street was present to make council aware of the new fire hydrant at Center and Pine Streets. There are vehicles parking too close to the fire hydrant. The Chief will take care of this.

SECRETARY'S REPORT – Cara Fisher:

A temporary sign request was received from the Immanuel United Methodist Church from July 18th through July 29th to advertise Vacation Bible School. **A motion was made to approve the temporary sign request by Councilman Wengert, seconded by Councilwoman Bowman. Motion carried.**

PROPERTY DEPARTMENT – Richard Fields:

The door at the District Justice office should be put on shortly according to Dan Geesaman.

Council discussed the grass cutting at the Mahoney property. Mayor Hartman suggests Council stop mowing the lawn, but instead send citations and fine the owners. Solicitor Wolf mentioned that the owner of the property is a bank outside the area and citations might not be effective. Floyd is mowing the property and recording his time. This cost will be reimbursed at settlement. Council agreed that Floyd should not cut the grass until he is advised otherwise so that the property can be in violation so the owner can be cited.

A bid was received for a showcase for in the lobby in the amount of \$2,500.00. Councilman Fields would like to place this item in the budget for next year.

FINANCE – Cindy Bowman-Condor:

The Budget work will begin in the next few days.

The picnic was a huge success but the T-shirts did not sell very well. Many positive comments are being received.

CODE ENFORCEMENT/SANITATION – Sam Wengert:

Bulk pick up will be on July 17 for the South side and July 24 for the North side.

SAFETY – Larry Minnich:

The Police Committee did not meet last month. A vision and dental plan has been received by Councilman Minnich and will be given to the Police Union.

HIGHWAY

Council discussed the street lights at Center and Penn. Mayor Hartman remembers someone saying that Penn DOT may be doing the street lights in connection with the Center Street Bridge. Solicitor Wolf mentioned he recalls it being in connection with the Industrial Park.

SOLICITOR –

There is an individual interested in buying the Mahoney property for a home occupation business on Maple Street but he was not available to come to the July meeting. He will be present at the August meeting to discuss his building.

ORDINANCE #265

The rezoning of the other Mahoney property was discussed. Solicitor Wolf stated that the deed shows that the owner of the Mahoney property does have access to the property off of Cyrus Street. Solicitor Wolf received a call stating that the petitioner who was at the June meeting and wanted to put in a truck/heavy equipment repair business at the property has withdrawn his petitioner and is no longer interested in purchasing the property. Solicitor Wolf verified this with the real estate agent for the seller and this was confirmed. The request is still before the Council to rezone the entire property commercial. Solicitor Wolf stated the Borough's commercial ordinance can be amended but this will affect all commercial properties in the borough. Council discussed this. **A motion was made to approve Ordinance #265 in order to rezone this entire property commercial by Councilman Bowman, seconded by Councilman Minnich. Motion carried.**

RESOLUTION 71204

The Lebanon City treats Cleona's sewage. The city has changed the new usage capacity fee from \$600.00 to \$1,375.00. A new resolution is necessary to amend the agreement with the City to treat Cleona's sewage. **A motion was made to approve this resolution and authorize Alan to sign the resolution by Councilman Fields, seconded by Councilman Minnich. Motion carried.**

ORDINANCE #266

A motion was made to pass Ordinance #266 adopting the statewide building code and authorizing Lebanon County Planning to enforce this by Councilman Wengert, seconded by Councilwoman Bowman. Motion carried.

RESOLUTION 71304

A motion was made to adopt Resolution 71304 which adopts the fees of County Planning to enforce the Statewide Building Code by Councilman Minnich, seconded by Councilman Wengert. Motion carried.

RESOLUTION 71404

A motion was made to adopt Resolution 71404 which enters into a contract with county Planning and authorizes Councilman Graves to sign the contract by Councilman Minnich, seconded by Councilman Wengert. Motion carried.

