

January 4th, 2016

The re-organization and regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by Mayor Brian Burke with the Lord's Prayer and the Pledge of Allegiance. Members attending were Bill Bechtel, Ellen Burke, Patrick Haley, Don Hopple, Elizabeth Lindsay Jim O'Connor, and Sam Wengert. Also attending were Attorney Peggy Morcom and Borough Manager Kerry Rohland.

Mayor Brian Burke opened the meeting with the re-organization of Council.

- **Floor was opened for nominations of Council President. Bill Bechtel nominated Jim O'Connor. There were no more nominations. Council voted 7-0.**
- **Floor was opened for nomination of Council Vice-President. Pat Haley nominated Bill Bechtel. There were no more nominations. Council voted 7-0.**

Mayor Brian Burke turned the meeting over to Jim O'Connor, newly elected Council President.

- **Floor was opened for nominations of President Pro Tem. Don Hopple nominated Patrick Haley. There were no more nominations. Council voted 7-0.**

Council recessed onto Executive session at 7:10 pm for personnel matters regarding Council.

Council returned to general session at 7:52pm.

Jim O'Connor appointed the council department heads as follows: Safety – Ellen Burke, Property – Don Hopple, Highway – Sam Wengert, Park & Recreation – Pat Haley, Code Enforcement – Elizabeth Lindsay, and Finance – Bill Bechtel.

Borough Manager Minutes were presented for December 7th, 2015. **A motion was made by Ellen Burke, second by Patrick Haley to approve the Borough Manager's minutes for December 7th, 2015. Motion carried 7-0.**

The Treasurer's report was presented for December 2015. **A motion was made by Ellen Burke, second by Elizabeth Lindsay to approve the Treasurer's report for December 2015. Motion carried 7-0.**

FIRE COMPANY REPORT – President Mike Hughes

The Anville-Cleona Fire District responded to 89 calls for the month of December with an average turnout of 7, for the year 874 calls with an average turnout of 7.

Mike thanked Council for appointing Ellen Burke Safety Chair and look forward to working with her.

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Updating the Annville-Cleona Cooperation, Mike shared with Council that Waterworks Fire Company has become part of the discussion.

Mike reminded Council that Chief Bob Moyer had approached them about the purchase of a new engine. The current engine is 22 years old. The Fire Company is looking at a 3 to 5 year timeframe for replacement. The price for a new engine similar to the current one is \$300,000 to \$500,000.

POLICE DEPARTMENT – Mayor Brian Burke and Chief Farneski

Reported submitted by Chief Farneski

For the month of December, the police department responded to 84 calls, 50 in the Borough and 34 in North Annville Township. For the year the police department has responded to 991 calls.

The new vehicle is at 911 Rapid Response to be equipped. Graphics for the vehicle is still being discussed.

The 2002 Ford Explorer, from guidance of the solicitor, decided to give it to 911 for credit towards the equipment for the new vehicle. **A motion was made by Ellen Burke, second by Patrick Haley for the 2002 Ford Explorer going to 911 Rapid Response in return for credit against the equipment for the new vehicle. Motion carried 7-0.**

Waters Edge Church had donated approximately \$150 in gift cards. The cards will be used to purchase items at events (Bike Rodeo, National Night Out).

CITIZEN COMMENTS

Douglas Stump, Lebanon Daily News Reporter asked for clarification for the executive session. Jim and Peggy replied the session was for personnel reasons relating to council.

COUNCIL PRESIDENT'S REPORT – Jim O'Connor

Jim asked each department head to develop a 3 to 5 year plan so an overall master plan can be developed.

BOROUGH MANAGER REPORT - Kerry Rohland

Kerry reviewed report submitted to Council.

SAFETY DEPARTMENT – Ellen Burke

Due to extra grant money, a Met-Ed (First Energy) grant originally turned down in the fall for \$4,000, the Borough was awarded a \$1,000 to be applied towards the fire siren.

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PROPERTY DEPARTMENT – Don Hopple

Don Hopple contacted the electrical instructor at the Career Technology Center about the possibility of retro-fitting the light fixtures with LED at the Borough Hall. The instructor was enthusiastic about providing his students with this experience. Don is waiting for pricing of the LED bulbs. Don was asked if there would be any liability issues and believes there would be none.

HIGHWAY DEPARTMENT – Sam Wengert

Sam reported that no snow at the end of the year helped his budget.

The water company is done with their project on North Lincoln Street, and Sam is aware of UGI work to be performed in the East Maple and North Lincoln Street area. Sam's goal is to have the East Maple/North Lincoln area paved before school starts in August.

RECREATION DEPARTMENT – Patrick Haley

Pat reported that DCNR has given verbal approval for the Borough's consultant to put the project out for bid. The goal is to have the bid out for the end of February, beginning of March.

Pat had received a call from Jeannie, who is involved with the State FFA. FFA would like to assist on a project(s) on March 7th.

There are still two openings on the Park and Recreation Board. Will post on the Park and Recreation Facebook page.

Next Park and Recreation meeting, movie nights dates and movies will be selected.

CODE ENFORCEMENT – Elizabeth Lindsay

Regular leaf clean-up is finished for the year. If any resident still have leaves, Elizabeth asked that they would be bagged and the Borough Office be contacted for pick-up.

Elizabeth thanked Joe and John for their work in clean-up of sticks and leaves in the Borough after storms and throughout the year.

There is not much activity with the International Property Maintenance Code, except dealing with the vacant properties and minor rubbish issues.

FINANCE DEPARTMENT – Bill Bechtel

Bill congratulated all departments for being under budget for the year. Because of this the Borough had a \$22,000 positive variance to budget.

SOLICITOR'S REPORT – Peggy Morcom

Report submitted by Colleen.

NEW BUSINESS

- **A motion was made by Elizabeth Lindsay, second by Ellen Burke to approve the C.M. High 2016 Traffic Signal Preventative Maintenance Agreement for \$735. Motion carried 7-0.**

UNFINISHED BUSINESS

National Incident Management Systems (NIMS) Training (100, 200, 700, 800) remains on unfinished business to serve as a reminder to Council to complete the training. All courses can be done on line.

Reviewing the Capital Projects a minimum of twice a year. Bill mentioned Welcome to Cleona Signage and possible ice skating rink.

A motion was made by Elizabeth Lindsay, second by Bill Bechtel to pay the bills for December. Motion carried 7-0.

Council adjourned at 8:29 pm by motion of Elizabeth Burke, second Elizabeth Lindsay.

Respectively Submitted
Kerry L Rohland
Borough Manager