

December 7th, 2015

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by President Jim O'Connor with the Lord's Prayer and the Pledge of Allegiance. Members attending were Bill Bechtel, Patrick Haley, Don Hopple, and Elizabeth Lindsay. Also attending were Mayor Larry Minnich, Attorney Colleen Gallo and Borough Manager Kerry Rohland.

Absent: Ellen Burke (Notified), Sam Wengert

MUNICIPAL SEPARATE STORM SEWER SYSTEM MS4 – Dan Cannistraci

Dan provided a public presentation on illicit discharges, detecting them and reporting. Dan provided examples of items prohibited to be discharge and some exceptions. He also reviewed a form provided by DEP to report illicit discharges. Colleen shared that personal car washing is being considered as an illicit discharge. When reporting an illicit discharge, she suggested that if you have a camera to take pictures of the illicit discharge.

Borough Manager Minutes were presented for November 2nd & 9th, 2015. **A motion was made by Bill Bechtel, second by Patrick Haley to approve the Borough Manager's minutes for November 2nd & 9th, 2015. Motion carried 5-0.**

The Treasurer's report was presented for November 2015. **A motion was made by Patrick Haley, second by Elizabeth Lindsay to approve the Treasurer's report for November 2015. Motion carried 5-0.**

FIRE COMPANY REPORT – Chief Robert Moyer

No Report

POLICE DEPARTMENT – Mayor Larry Minnich and Chief Farneski

Reported submitted by Chief Farneski

A motion was made by Elizabeth Lindsay, second by Don Hopple to adopt Resolution #2105-04 Disposition of records accordance with the Municipal Records Manuel as follows: Criminal investigations files from 1970 through 1980, 1988 through 1990 and 1994 through 1995, daily logs from 1981 through 1986, 1988 through 2000, schedules 1988 through 2000, accident reports from 1981-1986 and accident reports from 1983 through 1993 measuring 4.2 cubic feet. Motion carried 5-0.

A motion was made by Bill Bechtel, second by Elizabeth Lindsay to proceed with the purchase of a Ford Interceptor Utility Vehicle as per specification not to exceed the price of \$40,000 contingent on validation of the 2016 North Annville Contract. Motion carried 5-0.

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Since money was in the budget to purchase the digital camera, 40 caliber handgun, 4 pairs of ear protection and 4 pairs of eye protection Council did not have to take formal action.

A motion was made by Bill Bechtel, second by Elizabeth Lindsay to purchase 2 AR-15 patrol rifles from the Freemansburg Borough Police Department for a total of \$850. Motion carried 5-0.

CITIZEN COMMENTS

Homer Snavelly of 326 W. Penn Avenue wanted to thank the Borough for the good job that was done on leaf clean-up. He also asked about the incident at the Cleona McDonalds involving an eighty-four year old woman. Council could not respond due to HIPPA requirements.

Joe Auman of 202 South Mill Street expressed concern to the Chief Farneski on the police doing commercial vehicle inspections. The equipment to enforce is very costly, plus enforcement from his perspective would be opening a can of worms. The Chief responded that Officer Henning had expressed an interest, and he was looking at providing him a training opportunity, not with the intent of immediate enforcement.

COUNCIL PRESIDENT'S REPORT – Jim O'Connor

Nothing to report

BOROUGH MANAGER REPORT - Kerry Rohland

Kerry reviewed report submitted to Council.

SAFETY DEPARTMENT – Ellen Burke Absent

Ellen provided Colleen with information on the police union negotiations which required an executive session.

PROPERTY DEPARTMENT – Don Hopple

Don explained that two lights in the Council room were retrofitted with LED. Don provided initial calculations on energy savings switching from T12 Florescent Bulbs to LED Bulbs. Council asked Don to provide a payback report on upgrading the lights.

HIGHWAY DEPARTMENT – Sam Wengert absent

No Report

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RECREATION DEPARTMENT – Patrick Haley

Pat reported the Fall Festival netted about \$1,600. He also acknowledged the efforts of Kerry and Melody in handling the tickets and money.