RESOLUTION 71504

A motion was made to adopt Resolution 71504 which approves the amortization of the vehicle loan from the Sewer Authority at 4% interest to the Borough for the new police cruiser by Councilman Minnich, seconded by Councilman Wengert. Motion carried.

OTHER BUSINESS

A motion was made to pay the bills for the month of June 2004 by Councilwoman Bowman, seconded by Councilman Fields. Motion carried.

The Cleona Cleaner's property owner was notified that the grass needed cut and it was cut.

A letter was received from the Walnut Mill Property Owner's Association in appreciation of the Playground use.

Council discussed the Mamozik property and that it needs cleaned up. Councilman Wengert and Councilman Fields will tour the Borough to research properties needing cleaned up because they're in violation of the Borough ordinance.

Council entered into Executive Session at 8:20p.m.

Council reentered into the regular meeting at 8:50p.m.

Councilman Fields is having someone look at the light poles in the parking lot to be sent to a scrap yard.

Upon motion and second, Council adjourned at 8:53p.m.

Respectfully submitted,

Cara Fisher
Secretary/Treasurer

AUGUST 2, 2004

THE CLEONA BOROUGH COUNCIL held its regular meeting on the above date with President Alan Graves presiding. The meeting was called to order at 7:00p.m. with the Pledge of Allegiance and the Lord's prayer. Members attending were Cindy Bowman-Condor, Sam Wengert and Mike Peiffer. Richard Fields and Larry Minnich arrived late. Also attending was Secretary Cara Fisher and Solicitor Fred Wolf.

A motion was made to approve the minutes of the July 12, 2004 meeting by Councilwoman Bowman, seconded by Councilman Peiffer. Motion carried.

A motion was made to approve the Treasurer's Report for the month of July 2004 by Councilwoman Bowman, seconded by Councilman Peiffer. Motion carried.

POLICE DEPARTMENT – Chief Barry:

A copy of the Police Report is attached to the minutes.

Officer Mack was accepted for DARE school which will begin the middle of September.

The accreditation is going well.

The new police car has been received and the graphics have been applied. A new radio system will be implemented in September, so the police hope to borrow a radio for the new car temporarily. The Explorer will also be restriped. Annville Auto has offered to volunteer time to apply the graphics purchased.

The Chief and Mayor request that if there are any events where police presence is requested, a written memo be sent to the Chief and Mayor indicating such.

Councilman Peiffer complimented the Police on their presence at the Movie Nights.

CITIZENS COMMENTS

Marcella Leshner of 509 East Penn Avenue was present to mention that the bulk pick up items she put out were not picked up. The Secretary will try to get a resolution to this. Mrs. Leshner also mentioned that the garage next to her home was making loud noises during the night working on a race car. This has happened two times and Mrs. Leshner has mentioned in to the garage owner. She also mentioned that the National Night Out is August 3, 2004. Councilman Minnich also mentioned that 201 East Penn Avenue trash wasn't pick up. Council discussed the bulk pick up for commercial properties.

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SECRETARY'S REPORT – Cara Fisher:

A temporary sign request was received from Immanuel United Methodist Church for the month of August for the Contemporary Praise and Worship Service. **A motion was made to approve the above sign request by Councilman Fields, seconded by Councilwoman Bowman. Motion carried.**

PROPERTY – Richard Fields:

The door for the DJ office has arrived at Wengert's Home Center. Councilman Fields will be in contact with Dan Geesaman to complete this job.

A gentleman offered the Borough \$60.00 for the poles in the parking lot. Councilman Fields will contact the scrap yard for a price. The poles must be removed before the August 14 teen dance.

FINANCE – Cindy Bowman-Condor:

The insurance premium for 2005 was received from Bowman's Insurance in the amount of \$31,776.00, which is up from \$30,697.00 from last year. **A motion was made to approve the quote from Bowman's Insurance by Councilwoman Bowman, seconded by Councilman Wengert. Motion carried.**

Councilwoman Bowman reviewed the budget revenue projections for 2005. The Expenditure worksheets have been distributed to the appropriate councilman and are to be returned on or before the next meeting date.

