

# November 3<sup>rd</sup>, 2014

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by President Larry Minnich with the Lord's Prayer and the Pledge of Allegiance. Members attending were Ellen Burke, Bill Bechtel, Don Hopple, Elizabeth Lindsay, Jim O'Connor and Sam Wengert. Also attending were Attorney Colleen Gallo and Borough Manager Kerry Rohland.

Borough Manager Minutes were presented for October 6<sup>th</sup>, 2014. **A motion was made by Elizabeth Lindsay, second by Bill Bechtel to approve the Borough Manager's minutes for October 6<sup>th</sup>, 2014. Motion carried 7-0.**

The Treasurer's report was presented for October 2014. **A motion was made by Ellen Burke, second by Jim O'Connor to approve the Treasurer's report for October 2014. Motion carried 7-0.**

## **FIRE COMPANY REPORT – Chief Robert Moyer absent**

Elizabeth shared with Council the Annville-Cleona Fire District Open House at the Cleona Fire Company on October 21<sup>st</sup>.

## **POLICE DEPARTMENT – Larry Minnich, Council President**

Report submitted by Chief Barry.

## **CITIZEN COMMENTS**

No Comments

**VACANCY OF MAYOR -** Colleen explained to Council that the vacancy for Mayor would have to be appointed within 30 days of Mayor Hartman's passing. Council would appoint an individual to serve (term 12/31/2015) until the next municipal election in 2015. The person elected in 2015 would serve a two year term to get the election of Mayor back on cycle.

Brian Burke of 12 South Pheasant Street expressed a desire to be appointed Mayor, and had provided a copy of an Affidavit of Residency.

Larry Minnich also expressed a desire to be appointed Mayor.

**Larry turned the meeting over to Vice President Jim O'Connor.** Jim recommended a special meeting, where the two individuals would be given an opportunity to present to Council why they should be considered. Council would then vote to appoint the Mayor. This would be done at the November 17<sup>th</sup> special meeting scheduled for the 2015 Budget review. **A motion was made by Elizabeth Lindsay, second by Ellen Burke to**

**Cleona Borough Council Minutes**

**November 3<sup>rd</sup>, 2014**

**Page 2**

**authorize Kerry to advertise the special meeting on November 17<sup>th</sup> to include appointing the Mayor. Motion carried 7-0.**

**Jim O'Connor turned the meeting over to President Larry Minnich.**

**COUNCIL PRESIDENT'S REPORT – Larry Minnich**

Larry wanted to thank everyone for their support since the passing of the Mayor.

**BOROUGH MANAGER REPORT - Kerry Rohland**

Report submitted. Items to be discussed is under new business.

Kerry announced that the 2015 Non-Uniform MMO is \$ 10,881.

**SAFETY DEPARTMENT – Ellen Burke**

**A motion was made by Ellen Burke, second by Jim O'Connor, for Colleen and the North Annville Solicitor to set-up the Police Contract between the Borough and North Annville using the previous contract, but changing the monetary amount that was previously discussed to a full year, to finalizing the contract and advertise the ordinance for approval at the December meeting. Jim asked are there measured metrics to capture possible impact of the contract on response times in the Borough. The year will give an opportunity to gather that information. Motion carried 7-0.**

The new vehicle was picked up from Hondru Ford on October 31<sup>st</sup> and taken to 911 Rapid Response. 911 Rapid Response will take two to three weeks to complete their work. The front wiring harness will be paid by Hondru.

Once the new contract is signed with North Annville, Ellen will proceed with the second cruiser.

**PROPERTY DEPARTMENT – Don Hopple**

The ramp to the parking lot has been repaired.

A quote was received for the front driveway at the Fire Department. Because of the weight of the fire vehicles, Don is doing some additional research about the sub-surface.

Don received pricing for the security on two doors, but is waiting to see if there may be some relief from the County.

Larry mentioned about the discoloration around the backdoor. Don will look into painting it.

**Cleona Borough Council Minutes**

**November 3<sup>rd</sup>, 2014**

**Page 3**

**HIGHWAY DEPARTMENT – Sam Wengert**

There are a few small repair areas to be done this fall.

Sam will meet with Kerry about letters to the residents where he is planning to repave.

Sam has had discussion with the snow removal vendors on preparation for the snow season.

Larry noticed where the Gas Company has marked the streets and also cut into the streets. Since some of the cuts have a rough finish, Larry asked Sam to check them.

**RECREATION DEPARTMENT – Jim O'Connor**

Jim shared with Council a certificate from the Young Lungs Association in recognition of the Park & Recreation adopting a No Smoking Policy at the Park. Signs, both in English and Spanish are being installed at the Park.

The Fall Festival was a great success. Jim especially wanted to recognize Kerry for his efforts in both the kitchen and ticket booth. There were over 150 kids for the costume contest.

Jim announced to Council that the Borough was awarded the Department of Conservation and Natural Resources (DCNR) Grant for \$82,000. This grant is a 50/50 match and will allow the Borough to address the tennis/basketball courts, and to install a new small pavilion with a fireplace.

**CODE ENFORCEMENT – Elizabeth Lindsay**

We continue to get IPMC compliances. Things will be slowing down.

Elizabeth announced that regular leaf cleanup continues with the following schedule: Southwest –Tuesday, Southeast – Wednesday, Northeast – Thursday, and Northwest – Friday.

**FINANCE DEPARTMENT – Bill Bechtel**

Bill expressed a concern with the highway project expenditure of \$195,700 for 2015, and the impact it would have on future years deficits in the Capital Fund. With the rate to borrow money being low, he suggested a possible solution would be to borrow the money for the highway expenditure. After further discussion, Sam will identify the streets to be done and obtain a cost to repave (up to \$500,000). Larry will check with the bank for the interest rate and other requirements for a loan. Kerry will check into a Pennsylvania Infrastructure Bank (PIB) loan. The prevailing wage threshold on road projects is \$100,000.

**Cleona Borough Council Minutes**

**November 3<sup>rd</sup>, 2014**

**Page 4**

The 2015 Budget as presented has no tax increase. Council will be reviewing the Capital Budget. At the November 17<sup>th</sup> meeting, Council will need to authorize Colleen to advertise and prepare the Real Estate Tax Ordinance (2.77 Mills).

**A motion was made by Ellen Burke, second by Sam Wengert to approve the first reading of the 2015 Budget. Motion carried 7-0.**

**SOLICITOR'S REPORT – Colleen Gallo**

Report submitted by Colleen.

Annville Township is working on the Leaf Clean-up and spraying agreement. The agreement may be ready for the December 1<sup>st</sup> meeting.

**NEW BUSINESS**

**A motion was made by Elizabeth Lindsay, second by Ellen Burke to approve the 2014-2105 Stray Animal Housing Agreement with the Humane Society at a cost of \$45.00 per animal. Motion carried 7-0.**

**UNFINISHED BUSINESS**

Public Hearing Notice for The Cable Franchise Renewal will be advertised for the December 1<sup>st</sup> Council Meeting.

Reviewing the Capital Projects a minimum of twice a year. – Discussion under Bill's report.

Discussion on the November 17<sup>th</sup> meeting occurred earlier.

Council had preliminary discussions on ways to honor Mayor Hartman in memoriam. Suggestions included naming the new pavilion scheduled to be built in 2015, including a plaque with his name, and/or an award to be displayed in the display case.

**A motion was made by Ellen Burke, second by Elizabeth Lindsay to pay the bills for October. Motion carried 7-0.**

**A motion was made by Ellen Burke to adjourn the meeting at 8:53 pm.**

Respectively Submitted

Kerry L Rohland

Borough Manager