Pat thanked both Joe Auman and John Wyatt for their work performed at the Park.

Pat is working with Ann Yost the Borough's Consultant on the DCNR Grant with the hope that the bidding for the paving would be done in January or February.

Pat has received two quotes to covering the soffit at the pavilion. The intent is to cut the cost of maintenance, currently requiring the painting it every three years.

With the resignation of Chris Bower for personal reasons, there is two vacancies on the Park and Recreation Board. The Park Board is placing an announcement after the holiday season about two openings on their Facebook Page.

CODE ENFORCEMENT – Elizabeth Lindsay

Elizabeth is hoping the two properties, 6 West Chestnut and 29 West Chestnut, can be settled soon.

Elizabeth reinforced the earlier comments that Annville Township is doing a very good job on leaf cleanup.

Elizabeth is working with the Chief and Chris Miller on a solution with the police enforcing smaller ordinance issues freeing Chris up and saving the Borough money.

FINANCE DEPARTMENT – Bill Bechtel

Bill is exploring the possibility of wooden signs welcoming people to Cleona.

The financials for the current year are good, and because of this taxes will not have to be increased in 2016.

SOLICITOR'S REPORT – Colleen Gallo

Report submitted by Colleen.

Council recessed into executive session at 8:29 pm.

Council returned from executive session at 8:36 pm.

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A motion was made by Bill Bechtel, second by Patrick Haley to approve a 2 % pay increase for the non-uniform employees contingent to the Borough Authority approval. Motion carried 5-0.

A motion was made by Elizabeth Lindsay, second by Patrick Haley to approve a 2% pay increase for the uniformed employees and a onetime bonus of \$1,500 for each officer. Motion carried 5-0.

NEW BUSINESS

- **A motion was made by Bill Bechtel, second by Elizabeth Lindsay to adopt the 2016 Budget as read. Motion carried 5-0.**
- **A motion was made by Elizabeth Lindsay, second by Bill Bechtel, to adopt Ordinance #310 – setting the real Property Tax Rate for the year 2016 at 2.77 mills, and providing a discount for early payment and a penalty for late payment. Motion carried 5-0.**
- **A motion was made by Elizabeth Lindsay, second by Patrick Halley to appoint the following: Corey Lamoureux – Park and Recreation 2020, George Schultz – Park and Recreation 2020, Bryan Hoffman – IPMC Appeals Board 2018, Frank Harvatine – Borough Authority 2020, Kerry L. Rohland – Greater Lebanon Refuse Authority 2019, Lebanon County Planning – Zoning Officer 2016, Colleen Gallo – Borough Solicitor 2017, Steckbeck Engineering – Borough Engineering 2017, Kerry Rohland – Borough Secretary 2016, Lebanon County Treasurer – Delinquent Real Estate Tax Collector 2016, Metro Bank and Fulton Bank – Depositories for the Borough 2016, Kerry Rohland – Open Records Officer 2016, Council President – Alternate Open Records Officer 2016, and Bryan Hoffman – Civil Service (Brian Burke’s term) 2020. Motion carried 5-0**

The following positions are vacant: Alternate Zoning Hearing Board 2018, Park & Recreation Board (Chris Bower’s) 2017, Vacant – Park & Recreation Board 2016, Civil Service (John Ditzelr’s) 2018, and Planning Commission (Brian Burke’s) 2018.

Bill Bechtel suggested looking into Jonestown Bank as a possible Borough Depository.

UNFINISHED BUSINESS

National Incident Management Systems (NIMS) Training (100, 200, 700) remains on unfinished to serve as a reminder to Council to complete the training.

Reviewing the Capital Projects a minimum of twice a year. Bill is research the price of Welcome to Cleona Signs.

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A motion was made by Elizabeth Lindsay, second by Patrick Haley to pay the bills for November. Motion carried 5-0.

Council adjourned at 8:50 pm by motion of Elizabeth Lindsay, second Patrick Haley.

Respectively Submitted

Kerry L Rohland

Borough Manager