RECREATION – Mike Peiffer:

The movies for August are as follows:

August 2 – Finding Nemo

August 9 – Spy Kids 3

August 16 – Daddy Daycare

The Fall Festival will be held on October 9, 2004.

The last day for the Playground Director will be August 20, 2004.

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A new toddler area will be put in at the playground. Some antiquated equipment will be removed to make room for the new equipment. These items will be purchased under the state contract pricing. This new area should be in place before the Fall Festival.

The Park and Recreation Committee is continuing to attempt to work with the Consulting/Master Plan group in order that grants may be obtained.

The Miniature Golf Course was vandalized. The Park and Recreation Committee is deciding how to repair this.

CODE ENFORCEMENT/SANITATION – Sam Wengert:

The Secretary was instructed to contact North Cornwall regarding Leaf Collection this fall.

Council discussed the Tourist Agency program. Solicitor Wolf will review this and Council will discuss this next month.

SAFETY – Larry Minnich:

Councilman Minnich feels that the Borough should keep all four police cars. Councilman Fields disagrees. Councilman Minnich will look into the cost of keeping all the cars. Chief Barry agrees that all the cars should be kept.

HIGHWAY –

Councilman Notter is compiling a list of street signs to be replaced. They will be replaced as soon as possible.

Snow removal contracts have been renewed at the same cost for Dan Geesaman and Lech Brothers.

SOLICITOR – Fred Wolf:

The County Aid Grant Form has been received. The amount of 2004's grant will be \$1,421.00. Councilman Notter will have supply a paving project for this grant. **A motion was made to approve Resolution 08022004 and the signing of this grant by Councilman Wengert, seconded by Councilman Fields. Motion carried.**

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The Ordinance for the Appeals Board of the Uniform Construction Code will be considered at the September meeting.

The property at 201 East Penn Avenue has been sold. The secretary will give a copy of the mowing and sewer bills to the Solicitor.

The Solicitor reviewed Penn DOT's plan documents and saw nothing in those plans for the traffic signal at Penn and Center Street. There are provisions for reviewing the signal intersection in connection with the Industrial Park.

The Dienno plan has not been recorded yet. The County Engineer has finally approved the amount of the bonding for the storm water management, but the bond must be filed before the plan can be recorded.

A copy of the Zoning Ordinance was given to the residents in the area surrounding the Mahoney property. Those residents submitted items they feel should be included to the ordinance. **A motion was made to send these comments to County Planning for their review by Councilman Fields, seconded by Councilman Wengert. Motion carried.**

OTHER BUSINESS

A motion was made to pay the bills for the month of July 2004 by Councilman Peiffer, seconded by Councilman Fields. Motion carried.

Upon motion and seconded, Council adjourned at 8:15p.m.

Respectfully submitted,

Cara Fisher
Secretary/Treasurer

SEPTEMBER 13, 2004

THE CLEONA BOROUGH COUNCIL held its regular meeting on the above date with Councilman Eric Notter presiding. The meeting was called to order at 7:15p.m. with the Pledge of Allegiance and the Lord's Prayer. Members attending were Councilwoman Bowman. Also attending were Secretary Cara Fisher and Solicitor Fred Wolf. Councilman Mike Peiffer and Councilman Larry Minnich arrived late.

A motion was made to approve the Secretary's minutes of the August 2, 2004 meeting by Councilwoman Bowman, seconded by Councilman Minnich. Motion carried.

A motion was made to approve the Treasurer's report for the month of August 2004 by Councilwoman Bowman, seconded by Councilman Minnich. Motion carried.

FIRE COMPANY – Doug Hartman:

There were 28 calls for the month of July 2004 with 717.41 man hours spent. There were 12 calls for the month of August 2004 with 346.0 man hours spent.

There are two recruitment banners on the front and back of the borough building.

