

# February 1<sup>st</sup>, 2016

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by President Jim O'Connor with the Lord's Prayer and the Pledge of Allegiance. Members attending were Bill Bechtel, Ellen Burke, Patrick Haley, Don Hopple, Elizabeth Lindsay and Sam Wengert. Also attending were Mayor Brian Burke, Chief Jeffrey Farneski, Attorney Colleen Gallo and Borough Manager Kerry Rohland.

Borough Manager Minutes were presented for January 4<sup>th</sup>, 2016. **A motion was made by Don Hopple, second by Bill Bechtel to approve the Borough Manager's minutes for January 4<sup>th</sup>, 2016. Motion carried 7-0.**

The Treasurer's report was presented for January 2016. **A motion was made by Elizabeth Lindsay, second by Patrick Haley to approve the Treasurer's report for January 2016. Motion carried 7-0.**

## **FIRE COMPANY REPORT – President Mike Hughes**

For the year the Annville-Cleona Fire District has responded to 77 calls with an average turnout of 7. The bulk of the calls were Medical Assist.

After the last snow storm the Fire Company went through the Borough to clear around the Fire Hydrants. Mike asked when the next fall newsletter goes out if a notice could be included to remind residents to assist on keeping the snow clear around hydrants.

## **POLICE DEPARTMENT – Mayor Brian Burke and Chief Farneski**

Reported submitted and reviewed by Chief Farneski.

On February 22, 2016, the Mayor had issued a proclamation of disaster emergency, this in combination with a President Declaration could possibly makes us eligible for reimbursement from the Federal Government. Reimbursement will be based on the highest 48 hour period for snow removal. The Mayor put a travel ban on Borough streets during the storm, because of people getting stuck in the streets, slowing down the snow removal contractors.

## **HIGHWAY DEPARTMENT – Sam Wengert**

Sam acknowledged a group of young men (some teenagers) that distributed a flyer on Friday afternoon asking people to park cars off the street. The names were as follows: Jake Manion, Jeremiah Dillard, Alec Barr, Cole Stout, Tanner Pyles, Chris Bolts, and Khalil Guenther. Sam tried to make arrangements with churches in the area to use their parking lots with no success. This was to provide off street for the residents.

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Sam wanted to recognize the efforts of the snow contractors, Dan Fogleman, Dan Geesaman, and their crews for a job well done. He also recognized Longs Excavating for the removal and hauling of snow. In summary, Sam felt everyone pulled together and did a job well done.

### **CITIZEN COMMENTS**

No comments.

### **COUNCIL PRESIDENT'S REPORT – Jim O'Connor**

Jim wanted to thank Sam, the Mayor, and Kerry for their efforts during the snow.

### **BOROUGH MANAGER REPORT - Kerry Rohland**

Report submitted.

Kerry acknowledged the efforts of John and Joe during the storm. Not only did they keep the Borough Hall clean, but also cleared the snow from 6 vacant properties.

Kerry also acknowledge the excellent work Melody continues to provides overall, but especially in keeping the International Property Maintenance Code files current and well organized. The Borough is fortunate to have someone with her ability.

### **SAFETY DEPARTMENT – Ellen Burke**

Ellen presented a proposal to hard wire the communications for the two new police interceptors (currently use air cards which lose reception). The amount would be \$1,290 each with a total cost of \$2,580. **A motion was made by Ellen Burke, second by Bill Bechtel to allow both Interceptors to be hardwired by 911 Rapid Response for a total cost of \$2,580. Motion carried 7-0.**

Ellen reported that the Fire Company had received the \$1,000 check from First Energy at their last meeting.

Merger meetings are scheduled for Tuesday nights. Ellen, along with representatives from Annville and South Annville (hopefully in the future a representative from North Annville) attended a meeting where Rob Brady from the State reviewing the role of the municipalities if a merger were to occur.

Ellen asked for a brief executive session on police salaries.

**PROPERTY DEPARTMENT – Don Hopple**

Following up with the re-lamping of the Borough Building, Don and Kerry met with a tech representative, and went through the whole building, including the Fire Company, fixture by fixture to calculate the hard cost of conversion. Preliminary numbers were calculated for the amount of the rebate, and initially showed the cost after the rebate would be approximately \$1,000. **A motion was made by Elizabeth Lindsay, second by Don Hopple to proceed with upgrading all the lights in the building to LED's, not to exceed \$2,500. Motion carried 7-0.**

**RECREATION DEPARTMENT – Patrick Haley**

The DCNR Bid goes out on Friday, February 5, 2016.

The following movies were selected for movies night: Minions, Hotel Transylvania 2, and Peanuts, but later found that Peanuts is not available. Dates and the third movie will be determined at the next Park and Recreation meeting.

**CODE ENFORCEMENT – Elizabeth Lindsay**

Beth ask people to not shoveled snow into the streets, and reminded everyone that the ordinance requires that sidewalks should be cleared 24 hours after the snow fall. Because of the amount of snow, she emphasized the importance of clearing sidewalks for the school children. There were a few instances where children had to walk in the street because the sidewalk was not cleared, creating a safety issue.

International Property Maintenance Code Enforcement slows down during the winter months. The main focus are the vacant properties making sure the properties are secure, there are no safety issues, and the sidewalks are cleared of snow.

**FINANCE DEPARTMENT – Bill Bechtel**

In reviewing the financial statements for the month, Bill reported that all departments were under budget except the police department.

Bill wanted to thank Sam for a job well done, and for containing the snow removal cost.

**SOLICITOR'S REPORT – Colleen Gallo**

Report submitted by Colleen.

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Colleen added to her report that the Borough Code would allow a council member to participate in a council meeting (quorum needed on site) via the telephone. She recommended that a resolution be adopted to allow this. Colleen will prepare a resolution.

Colleen requested an executive session on a personnel issue.

**Council recessed into executive session at 8:02 pm for personnel issue on Council and salary issue with the police department.**

**Council returned from executive session at 8:42 pm.**

Jim announced that the Police Department will be combined with Codes, oversight by Elizabeth Lindsay. Safety will consist of the Fire Company and Emergency Management with oversight by Ellen Burke.

**NEW BUSINESS**

No new business.

**UNFINISHED BUSINESS**

National Incident Management Systems (NIMS) Training (100, 200, 700, 800) remains on unfinished to serve as a reminder to Council to complete the training.

Reviewing the Capital Projects a minimum of twice a year. There was no report.

Sam asked why street sweeping was not under the streets department. There was discussion but no decision was made.

Mike Hughes, President of The Fire Company, wanted clarification from Don that the Fire Company portion of replacement lights with LED lamps included the bay areas. Don confirmed that it did include the bay areas.

**A motion was made by Elizabeth Lindsay, second by Ellen Burke to pay the bills for January. Motion carried 7-0.**

**Council adjourned at 8:47 pm by motion of Elizabeth Lindsay, second Patrick Haley.**

Respectively Submitted  
Kerry L Rohland  
Borough Manager