

April 7th, 2014

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by Vice President Jim O'Connor with the Pledge of Allegiance and the Lord's Prayer. Members attending were Bill Bechtel, Ellen Burke, Don Hopple, Elizabeth Lindsay (arrived 7:25 pm), and Larry Minnich (arrived 8:23 pm). Also attending were Mayor Jack Hartman, Solicitor Colleen Gallo and Borough Manager Kerry Rohland.

Absent: Sam Wengert

Borough Manager Minutes were presented for March 3rd, 2014. **A motion was made by Ellen Burke, second by Bill Bechtel to approve the Borough Manager's minutes for March 3rd, 2014. Motion carried 4-0.**

The Treasurer's report was presented for March, 2014. **A motion was made by Ellen Burke, second by Bill Bechtel to approve the Treasurer's report for March, 2014. Motion carried 4-0.**

FIRE COMPANY REPORT – Chief Robert Moyer (absent)

No Report

POLICE DEPARTMENT –Mayor Hartman

Police Chief's Report submitted.

CITIZEN COMMENTS

Shelby Swiger of 21 W. Liberty Alley presented an issue with his son's (Joshua Lee) per capita tax. His son was exempted from paying the tax for the last 3 years and received a bill this year. When Mr. Swiger talked to Eleanor Snavelly, Eleanor said no to his son being exempt. The response of Council was, that Council is the one to determine whether a person is exempt from the tax. After reviewing Joshua Lee income, **a motion was made by Ellen Burke, second by Don Hopple to exempt Joshua Lee from paying the 2014 per capita tax. Motion carried 3 to 1 (No vote – Bill Bechtel).** Kerry was asked to write a letter to Eleanor to explain the decision of Council. Colleen recommended to Council that a policy should be developed and the item put on the agenda.

COUNCIL PRESIDENT'S REPORT – Larry Minnich (arrived 8:23 pm)

No Report

BOROUGH MANAGER REPORT - Kerry Rohland

Report submitted and reviewed.

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SAFETY DEPARTMENT – Ellen Burke

Ellen asked Kerry to send the annual contribution to the Library of \$2,000

Ellen requested an executive session to review the police contract proposal.

PROPERTY DEPARTMENT – Don Hopp

Don met with a local business to explore the possibility of securing the outside of the building electronically. He received an estimate for an electronic entry system for the Borough Hall, but it must be reworked.

HIGHWAY DEPARTMENT – Sam Wengert absent

Sam had discussed with Kerry the potholes (being addressed by Joe Auman) and an area at Bonalle Auto that Hoffer Paving might need to cut out and pave.

Sam also discussed the possible streets; Maple – from west end to Garfield Street and to continue paving Walnut in front of school to east end.

RECREATION DEPARTMENT – Jim O'Connor

Jim provided Council with a handout and reviewed

A motion was made by Bill Bechtel, second by Ellen Burke, to adopt Resolution 2014-03 authorizing the Council President (Vice) to sign the “Grant Agreement Signature Page” for the DCNR application for Phase 2 – Pavilion and Tennis / Basketball Courts. Motion carried 5-0.

CODE ENFORCEMENT – Elizabeth Lindsay

Had to take control of one property because of ongoing issues.

Subway’s final inspection was to occur today to be open, but did not happen.

Small issue at Big Lots was resolved.

Going into spring, will be monitoring for grass, weeds, rubbish, and structural issues.

Shelby Swiger mentioned about a property on North Washington that a tree (diseased) is leaning over in the alley.

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FINANCE DEPARTMENT – Bill Bechtel

Nothing to Report

SOLICITOR'S REPORT – Colleen Gallo

Report submitted and reviewed by Colleen.

NEW BUSINESS

A motion was made by Ellen Burke, second by Elizabeth Lindsay to approve the stipend of \$35 per monthly Authority meeting for the Borough's designee on the Greater Lebanon Refuse Authority Board. Motion carried 5-0.

A motion was made by Ellen Burke, second by Don Hopple to adopt Resolution 2014-01 Disposition of Records by the Borough in accordance with the Municipal Records Manual as follows: 2006 – A/P. A/R, bank statements, cancelled checks, payroll tax records, and payroll time records (2.2 cubic feet); 2009 – payroll tax records (.25 cubic feet); and 2010 – payroll time records (.50 cubic feet). Motion carried 5-0

A motion was made by Ellen Burke, second by Elizabeth Lindsay to adopt Resolution 2014-02, Borough acknowledging the part of Liberty Alley as per legal description was un-opened by the Borough. Motion carried 5-0.

A motion was made by Bill Bechtel, second by Ellen Burke to authorize Kerry Rohland to sign the electric generation contract for the Borough to the lowest qualified bidder (currently Integrys at .06481 includes GRT) for 3 years starting with the first bill after January 1, 2015. Motion carried 5-0.

UNFINISHED BUSINESS

There were no updates in reviewing the Capital Projects a minimum of twice a year.

A motion was made by Elizabeth Lindsay, second by Ellen Burke to pay the bills for March. Motion carried 5-0.

Council recessed into Executive Session at 8:02 pm for the Police Union Contract.

Council returned to General Session at 8:23 pm with Larry Minnich taking the Chair.

A motion was made by Ellen Burke, second by Elizabeth Lindsay to adopt the proposed Police Contract from 2014 through 2016 as presented. Motion carried 6-0.

Larry Minnich requested a second Executive Session for personnel reasons. No action needed. **A motion was made by Jim O'Connor, second by Ellen Burke to adjourn into a second Executive Session at 8:27 pm**

Respectively Submitted
Kerry L Rohland
Borough Manager