A State Grant was awarded to the Fire Company in the amount of \$11,127.00. A Federal Grant was awarded to the Fire Company in the amount of \$39,900.00. This will be used to purchase a compressor, upgrade the electric in the fire company and purchase foam. Doug requested permission to upgrade the electricity in the fire company at no cost the Borough. **A motion was made to approve this upgrade by Councilman Peiffer, seconded by Councilwoman Bowman. Motion carried.**

The Fire Company does not have enough room in the current area for the equipment and vehicles. They would like to add on to the Borough building for one more vehicle, the compressor and washing machine and a shower. The Fire Company also doesn't have enough funds without a severe commitment to fund raising. Doug feels that many of the volunteers are deterred by the fact that they have to spend so much time on fund raisers. Councilwoman Bowman will look over the budget and see where money could be found for the fire company.

Open House will be held on October 9, 2004.

Council and Doug discussed the idea of requiring Knox Boxes for the businesses who have requested the fire company be dispatched automatically when an alarm goes off. Doug feels that the problem is the fire company is called out when an alarm goes off and if it's after hours and there is no visible sign of a fire, the fire company has to wait until someone shows up with a key to the business. Council had agreed when this was discussed previously that this is not something Cleona wanted to require of the local business. Doug Hartman was instructed to meet with the necessary business representatives to further inquire if the business would be interested in independently purchasing and installing this Box on their buildings. Councilman Minnich stated that requiring the Knox Boxes opens the Borough up to liability in case someone would break into the Box, get the key and get into the business.

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Council also discussed obtaining an internet connection for the Fire Company. Councilman Notter recommended that Doug contact Comcast for information on this.

A motion was made to approve the temporary sign to advertise Fire Prevention week, Open House, the Celebrity Auction and the Chicken BBQ by Councilman Peiffer, seconded by Councilwoman Bowman. Motion carried.

SECRETARY – Cara Fisher:

A motion was made to approve the temporary sign for the Immanuel United Methodist Church's Praise and Worship service for the month of September 2004 by Councilwoman Bowman, seconded by Councilman Peiffer. Motion carried.

PROPERTY – Councilman Fields:

The door at the DJ office has been installed.

A display cabinet has been received for free from the Fire Company. It needs to be resized so it can fit in the lobby.

The janitor is refinishing the old bench that used to be in the lobby. It will now be placed in the main hallway.

FINANCE – Councilwoman Bowman:

The budget worksheets were supposed to be handed in at tonight's meeting.

HIGHWAY – Councilman Notter:

Some potholes have been repaired with cold patch.

Councilman Notter is beginning a project to replace street signs. He is also working on street paving projects.

RECREATION – Mike Peiffer:

The Fall Festival will be held on October 9, 2004.

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A motion was made to place the temporary banner at Dane Wolfe's property from September 14 through October 9 to advertise the Fall Festival by Councilman Peiffer, seconded by Councilman Minnich. Motion carried.

The toddler area will be in place by the Fall Festival. Councilman Peiffer thanked Tom Krall for donating his time and equipment.

CODE ENFORCEMENT – Councilman Wengert:

Secretary Cara Fisher gave this report.

Leaf Collection will be held every Thursday beginning November 4 and ending December 2, excluding Thanksgiving Day. The procedure will be the same as last year. North Cornwall will be vacuuming the leaves.

SOLICITOR – Fred Wolf:

The Solicitor will get NPDES information to the Secretary for inclusion in the next municipal newsletter.

The Solicitor discussed the 2005 MMO. The Solicitor will contact Mockenhaupt Benefits Group because the MMO can not be passed until the Borough knows what the State Aid will be.

OTHER BUSINESS

A motion was made to pay the bills for the month of August by Councilwoman Bowman, seconded by Councilman Peiffer. Motion carried.

Council recessed into Executive Session at 8:35p.m.

Council reentered the regular meeting at 9:20p.m.

Upon motion and second, Council adjourned at 9:25p.m.

