

January 5, 2015

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by President Jim O'Connor with the Lord's Prayer and the Pledge of Allegiance. Members attending were Ellen Burke, Patrick Haley, Don Hopple, and Elizabeth Lindsay Also attending were Mayor Larry Minnich, Attorney Colleen Gallo and Borough Manager Kerry Rohland.

Absent: Bill Bechtel, Sam Wengert

Borough Manager Minutes were presented for December 1st, 2014. **A motion was made by Ellen Burke, second by Elizabeth Lindsay to approve the Borough Manager's minutes for December 1st, 2014. Motion carried 5-0.**

The Treasurer's report was presented for December 2014. **A motion was made by Ellen Burke, second by Elizabeth Lindsay to approve the Treasurer's report for December 2014. Motion carried 5-0.**

FIRE COMPANY REPORT – Chief Robert Moyer

For the month of December, the Fire Company responded to 62 calls, with 5 calls being in the Borough.

Chief Moyer reported there was no merger/consolidation meeting in December. The next meeting will be held in January with the goal of preparing information to present to Council in March/April.

POLICE DEPARTMENT – Mayor Larry Minnich

Police Chief's report was submitted and included mileage for each of the vehicles. The Mayor is exploring ways to obtain the actual mileage breakdown between the two municipalities.

The Mayor reported that for the month of December the Police Department responded to 50 combined calls with 37 being in Cleona and 13 in North Annville Township.

The Mayor asked Council for their consideration using money from the North Annville Agreement to hire a part-time officer working 15 to 20 hours per week at the rate of \$15.00 to \$16.00 per hour.

When switching phone carriers from Verizon to Comcast to save money on the phone bill, the Police Department was not able to initially get multiple voice mail boxes. The

Cleona Borough Council Minutes

January 5, 2015

Page 2

single voice mail box in the department has become very cumbersome to use. Kerry and the Chief are looking into rectifying this issue.

Larry gave an update on the computer and the reflective decals on the new cruiser with the computer soon to be available and the cost (\$860) of the reflective decals being absorbed by 911 Rapid Response. The cost to the Borough will be \$175 to remove and install the new decals.

Ellen mentioned about ordering the new computer for the Chevy Impala approved at an earlier meeting. The Mayor will check into it.

CITIZEN COMMENTS

No Comments.

COUNCIL PRESIDENT'S REPORT – Jim O'Connor

Jim had nothing at this time.

BOROUGH MANAGER REPORT - Kerry Rohland

Report submitted and reviewed by Kerry

SAFETY DEPARTMENT – Ellen Burke

A motion was made by Patrick Haley, second by Elizabeth Lindsay to appoint the position of Mayor as the EMA Coordinator and the position of Council Safety Chair the Assistant EMA Coordinator. Motion carried 5-0.

Ellen provided all Borough Officials (Elected and Appointed) a handout on the National Incident Management System (NIMS) Training for IS-100, IS-700, and IS-800. She emphasized the importance of the elected officials to at least take IS-100, because if officials have not obtained this training, this could influence whether the Borough would receiving funding from the Federal Government. All courses and test are online.

A motion was made by Ellen Burke, second by Patrick Haley to approve the payment of the \$2,000 annual contribution to the Annville Free Library. Motion carried 5-0.

PROPERTY DEPARTMENT – Don Hopple

Don mentioned the painting will be done on the south end of the building.

Cleona Borough Council Minutes

January 5, 2015

Page 3

Don is looking into additional outlets being installed in the District Justice Office because of the increase demand.

HIGHWAY DEPARTMENT – Sam Wengert absent

No Report

RECREATION DEPARTMENT – Patrick Haley

Pat mentioned the Park and Recreation Board reorganized at the December meeting with George Schultz being appointed President, and Chris Bower Secretary.

Due to Pat being appointed to Council, there is an opening on the Board.

Pat announced the movie nights for 2015 as follows: June 19, July 17, and August 14. To offset the cost of the movies Colleen recommended having a donation box or obtain sponsors.

Spring Clean-up is scheduled for April 25th.

Pat mentioned that the FFA (Future Farmers of America) are scheduled for a volunteer day on March 16th. A list of tasked will be developed at the next Park and Recreation Board meeting.

CODE ENFORCEMENT – Elizabeth Lindsay

There are a number of vacant properties that are deteriorating that have become costly to the Borough. Colleen is working on resolving one of the major ones.

There will be an IPMC meeting held the end of January for Chris to provide us updates on new policy and regulations. One of the new requirements is the Code Officers must be sworn in on a yearly basis. This will be done at the January Meeting.

Elizabeth asked Council Members to assist the Police Department by monitoring the vacant.

FINANCE DEPARTMENT – Bill Bechtel absent

No report

SOLICITOR'S REPORT – Colleen Gallo

Report submitted by Colleen.

Colleen requested an executive session due to possible litigation.

Colleen also reported that the bidding requirements have changed for 2015 as follows: telephone bid requirements at \$10,500, and formal bid at \$19,400.

NEW BUSINESS

A motion was made by Elizabeth Lindsay, second by Ellen Burke to appoint Patrick Haley Project Manager and George Schultz Alternate Project Manager for the Cleona Park- Phase 2 DCNR Grant, and approve a letter to be sent to DCNR indicating this appointment. Motion carried 5-0.

A motion was made by Don Hopple, second by Elizabeth Lindsay to open a checking account for the Cleona Park – Phase 2 DCNR Grant with Fulton Bank, designating Patrick Haley, George Schultz, and Kerry Rohland as signers, and funding it by transferring the Borough's obligation of \$81,750 from the Capital Fund. Motion carried 5-0.

A motion was made by Ellen Burke, second by Don Hopple to approve Cleona Baseball placing a sign at the northwest corner of Penn Avenue and Center Street announcing 2015 Baseball sign-ups from January 24th through February 8th, 2015, contingent on Cleona Baseball obtaining approval from the property owner and Fire Company for use of sign. Motion carried 5-0.

A motion was made by Elizabeth Lindsay, second by Ellen Burke to appoint the following: Les Powell – Borough Authority 2019. Motion carried 5-0.

UNFINISHED BUSINESS

Reviewing the Capital Projects a minimum of twice a year. No report.

A motion was made by Ellen Burke, second by Elizabeth Lindsay to pay the bills for December. Motion carried 5-0.

Council adjourned into Executive Session for Police Personnel Issue and possible litigation on an Ordinance involving the Cleona Playground.

Council came back into General Session at 8:30 pm.

Cleona Borough Council Minutes

January 5, 2015

Page 5

Jim O'Connor appointed Ellen Burke, Elizabeth Lindsay, and himself to a committee to investigate the hiring of a new Chief and potential part-time officer.

Council is removing the prohibition of fire arm use in the Park pursuant to the new legislation enacted in November of 2014 effective today.

A motion was made by Ellen Burke, second by Elizabeth Lindsay to adjourn the meeting at 8:32 pm.

Respectively Submitted

Kerry L Rohland

Borough Manager