

June 3rd, 2013

The regular meeting of the Cleona Borough Council was held on the above date. The meeting was called to order by Jim O'Connor with the Pledge of Allegiance and the Lord's Prayer. Members attending were Bill Bechtel, Ellen Burke, Richard Fields, Elizabeth Lindsay, and Sam Wengert (arrived at 7:45 pm). Also attending were Mayor Jack Hartman, Solicitor Colleen Gallo and Borough Manager Kerry Rohland.

Absent: Larry Minnich

Borough Manager Minutes were presented for May 6th, 2013. **A motion was made by Ellen Burke, second by Elizabeth Lindsay to approve the Borough Manager's minutes for May 6th, 2013. Motion carried 5-0. (Sam not present)**

The Treasurer's report was presented for May 2013. **A motion was made by Ellen Burke, second by Bill Bechtel to approve the Treasurer's report for May 2013. Motion carried 5-0. (Sam not present)**

FIRE COMPANY REPORT – Chief Bob Moyer

In May the Fire Company responded to 30 calls with 13 in the Borough. Average turnout was 5.

The delay timer was installed on the siren located at the old Borough Hall on East Penn Avenue.

A Joint Committee (Annville and Cleona) has been selected, with the next step seeking assistance from a state representative.

POLICE DEPARTMENT – Mayor Hartman

Police Chief's Report was submitted.

There were approximately 200 motorcycles for The Ride for Wise event on Sunday, June 2, 2013.

EARNED INCOME TAX – Tom Baum, Strategic Revenue Resources and Mike Kuhn, Lebanon County TCC

Tom gave a background on why the first protocol was required for out of county claims. It was recommended by the solicitor of the TCC that since the 1st and 2nd Quarter of 2008

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was outside the original protocol that the municipalities would have to adopt a new protocol for this period.

A motion was made by Bill Bechtel, second by Sam Wengert to adopt the Lebanon County Tax Collection Committee (TCC) protocol for Earned Income Tax (EIT) out of county claims for the 1st and 2nd Quarter of 2008. Motion carried 6-0.

CITIZEN'S COMMENTS

No Citizen Comments

COUNCIL PRESIDENT'S REPORT – Larry Minnich absent

There was one zoning permit for Council to review.

Jim asked for an executive session at the end of the meeting for a personnel issue.

BOROUGH MANAGER REPORT - Kerry Rohland

Borough Manager's Report was submitted by Kerry.

SAFETY DEPARTMENT – Ellen Burke

Ellen reinstated that the siren timer was installed on May 9th.

Ellen had attended a joint fire companies committee meeting. The next step will be sending out a survey to both Fire Companies personnel to obtain input/suggestions on the merger/consolidation. The state representative will then be asked to provide options available.

PROPERTY DEPARTMENT – Richard Fields

Everything is going fine. The new tile floor was installed in the common areas and vent fan replaced for the bathrooms.

HIGHWAY DEPARTMENT – Sam Wengert

All potholes have been repaired.

The contractor for UGI to restore where street cuts were made will be in the Borough June 7th. Sam and Kerry will meet with contractor to discuss the restoration process.

Sam is going to review his budget to see how much crack sealing can be done this year. A meeting will be scheduled with Hoffer Paving to review crack sealing.

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RECREATION DEPARTMENT – Jim O’Connor

Jim asked Council to consider appointing Chris Bower, who was recommended by the Park and Recreation Board. **A motion was made by Ellen Burke, second by Bill Bechtel to appoint Chris Bower to complete the remaining term (2017) of the seat vacated by Kim Schaeffer. Motion carried 6-0.**

Jim presented a quote of \$1,795.12 (materials only, installation free) given by Allwein Carpet to replace the carpet on the miniature golf course. **A motion was made by Ellen Burke, second by Elizabeth Lindsay to approve the purchase of replacement carpet on the miniature golf course by Allwein Carpet One for \$1,795.12 to be paid out of the Park And Recreation checking account. Motion carried 6-0.**

Jim reminded Council Movie Nights dates of June 28th, July 19th, and August 16th. Also the summer program starts on June 17th.

CODE ENFORCEMENT – Elizabeth Lindsay

Elizabeth referred Council to Colleen’s Report on the International Property Maintenance.

The Ordinance Committee is continuing to review the ordinances.

FINANCE DEPARTMENT – William Bechtel

Bill thanked Council for sending both Kerry and him to the Borough Association Conference. Bill shared the different seminars he attended (Identity Fraud and How to keep backdoor politics out of decision making)

Bill presented and reviewed the Financial Variance Report.

Jim asked Bill if he had any comparison to last year. Bill did not have those numbers available at that time.

SOLICITOR’S REPORT – Colleen Gallo

Colleen provided Council with a Solicitor’s Report.

NEW BUSINESS

There was no new business.

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UNFINISHED BUSINESS

The Cost Sharing Addendum to the fully executed Cooperative Memorandum of Agreement (MOA) for the SR-0422 Multi-jurisdictional Signal System (MJSS) was discussed under the Borough Manger's and Solicitor's Report.

The Tax Collection Committee (TCC) proposed protocol for Earned Income Tax (EIT) out of county claims for the 1st and 2nd quarters of 2008. Motion made under Tom Baum section of minutes.

Review of the Capital Projects minimum twice a year. There was no updated information provided to Bill.

Ordinance 291 to amend the codified ordinances – Colleen is updating a previous prepared draft with current suggestions, and will distribute to the Ordinance Committee at their next scheduled meeting.

Executive Session on a personnel issue was postponed until next meeting.

A motion was made by Ellen Burke, second by Elizabeth Lindsay to pay the bills for May. Motion carried 6-0.

A motion was made by Ellen Burke, second by Elizabeth Lindsay to adjourn at 8:22 pm.

Respectively Submitted
Kerry L Rohland
Borough Manager