Respectfully submitted,

Cara Fisher
Secretary/Treasurer

OCTOBER 4, 2004

THE CLEONA BOROUGH COUNCIL held its regular meeting on the above date with President Alan Graves presiding. Members attending were Richard Fields, Cindy Bowman-Condor, Mike Peiffer, and Eric Notter. Also attending was Secretary Meg Weaver, Mayor Hartman and Solicitor Fred Wolf.

A motion was made to approve the minutes from the September 13, 2004 meeting by Councilman Fields, seconded by Councilman Peiffer. Motion carried.

A motion was made to approve the Treasurer's report for the month of September 2004 by Councilman Peiffer, seconded by Councilwoman Bowman. Motion carried.

FIRE COMPANY – Doug Hartman:

A total of 17 calls were received for the month of September with a total man hours of 343.43 for the month.

The Fire Company Open House is schedule for October 9, 2004 from 1:00p.m. to 4:00p.m.

There will be signs made up and placed around the Borough soliciting volunteers for the Fire Company.

Councilwoman Bowman brought up funding and grant sources. She had given the information to Doug for his review. The electrical quote for the upgrade and fire siren is still being compiled. She will compile dollar amounts to be discussed at the October 27, 2004 special meeting.

MAYOR'S REPORT – Jack Hartman:

A copy of the police report is attached to the minutes.

The Mayor and the Chief surveyed the Borough after the flood and found no major damage.

SECRETARY'S REPORT – Meg Weaver:

There have been complaints about dogs doing their business on the sidewalks, and also scooters and bicycles on the sidewalks. Council discussed this.

A motion was made to approve the temporary sign for the month of October 2004 by Councilman Peiffer, seconded by Councilwoman Bowman. Motion carried.

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FINANCE – Cindy Bowman–Condor:

The New Year's Eve project is being scheduled.

The preliminary first draft of the budget has been distributed for Council's review. The Solicitor stated that taxes can only be raised 5% due to the assessment change.

Council discussed the Pension MMO. Solicitor Wolf explained that the MMO is what is required be deposited into the Pension Plan, but the question is what the State Aid will be received for the coinciding year.

Council discussed the Fire Company budget again. Councilman Fields raised the question of the \$100,000.00 the Fire Company has in reserve. Councilwoman Bowman stated that the Fire Company will have to use that money to purchase a new Fire Truck in nine years.

A special meeting will be held on October 27, 2004 at 7:00p.m. for budget purposes.

RECREATION – Mike Peiffer:

The toddler area is installed at the park. A ribbon cutting will be held on October 9, 2004 at the Fall Festival. Tom Krall did a lot of the work as a donation.

The Grant request for playground projects must be submitted by October 13, 2004. Some projected projects are a walking path and a new pavilion.

HIGHWAYS – Eric Notter:

Council discussed the Geesaman property. The lot line for Geesaman's property was surveyed to be in the middle of the street. Solicitor Wolf will get copies of the deeds and notify Steckbeck. Councilman Notter and Dan Geesaman will measure the lot line.

SOLICITOR – Fred Wolf:

Council again discussed the 2004 MMO. **A motion was made to approve Resolution 100404 to approve the MMO for 2005 by Councilman Notter, seconded by Councilwoman Bowman. Motion carried.**

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A copy of the proposed Police Contract was provided to Fred Wolf and Lightman's office, which represents the Police Association. Since the agreement wasn't reached by September, each side has to appoint an arbitrator. The Solicitor recommended that Chris Coyle, a lawyer from Henry and Beaver, be appointed as the arbitrator for the Borough. **A motion was made to appoint Chris Coyle as the Borough's arbitrator by Councilman Fields, seconded by Councilman Notter. Motion carried.** The Solicitor will notify Lightman's office.

A resolution for the Amended Sewer Treatment Agreement between the Borough and the City of Lebanon was not signed when this agreement was approved. **A motion was made to approve Resolution 10040402 by Councilman Peiffer, seconded by Councilman Notter. Motion carried.**

The Solicitor explained the Lebanon County Appeals Board configuration in respect to the Uniform Construction Code. **A motion was made to approve Ordinance Number 267 which joins Cleona into the Appeals Board and grants permission to the chairman to exercise the intermunicipal agreement by Councilman Fields, seconded by Councilman Peiffer. Motion carried.**

Another ordinance will be considered before the end of the year which is mandated by the state is regarding the storm water. This limits what residents can put into the storm water system.

OTHER BUSINESS

A motion was made to pay the bills for the month of September 2004 by Councilwoman Bowman, seconded by Councilman Fields. Motion carried.

Upon motion and second, Council adjourned at 8:45p.m.

Respectfully submitted,

Cara Fisher
Secretary

OCTOBER 12, 2004

THE CLEONA BOROUGH COUNCIL held a special meeting on the above date with Vice President Richard Fields presiding. Members attending were Cindy Bowman-Condor, Mike Peiffer, and Eric Notter. The meeting was called to order at 8:25p.m.

A motion was made to approve Resolution 10122004 allowing the Park and Recreation Company to apply for a grant for playground improvements by Councilman Fields, seconded by Councilman Notter. Motion carried.

Upon motion and second, the meeting adjourned at 8:26p.m.

Respectfully submitted,

Cara Fisher
Secretary

NOVEMBER 1, 2004

THE CLEONA BOROUGH COUNCIL held its regular meeting on the above date with President Alan Graves presiding. Members attending were Richard Fields, Cindy Bowman-Condor, Sam Wengert, Mike Peiffer, Larry Minnich, and Eric Notter. Also attending was Solicitor Fred Wolf, Mayor Jack Hartman and Secretary Cara Fisher.

The meeting was called to order at 7:00p.m. with the Pledge of Allegiance and the Lord's Prayer.

A motion was made to approve the secretary's minutes from the October 4, 2004 by Councilwoman Bowman, seconded by Councilman Peiffer. Motion carried.

A motion was made to approve the Treasurer's report for the month of October 2004 by Councilman Fields, seconded by Councilwoman Bowman. Motion carried.

FIRE COMPANY – Doug Hartman:

A total of 14 calls was received for the month of October with a total of 611.68 man hours. Approximately 85% of those man hours were spent on fund raising and fire prevention.

POLICE DEPARTMENT – Jack Hartman:

A copy of the police report is attached to the minutes.

SECRETARY'S REPORT – Cara Fisher:

A motion was made to approve the temporary sign requests from Immanuel United Methodist Church for the Contemporary Praise and Worship Service for the month of November 2004 as well as the Christmas Bazaar sign by Councilman Peiffer, seconded by Councilman Fields. Motion carried.

PROPERTY – Richard Fields:

The door jam to the Fire Company will be looked at by Pay Brewer since he put the door in.

FINANCE – Cindy Bowman-Condor:

The Pretzel Drop is again scheduled for December 31, 2004.

Councilwoman Bowman reviewed the first reading of the budget.

A motion was made to pay Mr. Kercher, the crossing guard, the full day rate of \$14.41 regardless of whether he crosses morning and/or afternoon by Councilman Fields, seconded by Councilman Minnich. Motion carried. A motion was made to make the above motion retroactive from the beginning of the 2004/2005 school year by Councilman Peiffer, seconded by Councilwoman Bowman. Motion carried.

CODE ENFORCEMENT – Sam Wengert:

Leaf Collection will begin November 4, 2004.

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RECREATION – Mike Peiffer:

The Fall Festival was a huge success.

Council discussed the Houck Fields. They are in need of repair. The Borough only takes care of having the lawn mowed. The Secretary will research if these fields are covered under our insurance policy.

Council discussed the light poles in the parking lot and the Center/Penn traffic signal. The Solicitor doesn't think there is any hope of the industrial park paying for the traffic signal renovations. Penn DOT does not have any inclusion in their plans with the Center Street Bridge to renovate the traffic signal. Council decided to keep the light poles in the parking lot. Councilman Fields will contact the scrap yard to tell them not to pick up the poles.

The first grant application was submitted for the master plan study.

Jim O'Connor has been working with Michael Muth and Doug Hartman on the networking of the cable line from the Police Department to the Borough Office and the Fire Company. Fire walls will be put up to protect all individual documents.

SAFETY – Larry Minnich:

Councilman Minnich is waiting on the police department for the settlement of the police contract.

Council again discussed the police cars. Councilman Minnich feels that the police should have an unmarked car.

HIGHWAYS – Eric Notter:

A plan has been made for the 2005 road resurfacing. This will be advertised for bidding. The Sewer Authority will be given a copy of the projected road resurfacing for 2005.

Councilman Notter brought up the crosswalks on Penn Avenue and in front of the school. This will be done in the spring of 2005.

Street signs will be replaced in 2005.

The second sink hole has been repaired. Both the City and the Sewer Authority have been out and verified that there were no leaks that caused this sink hole.

Council discussed the Pine Street and Spring Alley issue at the Dan Geesaman subdivision property. According to Jeff Steckbeck's survey, the corner of Dan's property falls in the middle of Pine Street. Councilman Notter also stated that stone has not yet been dumped by Dan Geesaman. Solicitor Wolf recommended that the borough needs to find out exactly where the lot corners are for all the surrounding property. Solicitor Wolf also stated that Dan can go ahead and put in the stone, but no curbing can be put in until the surveying is done. The Solicitor will contact Jeff Steckbeck and instruct him to give the Borough an estimate on surveying this area. Paul Brown was present to complain about the mud being drug in front of his house because stone was not put down by Dan Geesaman. Mr. Brown also mentioned that he has to snow blow his whole alley and he

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questioned why the Borough doesn't bid out for snow removal. The Solicitor responded that every person who drags mud onto the street does fall under the Borough ordinance and that should be enforced. Solicitor Wolf and Councilman Notter both mentioned that any issue about snow plowing should be directed to Councilman Notter and he would work at a remedy for the situation. Councilman Notter also mentioned that the snow removal is bid out, but this year an extension was done of last year's contract. Mr. Dienno mentioned that other vehicles are also dragging the mud onto the street, not just Dan. Solicitor Wolf stated that Dan can't do anything until the borough knows where the streets are. Dan mentioned that there is a motor home in the way if he is told to put stone down. The Police will talk to the man who owns the motor home move it, and then they will notify Dan. At that point, Dan can drop the stone.

OTHER BUSINESS

A motion was made to pay the bills by Councilman Fields, seconded by Councilwoman Bowman. Motion carried.

A security system will be placed in the DJ office by the state at no cost to the Borough.

Upon motion and second, Council adjourned into Executive Session.

Council resumed the regular meeting.

Upon motion and second, Council adjourned.

Respectfully submitted,

Cara Fisher
Secretary/Treasurer

DECEMBER 6, 2004

The regular meeting of the Cleona Borough Council was held on the above date with President Alan Graves presiding. The meeting was called to order at 7:00p.m. with the Pledge of Allegiance and the Lord's Prayer. Members attending were Cindy Bowman-Condor, Mike Peiffer and Eric Notter. Larry Minnich and Sam Wengert arrived late. Also attending were Mayor Jack Hartman, Secretary Cara Fisher and Solicitor Fred Wolf.

A motion was made to approve the Minutes of the November meeting by Councilman Peiffer, seconded by Councilman Notter. Motion carried.

A motion was made to approve the Treasurer's Report for the month of November by Councilwoman Bowman, seconded by Councilman Notter. Motion carried.

FIRE COMPANY – Doug Hartman:

A total of 25 calls were received for the month of November 2004 with a total man hours of 330.78.

The electrical upgrade work is expected to begin in January 2005.

Santa will be touring the Borough on December 20th at 6:00p.m. The Fire Company is requesting permission to place the temporary sign from now until December 20th advertising Santa's tour of the Borough by Councilwoman Bowman, seconded by Councilman Notter. Motion carried.

POLICE DEPARTMENT – Jack Hartman:

A copy of the Police Department report is attached to the minutes.

Chief Barry presented the Council with \$4,986.84 of grant money received from the PA Crime and Delinquency. This is to pay for an MDT in the cruiser.

CITIZEN'S COMMENTS

Bob Fidler of 25 East Penn Avenue was present expressing concern about his neighbor at 29 East Penn. He is an electrical contractor and has eight vehicles parked all around his property. He also ran into his sewer vent pipe with one of the vehicles and has had sewage leaking on his property. This isn't within the jurisdiction of the Sewer Authority since it is on private property, but the secretary will report it to DEP. Chief Barry will submit the vehicle complaint to Officer Mack. The property will also be brought to Lebanon County Planning Department in the case of zoning violations.

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SECRETARY – Cara Fisher:

Both office employees are responsible for their own health insurance. Meg Weaver's independently obtained health insurance has skyrocketed in cost. Meg is interested in joining the Borough's health insurance plan. She would pay for her own portion of the insurance by reimbursing the Borough monthly for her portion of the bill. Council agreed that this is fine.

PROPERTY – Richard Fields:

Councilman Fields was not present. His report was given by the secretary.

Pat Brewer looked at the molding around the police department garage doors.

FINANCE – Cindy Bowman-Condor:

The Pretzel Drop plans are well under way.

Council reviewed the final reading of the 2005 budget. Councilwoman Bowman discussed the new legislation for Occupational Privilege Tax, or Emergency and Municipal Services Tax. **A motion was made to approve the final reading of the 2005 budget by Councilman Minnich, seconded by Councilman Peiffer. Motion carried.**

The Lebanon County Community Development is offering \$50,000.00 to each municipality for any projects serving at least 51% people in low-to-moderate income brackets. Councilwoman Bowman will contact the Lebanon County Community Development authority to research the Borough's income level.

RECREATION – Mike Peiffer:

Councilman Peiffer is hopeful that Denise Kramer will be back as the Playground Director in 2005.

The grant paperwork was done correctly and the application looks favorable.

Cleona Baseball and the AC Softball are working together regarding Houck Fields and the schedule there.

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HIGHWAY – Eric Notter:

One bid was received for the paving project.

Council reviewed the maintenance agreement from CM High for 2005. **A motion was made to approve the 2005 preventive maintenance agreement by Councilman Notter, seconded by Councilman Minnich. Motion carried.**

The snow removal contracts were discussed. This will be advertised for ten days, and then bids will be opened by Councilman Notter. **A motion was made to grant Councilman Notter permission to award the contract based on the estimates that he has received by Councilman Notter, seconded by Councilman Peiffer. Motion carried.**

CODE ENFORCEMENT – Sam Wengert:

A complaint was made about Dennis Zellers' property. Councilman Wengert will talk to Chief Barry about this.

SOLICITOR – Fred Wolf:

The meeting dates for 2005 will be:

January 3, 2005	February 7, 2005
March 7, 2005	April 4, 2005
May 2, 2005	June 6, 2005
July 11, 2005	August 1, 2005
September 12, 2005	October 3, 2005
November 7, 2005	December 5, 2005

Jeff Steckbeck will put the pins in for the Dienno property area sometime during the month of December 2004.

OTHER BUSINESS

A motion was made to pay the bills for the month of November 2004 by Councilwoman Bowman, seconded by Councilman Minnich. Motion carried.

Council adjourned into Executive Session.

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Council reentered into the Regular meeting.

Council again discussed the Occupational Privilege Tax change again and the possibility of allocating some of that to the Fire Company. Councilwoman Bowman will research this money.

Upon motion and second, Council adjourned at 10:10p.m.

Respectfully submitted,

Cara Fisher
Secretary